

**AGENDA FOR THE *REGULAR* MEETING OF THE TOWN OF KERROBERT  
COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS OF THE MUNICIPAL  
OFFICE ON Wednesday, February 12, 2020 AT 6:00 PM**

- 1. CALL TO ORDER**
- 2. ADDITIONS TO THE AGENDA**
- 3. APPROVAL OF MINUTES**
  - a. Regular Council Meeting January 29, 2020..... 1
- 4. DELEGATION:** Jon Shepherd (snow removal)
- 5. MANAGEMENT REPORTS**
  - a. Administration trackers, work order tracking sheet (handout), and Planning, Heidi Frank, CAO, January 8, 2020 ..... 4
- 6. APPROVALS**
  - a. Draft Budget.....via email
  - b. List of Proposed Payments for Approval as of February 6, 2020..... 7
  - c. Employee Payroll Summary Report..... closed
  - d. List of Lands with Arrears as of Feb 5/20..... 11
  - e. Appointment of Treasurer “tax collector” ..... verbal
  - f. Appointment of a Development Officer..... verbal
  - g. Email from Kevin Palmer, Dec. 2/19, re: Rev Energy streetlight..... 12
  - h. Email from Operations, Feb 3/20, re: no parking..... 14
  - i. Letter from Ministry of Gov’t Relations, Feb 5/20, re: regional cooperation workshops.. 15
  - j. Letter from Meridian Survey, Jan 27/20, re: Pipelines..... 17
  - k. Letter from Ministry of Environment, Jan 17/20, re: landfill inspection..... 21
  - l. Email from Hudson Energy, Jan 29/20, gas savings program ..... 28
  - m. Email from HA Coordinator, Jan 24/20 re: nomination form..... 31
  - n. Email from Jordan Elliott, Jan 29/20 re; brick pier restoration..... 35
  - o. Email from Town Clerk, eb 6/20, re; Dec. 4 entertainment..... 36
  - p. Email from Lisa Howse, Jan 18/20, re: composting seminar..... 39
  - q. Email from Trevor Sim, Nov 26/19, re: subdivision concept plan ..... 41
  - r. Staff training request – Heritage forum..... 49
- 7. COMMITTEE / OUTSIDE BOARDS – REPORTS AND MINUTES**
- 8. CORRESPONDENCE**
  - a. Email from Adam Frank, Jan 30/20 re: KLD recruitment and retention ..... 51
  - b. Email from Tracey Cholin, January 8, 2020 re: sculpture ideas..... 53
  - c. Email from Bruce Dahl, Feb 5, 2020 re: permit to operate..... 55
- 9. BYLAWS**
  - a. Bylaw No. 1054-20 ..... 65
  - b. Bylaw No. 1053-20..... 87
  - c. Bylaw 1055-20..... 91
- 10. NEW BUSINESS**
  - b. IF NEEDED Motion to go into a Closed Meeting, subject to Section 120 of *The Municipalities Act*
- 11. ROUND TABLE DISCUSSION:**
- 12. ADJOURNMENT**