

MINUTES
TOWN OF KERROBERT FIRST REGULAR COUNCIL MEETING
THURSDAY, DECEMBER 16, 2020 AT 6:30 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Chad Tetzlaff, Terry Dunn, Heather Wack, Brad Murphy, Mike Mitchell, Del - Marie Kissick
Staff: Tara Neumeier – CAO
Absent: none
Public: none

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:35pm.

ADDITIONS TO AGENDA:

MINUTES:

465/2020 Murphy:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on November 25th 2020 be approved.
Carried

DELEGATION: None

MANAGEMENT REPORTS:

466/2020 Mitchell:
That the Administration trackers dated November 25th, 2020 be accepted as circulated.
Carried

467/2020 Dunn:
That Chief Administrative Officers written report dated December 15th, 2020 be accepted as circulated.
Carried

468/2020 Dunn:
That the Operations report dated December 18, 2020 be accepted as circulated furthermore, it be filed in the Municipal records.
Carried

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469/2020

Kissick:

That the Mileage Reports dated November 30th, 2020 be accepted as circulated furthermore, it be filed in the Municipal records.

Carried

APPROVALS:

470/2020

Kissick:

That the List of Proposed Payments as of December 12th, 2020 in the amount of \$ 184,594.40 be approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

471/2020

Wack:

That the Bank Reconciliations dated November 30th 2020 be accepted as circulated furthermore, it be filed in the Municipal records.

Carried

472/2020

Kissick:

That the Agreement for the Heritage Grant Program be accepted, furthermore that Office Clerk Veronica Smith sign the agreement on behalf of the Town of Kerrobert.

Carried

COMMITTEES & OUTSIDE BOARDS:

473/2020

Mitchell:

That the PCC recommendation report be approved with the exceptions that the caretaker for the PCC be instructed to start on the listed projects immediately, furthermore based on COVID restrictions on-going evaluations will continue with having the PCC open, and how the Caretaker is paid.

Carried

474/2020

Mitchell:

That the Kerrobert Library Board Meeting Minutes dated November 19th, 2020 be accepted as circulated furthermore they are filed in the Municipal records.

Carried

475/2020

Kissick:

That the Handi-Bus year end Report be accepted as circulated for information purposes.

Carried

CORRESPONDENCE:

476/2020 Murphy:
That the Detailed Police Report for November 2020 be received furthermore, that it be filed in the Municipal records.

Carried

477/2020 Wack:
That the Letter from the RM of Oakdale with the appointment to the Kerrobert Fire and Rescue Committee for 2021 be received as information furthermore, that it be filed in the Municipal Records.

Carried

478/2020 Murphy:
That the Water Compliance Inspection Report be received furthermore, that it be filed in the Municipal records.

Carried

479/2020 Tetzlaff:
That the Report to Council from Rec Manager Kyle Johnson be received as information.

Carried

BYLAWS:

Carried

NEW BUSINESS:

480/2020 Dunn:
That the Committee and Outside Board appointments 2021 be approved as per the attached Schedule "B" which shall form part of these minutes.

Carried

481/2020 Mitchell:
That an Emergency Response Committee be formed consisting of the EMO coordinator, Media relations, CAO, Fire Chief, Operations Team Leader, and Transportation coordinator as per Bylaw 958-10

Carried

482/2020 Wack:
That Councillor Del Marie Kissick be appointed EMO coordinator and councillor Brad Murphy be appointed Media Relations, furthermore that Office clerk communicate update for our Emergency Response Plan.

Carried

483/2020 Mitchell:
 That the Council Meetings for the year 2021 be set as follows: Regular Meetings will be the 2nd and 4th Wednesday of every month at 6:30 p.m. in the Council Chambers of the Municipal Office, except the following months where only one meeting is held the following dates will be set: July 21st, August 18th, and December 15th, 2021.

