

# MINUTES

## TOWN OF KERROBERT *REGULAR* COUNCIL MEETING Wednesday, February 23rd, 2022 AT 7:00 PM

**PRESENT:**

Mayor: Wayne Mock  
Councillors: Del-Marie Kissick (phone attendance), Terry Dunn, Brad Murphy, Chad Tetzlaff,  
Heather Wack (phone attendance)  
Absent: Mike Mitchell (with regrets)  
Staff: Tara Neumeier (phone attendance), Veronica Smith, recording secretary  
Public: None

**CALL TO ORDER:**

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

**ADDITIONS TO AGENDA:**

**PUBLIC MEETING:**

**APPROVAL OF MINUTES:**

59/2022 Murphy:  
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on  
February 9th, 2022 be approved. Further, that they be filed in the Municipal records.

Carried

**MANAGEMENT REPORTS:**

60/2022 Tetzlaff:  
That the Administration Report with overtime tracker dated February 23, 2022 be accepted as  
presented. Further that they be filed in the Municipal Records.

Carried

61/2022 Tetzlaff:  
That the Administration Trackers dated February 23, 2022 be accepted as presented. Further  
That they be filed in the Municipal Records.

Carried

62/2022 Dunn:  
That the Monthly Operations Reports dated February 15, 2022 be accepted as presented.  
Further that they be filed in the Municipal Records.

Carried



63/2022      Dunn:  
That the Bank Account Summary & Reserve Report dated February 18, 2022 be accepted as presented. Further that they be filed in the Municipal Records.  
Carried

**APPROVALS:**

64/2022      Tetzlaff:  
That the List of the Proposed Payments totalling \$114,891.11 be approved. Further that the List of Proposed Payments be attached as per Schedule "A" which shall form part of these minutes.  
Carried

**COMMITTEES & OUTSIDE BOARDS:**

**CORRESPONDENCE:**

65/2022      Dunn:  
That the Incident Report dated February 15, 2022 be received for information. Further, that it be filed in the Municipal Records.  
Carried

66/2022      Tetzlaff:  
That the appeal for interest on property taxes for 428 Pacific be received. Further that this request be denied.  
Carried

67/2022      Kissick:  
That the email from Peter Julian MP dated Feb. 15, 2022 regarding endorsement for Bill C-229 be received. Further that Town Council does not provide endorsement.  
Carried

**BYLAWS:**

**NEW BUSINESS:**

68/2022      Wack:  
That the proposal for a Kerrobert Community Garden from staff member Marli Shepherd be received. Further that staff be authorized to set up a community garden on Lots 15-20 Block 47 Plan G420 as per proposal & proposed garden rules. Further that staff be instructed to apply for the Scott's Grow for Good grant for the total amount \$2500.00 for this purpose.  
Carried

69/2022

Tetzlaff:

That the Memo to Council from Office Clerk, Veronica Smith regarding information and options for applying for the Active Transportation Fund grant be received. Further that staff be instructed to apply for this grant in the amount of \$50,000 for the costs of placing asphalt millings on the Kerrobert Interpretive Nature Trail for a more permanent surfacing, with the understanding that the Town's portion of \$20,000 funding will be provided by Kerrobert Interpretive Nature Trail budget if application is successful.

Carried

**ITEMS NO ACTION TAKEN:**

**ROUND TABLE:**

**ADJOURNMENT:**

70/2022

Dunn:

That the meeting adjourns at 8:35 p.m.

Carried

Certified to be a true and correct  
Copy of the Regular meeting of  
Council held February 23rd, 2022

  
Mayor

  
Chief Administrative Officer  
Town of Kerrobert

Report Date  
2022-02-18 9:26 AM

TOWN OF KERROBERT  
List of Proposed Payments  
As of 2022-02-18

Schedule "A"  
Regular Council Meeting  
Feb 23/22

Payments due on or before 2022-02-23

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
<b>Bank Code: AP - AP-GENERAL OPER</b>					
Computer Cheques:					
BAH001	Bahm's Auto Service & Supply Jan 2022	Monthly charges	2022-02-23	2,490.25	2,490.25
BEE001	BeePLUS Workplace Solutions 326002	paper/white out tape	2022-02-17	252.73	252.73
BER004	Berg Industrial Service Inc 3191	Sharpen blades	2022-02-23	177.60	177.60
BIC001	Bick's Drugs Jan 2022	Monthly charges	2022-02-23	65.90	65.90
CAN002	Canada Post Corporation 9812255803	Water Analysis Postage	2022-02-23	47.10	47.10
CON007	Concept Controls Inc 14018114	EAGLE 2/charger/case/	2022-02-23	3,954.16	3,954.16
DNOW001	DNOW Canada ULC 915664225	Ice melt and cups	2022-02-23	322.00	322.00
EKE003	Ekencrantz, Darrell Feb 2022-01	Cell Phone subsidy	2022-02-23	35.00	35.00
ENV001	Enviroway Detergent Mfg Inc. IN059744	melt down	2022-02-23	1,144.72	1,144.72
FINN001	Finning (Canada) 01C005870	Fuel Cap	2022-02-23	77.17	77.17
GAR007	Gareau, Armand Feb 2022-01	Cell Phone Subsidy	2022-02-17	35.00	35.00
JOH007	Johnson, Kyle Feb 2022-01	Cell Phone Subsidy	2022-02-17	35.00	35.00
KER060	Kerrobot Shop Easy 674887/36	Hot dog and buns	2022-02-23	78.68	78.68
KLD001	KLD Wellness Foundation Inc. 2022 Levy	2022 Doctor Retention	2022-02-23	10,602.45	10,602.45
LIF001	Lifesaving Society 2022 Reg	2022 affiliation registration	2022-02-23	125.00	125.00
LORA001	Loraas Environmental Services Jan 2022	Jan 2022 waste/recycling	2022-02-23	19,484.29	19,484.29
MITC001	Mitchell Process Services Ltd 0038 0039 0040	wood pile burn..moved pile Excavtor/Operator Landfill Stoking clean wood pile	2022-02-23 2022-02-23 2022-02-23	1,598.40 899.10 965.70	3,463.20
MON001	Monson, Wayne Deposit xmas 22	Deposit on Xmas band	2022-02-17	850.00	850.00
MUN002	MuniSoft 22022/23-00185	EMA backups 11 months	2022-02-23	412.09	412.09
NEU26	Neumeier, Tara Cell Feb 2022	Cell Phone	2022-02-23	35.00	35.00
NORT001	Northbound 220075	Consolidating zoning bylaw	2022-02-23	1,417.52	1,417.52
REV001	Rev Energy Services Ltd. 22122 22155 22156	Flat Repair Flat Repair/replace sensor Truck and end dump trailer	2022-02-23 2022-02-17 2022-02-17	35.52 35.52 2,088.60	2,159.64

TOWN OF KERROBERT  
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As of 2022-02-18  
Payments due on or before 2022-02-23

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RYA001	Ryan Rob Feb 2022-01	cell Phone Subsidy	2022-02-23	35.00	35.00
SAM001	SAMA 2022140	2022 Annual Fees	2022-02-23	15,162.00	15,162.00
SAS014	Saskatchewan Parks And Membership 2022	Active Membership fee	2022-02-23	50.00	50.00
SAS020	Saskatchewan Research Council 1223419	Water Analysis	2022-02-23	354.38	
	1223553	Water Analysis	2022-02-23	29.14	
	1223587	Water Analysis	2022-02-23	29.14	412.66
SCHL001	Schlosser, James Feb 2022-01	Cell phone subsidy	2022-02-17	35.00	35.00
SGI003	SGI 748FWG-2022	annual auto pack	2022-02-23	1,342.12	1,342.12
SHEP001	Shepherd, Marli Bospiel Float	Men's Bosspiel Float	2022-02-23	300.00	300.00
SHEP002	Shepherd Marli Feb 2022	Cell phone subsidy	2022-02-23	35.00	35.00
SOU003	Your Southwest Media Group 4488	For Sale by Tender TTP	2022-02-17	157.50	
	3828	Fire levy/bylaw repeal	2022-02-17	216.57	
	4369	Christmas greetings	2022-02-17	68.25	442.32
TOW001	Town Of Kerrobert Feb/2022-01	Roll #132-Voykin Tax Payment	2022-02-17	126.00	126.00
TOW001	Town Of Kerrobert Water/Jan 2022-	Utilities account #513	2022-02-23	356.00	356.00
TRZ001	T-R-Zee TreeCare & Landscaping 01	643 Sask blvd tree removal	2022-02-23	1,200.00	1,200.00
VOL0010	Vollman, Jerry Feb 2022-01	Cell Phone Subsidy	2022-02-17	35.00	35.00
WFR001	WFR Wholesale Fire & Rescue Lt S15481	Lexan 1550 Nozzle	2022-02-23	101.41	101.41
WRL001	Western Regional Landfill Inc. Jan 2022	Landfill empties Jan	2022-02-23	428.00	428.00
Other:					
ACC003	Access Communications Co-op Lt Feb 2022-01	cable	(Paid 20220217) 2022-02-23	130.60	130.60
COLL001	Collabria Mastercard Oct 2019	Oct charges	2019-11-13	90.11-	0.00
<b>Negative or zero payment. No payment record will be created.</b>					
COLL001	Collabria Mastercard Jan 2022	Monthly Charges	(Paid 20220218) 2022-02-23	2,991.19	2,991.19
IMP001	Imperial Oil Feb 2022	Transit Fuel	(Paid 20220217) 2022-02-23	108.94	108.94
MIN009	Minister of Finance Jan 2022	Jan 2022 EPT return	(Paid 20220203) 2022-02-23	10,334.68	10,334.68
POU002	Poulin's Pest Control 1435171	Monthly pest control	(Paid 20220217) 2022-02-23	89.31	89.31
QUA003	Quadient Canada Ltd.		(Paid 20220217)		

Report Date  
2022-02-18 9:26 AM

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Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
	Jan 2022	Postage for Postage Machine	2022-02-17	800.00	800.00
RED001	Redhead Equipment Ltd.	(Paid 20220218)			
	X55971	Fixed lights on the Loader	2022-02-23	545.82	
	X55970	starter/gaskets/seals	2022-02-23	2,925.43	3,471.25
SAS004	SaskEnergy	(Paid 20220218)			
	Jan 2022	Jan 2022	2022-02-23	11,948.16	11,948.16
SAS007	SaskPower	(Paid 20220217)			
	Jan 14th 2022	Power Bills to Jan 14 2022	2022-02-17	15,676.96	
	Feb 2022-01	Pool Power	2022-02-23	614.80	16,291.76
SAS011	SaskTel Cmr	(Paid 20220218)			
	Jan 2022	Jan 2022 Phone	2022-02-23	1,111.16	
	Jan 2022-Cell	Jan 2022 Cell Phones	2022-02-23	289.05	1,400.21
				<b>Total To Be Paid:</b>	<b>67,325.01</b>
				<b>Paid Items:</b>	<b>0.00</b>
				<b>Manual Cheques and Other:</b>	<b>47,566.10</b>
				<b>Grand Total for AP:</b>	<b>114,891.11</b>

**SUMMARY**

	Number	Amount
Cheques:	37	67,325.01
EFT's:	0	0.00
<b>Total Proposed Payments:</b>	<b>37</b>	<b>67,325.01</b>