

**MINUTES**  
**TOWN OF KERROBERT *REGULAR* COUNCIL MEETING**  
**WEDNESDAY December 19, 2019 AT 6:00 PM**

**PRESENT:**

Mayor: Wayne Mock  
Councillors: Heather Wack, Brad Murphy, Chad Tetzlaff, Brandon Zerr, Terry Dunn, Del Marie Kissick  
Staff: Heidi Frank, CAO  
Student Councillor: Josh Savuerwald  
Public: None

**ABSENT:**

**CALL TO ORDER:**

Mayor Wayne Mock called the meeting to order at 6:10 pm.

**ADDITIONS TO AGENDA:**

**MINUTES:**

414/2019 Dunn:  
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on November 27, 2019 be approved as circulated.

Carried

**DELEGATION: Ryan Van Dijk Living Sky Water Solutions**

**MANAGEMENT REPORTS:**

415/2019 Murphy:  
That the Administration report dated October 23, 2019 be accepted as circulated by Heidi Frank, CAO, further that Council is to inform the CAO of prioritization of items.

Carried

**APPROVALS:**

416/2019 Kissick:  
That the List of Proposed Payments as of December 18, 2019 in the amount of \$78,790.82 approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

417/2019 Kissick:  
That the List of Proposed Payments as of December 9, 2019 in the amount of \$59,197.81 be approved as per the attached Schedule "B" which shall form part of these minutes.

Carried

418/2019 Kissick:  
That the Town of Kerrobert Bank Reconciliation for the period ending November 30, 2019 accepted as presented and circulated.

Carried

419/2019 Zerr:  
That staff be authorized to move interest from the Capital Trust Fund Reserve to the General/Contingency reserve.

Carried

420/2019 Murphy:  
That the email from Independent Energy Corp, December 10, 2019 re: Crude oil refinery be received, further that Glen Weisbrod, Vice President be requested to appear before Council as delegation.

Carried

- 421/2019 Tetzlaff:  
That the email from Town of Luseland, December 9, 2019, re: NWRC-DPC be received, further that Councillor Chad Tetzlaff will respond that he will attend the District Planning meeting.  
Carried
- 422/2019 Dunn:  
That the \$49,597.12 that had been taken earlier this year from Landfill Reserves be restored to Landfill Reserves, and that any net proceeds for the year 2019 from the monthly \$10 Capital Charge on utility bills (after paying the principal and interest for the WRLI project for 2019) also be transferred to the Landfill Reserves.  
Carried
- 423/2019 Dunn:  
That staff be directed to transfer \$190,000 now from the General checking account to the SCF Project Account  
Carried
- 424/2019 Dunn:  
That staff be directed to transfer \$470,000 from the General Reserve to the ICIP Project Account  
Carried
- 425/2019 Dunn:  
That staff investigate and take any corrective action needed to collect the full amount of support due from the RM of Mariposa for 2019 Transfer Station support. The report submitted by Assistant Administrator shows a \$600 payment in November, but only \$2,600 for the year to date.  
Carried
- 426/2019 Tetzlaff:  
That the email from Terry Dunn, December 9, 2019, re: transfer station design parameters be received.  
Carried
- 427/2019 Kissick:  
That the email from Terry Dunn, November 27, 2019, re: WRLI AGM be received.  
Carried
- 428/2019 Dunn:  
That the following appointment for 2020 be authorized: Solicitor, Sheppard and Millar Law Office; Auditor, Jensen Stromberg Chartered Accountants; Fire Chief, Brent Zerr; Pest Control Officer, Norbert Kratchmer.  
Carried
- 429/2019 Tetzlaff:  
That Council enter into a Mutual Aid agreement for Fire/Rescue Services with Biggar Rural District Fire Association.  
Carried
- 430/2019 Murphy:  
That the report on Handibus pricing be received, further that Staff be asked to redo the rate to approximately \$1.00 per km plus a driver at their regular hourly rate, with a minimum of 6 people per trip to outlying areas such as Luseland or Kindersley. Further that Staff investigate scheduling regular Handibus trips.

Carried

431/2019      Wack:  
That Email from Krystal Monteith, December 13, 2019 re: Reference letter be received, further to Staff be authorized to provide a reference letter for Sveer Maintenance.

Carried

432/2019      Dunn:  
That the email from Kyle McKay, December 3, 2019 re: natural gas offering be received and deferred pending further investigation by Staff

Carried

**COMMITTEES & OUTSIDE BOARDS:**

**CORRESPONDENCE:**

433/2019      Wack:  
That the following correspondence be received:  
a. Jamie Kunz, December 16, 2019 re: FCM funding application  
b. Saskatchewan Public Safety Agency, November 18, 2019  
c. Trevor Sim, November 26, 2019, re: subdivision concept plan, further that Northbound Planning be authorized to gather more information  
d. Saskatchewan Music Festival Association, December 2019, re: sponsorship  
b. Jastinder Gill, December 12, 2019, re: rezoning inquiry, further that Staff as Mr. Gill to provide an investment portfolio, website, references and a plan for the building.

Carried

**BYLAWS:**

434/2019      Tetzlaff:  
That Bylaw No. 1052-19, a Bylaw of the Town of Kerrobert to authorize a Special Assessment with respect to the undertaking upgrading water mains and connections along with new pavement and curbs on the 700 block of Columbia Avenue hereby be introduced and read a first time.

Carried.

435/2019      Dunn:  
That Bylaw No. 1052-19, be read a second time.

Carried.

436/2019      Murphy:  
That Bylaw No. 1052-19, hereby be given three readings at this meeting.

Carried Unanimously.

437/2019      Kissick:  
That Bylaw No. 1052-19, a Bylaw of the Town of Kerrobert to authorize a Special Assessment with respect to the undertaking upgrading water mains and connections along with new pavement and curbs on the 700 block of Columbia Avenue be hereby adopted.

Carried.

**NEW BUSINESS:**

438/2019      Murphy:  
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

- 439/2019 Tetzlaff:  
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council  
Carried
- 440/2019 Zerr:  
That the CAO be authorized to begin the process to transfer title of Roll 14, Lots 14-20, Block 2 Plan G64, Lot 31, Block 2 Plan 101585291 Ext. 8 Lot 14 ISC parcel # 146557198 informally known as the "old hotel" site to Ravenwood Developers at the cost of \$1 (one dollar).  
Carried
- 441/2019 Dunn:  
That Council recommends that the four firms of MPE, McElhanney, Bar and BCL be requested to submit an RFP for the Small Communities Fund Grant Project Water Main Replacement Railway Ave and Investing in Canada Infrastructure Program Watermain Replacement Project Kerrobert, SK.  
Carried
- 442/2019 Kissick:  
That Email from Wayne Mock, December 10 re Living Sky Administrator be deferred.  
Carried
- 443/2019 Wack:  
That Staff Report to Council re: Annual Christmas Party be received, further that Staff be authorized to transfer to profit of \$1,757.26 towards Courthouse Restoration.  
Carried

**ADJORNMENT:**

- 444/2019 Murphy:  
That the meeting adjourn at 9:30 PM.  
Carried

Certified to be a true and correct  
Copy of the Regular meeting of  
Council held December 19, 2019

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer