

**MINUTES**  
**TOWN OF KERROBERT REGULAR COUNCIL MEETING**  
**WEDNESDAY April 10, 2019 AT 6:00 PM**

**PRESENT:**

Mayor: Wayne Mock  
Councillors: Terry Dunn, Heather Wack, Brandon Zerr, Del Marie Kissick, Chad Tetzlaff  
Staff: Heidi Frank, CAO, Kerry Ward, Operations Manager (partial)  
Student Councillor: Rachel Ressler  
Public: None  
**ABSENT:** Brad Murphy (REGRETS)

**CALL TO ORDER:**

Mayor Wayne Mock called the meeting to order at 6:01 pm.

**ADDITIONS TO AGENDA:** none

**MINUTES:**

137/2019 Kissick:  
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on March 27, 2019 be approved as circulated.  

Carried

**DELEGATION:** none

**MANAGEMENT REPORTS:**

138/2019 Tetzlaff:  
That the Administration report dated March 27, 2019 be accepted as circulated by Heidi Frank, CAO, further that Council is to inform the CAO of prioritization of items.  

Carried

139/2019 Dunn:  
That the Operations report dated April 5, 2019 be accepted as circulated by Kerry Ward, Operations Manager.  

Carried

**APPROVALS:**

140/2019 Dunn:  
That the List of Proposed Payments as of April 8, 2019 in the amount of \$52,317.56 be approved as per the attached Schedule "A" which shall form part of these minutes.  

Carried

141/2019 Dunn:  
That a portion of 300, 400, 500, block of Atlantic and the intersection of Atlantic and Bosworth be closed April 14, 2019 with detoured access to all businesses, further that minimal access be granted after April 14, 2019 until on or before April 24, 2019.  

Carried

142/2018 Dunn:  
That the arborist report from Arbour Crest Tree Services Ltd be received, further that Staff be directed to research liability of responsibility for trees that were cut down on 500 block of Columbia Ave.  

Carried

143/2018 Kissick:  
That Staff be authorized to open a new account at the Kerrobert Credit Union called Reserve Fire Department.  

Carried

**Regular Council Meeting – April 10, 2019**

- 144/2019 Tetzlaff:  
That the Vehicle/Equipment Mileage Report dated March 31, 2019, be received.  
Carried
- 145/2019 Kissick:  
That the information for the Compost Field Day on May 29, 2019 Conference in North Battleford be received, further that Cnlr. Terry Dunn and one Staff members be authorized to attend with the registration fee, mileage costs and per diems to be covered as per Town of Kerrobert policy.  
Carried
- 146/2019 Kissick:  
That the email from Northbound Planning dated March 28, 2019 re: SaskPower Easement be received. Further that discussion on the subdivision of NW ¼ Section 23-34-23 W3M be deferred until 2020 budget discussions or if expressions of interest are received.  
Carried
- 147/2018 Kissick:  
That Staff be authorized to proceed with insulation at Well House 1.  
Carried

**COMMITTEES & OUTSIDE BOARDS:**

- 148/2018 Dunn:  
That the following reports be received for information:
- a) Recreation board minutes dated October 15, 2018, further that the Recreation board revisit the recommendation that once each family has reached 6 shifts, that the Town of Kerrobert then cover the cost of hiring of hiring workers for those extra shifts... be revisited with an alternate recommendation.
  - b) Arena Fundraiser Meeting dated April 2, 2019
  - c) Fairground meeting minutes dated April 4, 2019
  - d) Culture and Recreation Department Minor Ball Special Agreement dated April 2019
- Carried

**CORRESPONDENCE:**

- 149/2019 Dunn:  
That Information packet from Saskatchewan Civic Address Registry be received, further that Staff be directed to register an account with "saskaddress" and take the free webinars, further that Staff do a cursory investigation into lack of physical house numbering in the Town of Kerrobert.  
Carried
- 150/2019 Tetzlaff:  
That the following correspondence be received for information:
- a) Letter dated April 4, 2019 from Gord Dobrowolsky of Saskatchewan Workers' Compensation Board re: Annual General Meeting
  - b) Letter dated March 7, 2019 from Urban Board of Examiners re: Standard Certificate
  - c) Email dated March 29, 2019 from Peter Hansen re: Enbridge invitation

Carried

**BYLAWS:**

**NEW BUSINESS:**

151/2019 Tetzlaff:  
That there were four bids received and reviewed by Council for property Pt. NE 12-34-23-W3 and that the one tendered and be accepted is the bid from Schraefel Farms for property Pt. NE 12-34-23-W3 in the amount of \$264,600.00.

Further, that there were four bids received and reviewed by Council for property Pt. SE 24-34-23-W3 and that the one tendered and be accepted is the bid from Schraefel Farms for property Pt. SE 24-34-23-W3 in the amount of \$207,900.00.

Further that both these bids be accepted only if the lessee, Brent Kissick gives up his first right of refusal in writing by 12:00 p.m. on or before Wednesday, May 1, 2019. Further, that if these conditions are met, that the CAO coordinate the closing of the sale by retaining Realtor Mary Kloster and legal counsel. Further that the CAO be authorized as a signatory for all transfer documents.

Carried

152/2018 Dunn:  
That the application for a permit to demolish for 523 Columbia Ave. be approved, subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.

Carried

153/2018 Zerr:  
That the application for a building permit for 523 Columbia Ave. be approved, subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.

Carried

154/2019 Kissick:  
That Staff submit an expression of interest under the Investing in Canada Infrastructure Program for the Town of Kerrobert request for funding to replace 100 year old cast iron pipes from Atlantic and Manitoba plus cross streets at a project total of approximately \$5M.

**ADJORNMENT:**

155/2019 Kissick:  
That the meeting adjourn at 9:45 PM.

Carried

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Mayor

\_\_\_\_\_  
Administrator