

**MINUTES**  
**TOWN OF KERROBERT *REGULAR* COUNCIL MEETING**  
**WEDNESDAY August 14, 2019 AT 6:00 PM**

**PRESENT:**

Mayor: Wayne Mock  
Councillors: Brad Murphy, Heather Wack, Del Marie Kissick (6:35 pm), Chad Tetzlaff  
Staff: Heidi Frank, CAO, Jim Brown, Interim Operations Manager (partial), Tara Neumeier, Assistant Administrator (partial), Kyle Johnson, Fleet Manager (partial)

Student Councillor:

Public: None

**ABSENT:** Brandon Zerr (Regrets), Terry Dunn (Regrets)

**CALL TO ORDER:**

Mayor Wayne Mock called the meeting to order at 6:00 pm.

**ADDITIONS TO AGENDA:**

265/2019 Kissick:  
That the following items be added to the agenda:

- 2019 SWWA conference registration for Jason Englot
- Accepting Visa payments
- Bulling paving
- Sveer payment
- green space parking

Carried

**MINUTES:**

266/2019 Wack:  
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on July 17, 2019 be approved as circulated.

Carried

**DELEGATION:** Brad Dunlop and Sheldon Jacobson presented Council with a proposal for SaskWater to operate the Water treatment plant

**MANAGEMENT REPORTS:**

267/2019 Murphy:  
That the Administration report dated June 18, 2019 be accepted as circulated by Heidi Frank, CAO, further that Council is to inform the CAO of prioritization of items.  
Further, that the verbal Operations report be accepted as presented by Jim Brown, Interim Operations Manager.  
Further, that the verbal Fleet Management report be accepted as presented by Kyle Johnson, Fleet Manager.  
Further, that the verbal Finance report be accepted as presented by Tara Neumeier, Assistant Administrator.

Carried

**APPROVALS:**

268/2019 Murphy:  
That the List of Proposed Payments as of July 25 25, 2019 in the amount of \$97,139.51 be approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

269/2019 Murphy:

That the List of Proposed Payments as of August 7, 2019 in the amount of \$91,398.91 be approved as per the attached Schedule "B" which shall form part of these minutes.

Carried

270/2019

Murphy:

That the 2019 rates of Bylaw 1039-17, a bylaw of the Town of Kerrobert to fix the rates to be charged for the use or consumption of water and by way of rent or service charge for the use of sewer remain fixed for 2020.

Carried

271/2019

Kissick:

That the letter from Connect First Credit Union Auto Loans received July 10, 2019 be received. Further that the 2015 Dodge Ram 1500 Crew Cab be sold and the remainder of the fleet be retained for Town of Kerrobert use.

Carried

272/2019

Murphy:

That the letter from Walker Projects, July 23, 2019 re: deficiency list be received. Further that Walker Projects be instructed the MH#88 be raised to final grade and deficiencies corrected.

Carried

273/2019

Wack:

That the email from Amanda Jones, July 24, 2019 re: Arodrome NP19691 be received, further that the subdivision application for SE 24-34-23-3 be approved to subdivide a piece of land to separate the airstrip from a field used for agricultural uses. Further that a servicing agreement may be required as deemed appropriate by Council.

Carried

274/2019

Tetzlaff:

That the email from Cnlr. Murphy, Aug 6, 2019 re: Kerrobert Visit for helipad be received, further that Staff be directed to send a letter of no objection to John Dejak, of Aviotec International Inc.

Carried

275/2019

Tetzlaff:

That the email from Cnlr. Murphy, July 24, 2019 re: water monitoring and other information be received, further that Ground Engineering be contacted to coordinate piezometer testing at the Kerrobert landfill.

Carried

276/2019

Tetzlaff:

That the email from Rec Director, July 23, 2019 re: Community Living Project be received, further that authorization of the Community Living Project be deferred pending further investigation of staff and reporting back to Council via email.

Carried

277/2019

Murphy:

That the Staff training recommendation for Assistant Administrator for payroll course be approved not to exceed \$500.00.

Carried

278/2019

Tetzlaff:

That the request from Krazy Kruizers dated August 6, 2019 for liquor permit for August 24<sup>th</sup> be approved, further that the request for a temporary street closure of Bosworth between Manitoba Ave and Hwy 31 for August 24, 2019 from noon to midnight be approved.

- Carried
- 279/2019      Wack:  
That Jason Englot be approved to attend the 2019 SWWA conference from November 6-8, 2019 in Saskatoon. Carried
- 280/2019      Kissick:  
That Staff be authorized to accept Visa payment from residents for Town invoices and bills, further that Staff determine the appropriate charges to cover Visa fees. Carried
- 281/2019      Murphy:  
That the process payment to Sveer Maintenance Ltd for \$362,197.59 be approved for the Columbia Street Project. Carried
- 282/2019      Wack:  
That the letter from Jim Veronelly dated August 1, 2019 re; storage space solutions for RVs be received, further that the CAO contact Mr. Veronelly to inform him of councils discussion and that decision was reached. Carried
- COMMITTEES & OUTSIDE BOARDS:**
- 283/2019      Tetzlaff:  
That the following reports be received for information:  
                  a) RCMP policing report for the month of June, 2019  
                  b) Bylaw enforcement monthly summary – July 2019 Carried
- CORRESPONDENCE:**
- BYLAWS: none**
- NEW BUSINESS:**
- 284/2019      Kissick:  
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b). Carried
- 285/2019      Tetzlaff:  
That Council conclude the Closed Meeting and resume the Regular Meeting of Council Carried
- 286/2019      Wack:  
That the Regular Meeting of Council schedule return to every second and fourth Wednesday of the month at 6:00 p.m. Carried
- 287/2018      Kissick:  
That the Payroll Report for dated July 1-31, 2019 in the amount of \$73,354.46 be approved as per the attached Schedule “C” which shall form part of these minutes. Carried

**ADJORNMENT:**

288/2019

Tetzlaff:

That the meeting adjourn at 10:00 PM.

Carried

Certified to be a true and correct  
Copy of the Regular meeting of  
Council held August 14, 2019

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Mayor

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Chief Administrative Officer