Carried

484/2020 Dunn:
 That due to the continuous construction of replacing cast iron water mains on multiple blocks in the Town of Kerrobert the following works as described below will be declared a single local improvement:

| Work/Service | On | From | To |
|-------------------------------------------------|---------------------|-----------------|------------------|
| Water Main Replacement & Roadway Reconstruction | Atlantic Avenue | Busteed Street | Bulling Street |
| Water Main Replacement & Roadway Reconstruction | Manitoba Avenue | Lanigan Street | Bosworth Street |
| Water Main Replacement & Roadway Reconstruction | Manitoba Avenue | McInnis Street | Bulling Street |
| Water Main Replacement & Roadway Reconstruction | Saskatchewan Avenue | Peters Street | Bulling Street |
| Water Main Replacement & Roadway Reconstruction | Alberta Avenue | Peters Street | Bulling Street |
| Water Main Replacement & Roadway Reconstruction | Columbia Avenue | McInnis Street | Bulling Street |
| Water Main Replacement | Manitoba Avenue | Highway 31 | McPherson Street |
| Water Main Replacement | Yukon Avenue | Ussher Street | Lanigan Street |
| Water Main Replacement | Ussher Street | Atlantic Avenue | Alberta Avenue |
| Water Main Replacement | Bosworth Street | Pacific Avenue | Columbia Avenue |

Carried

485/2020 Dunn:
 That the Administrator or BCL Engineering prepare a report in accordance with Section 6 of the Local Improvements Act, 1993 with respect to the proposed local improvement listed below:

| Work/Service | On | From | To |
|-------------------------------------------------|---------------------|-----------------|------------------|
| Water Main Replacement & Roadway Reconstruction | Atlantic Avenue | Busteed Street | Bulling Street |
| Water Main Replacement & Roadway Reconstruction | Manitoba Avenue | Lanigan Street | Bosworth Street |
| Water Main Replacement & Roadway Reconstruction | Manitoba Avenue | McInnis Street | Bulling Street |
| Water Main Replacement & Roadway Reconstruction | Saskatchewan Avenue | Peters Street | Bulling Street |
| Water Main Replacement & Roadway Reconstruction | Alberta Avenue | Peters Street | Bulling Street |
| Water Main Replacement & Roadway Reconstruction | Columbia Avenue | McInnis Street | Bulling Street |
| Water Main Replacement | Manitoba Avenue | Highway 31 | McPherson Street |
| Water Main Replacement | Yukon Avenue | Ussher Street | Lanigan Street |
| Water Main Replacement | Ussher Street | Atlantic Avenue | Alberta Avenue |
| Water Main Replacement | Bosworth Street | Pacific Avenue | Columbia Avenue |

Which has an estimated cost of \$ 9,120,900.00

Carried

J

- 486/2020 Tetzlaff
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).
Carried
- 487/2020 Dunn:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council
Carried
- 488/2020 Tetzlaff
That the all tenders submitted for the 2011 Elgin Pelican Street Sweeper be rejected, furthermore that the CAO inform the Tenderers of the decision.
Carried
- 489/2020 Tetzlaff
That the tender submitted in the amount of \$250 each for the Non-Operational mowers be accepted furthermore that the CAO inform the accepted tender of the Town of Kerrobert's decision.
Carried
- 490/2020 Dunn:
That the Town of Kerrobert counter offer from the property owner with regards to tax arrears on properties 246 Atlantic Ave and 603 Pacific Ave that we will accept a payment of \$13,091.86 as payment on outstanding taxes, this balance is all School taxes currently owed plus 2020 levied taxes.
Defeated
- 491/2020 Murphy:
That the Town of Kerrobert does not accept the offer from the property owner on the tax arrears outstanding on 246 Atlantic and 603 Pacific Ave, furthermore that if there is a refusal to pay the outstanding balance in total the Town of Kerrobert will transfer back the four properties of 220, 228, and 612 Pacific Ave and 227 Railway Ave. that were previously transferred to the town. Furthermore, that the tax arrears on those four properties will become the owner's responsibility again.
Carried
- 492/2020 Kissick:
That the CAO move \$260,000 from the General Chequing Account to the General Reserve Account for future expenses.
Carried

ADJOURNMENT:

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493/2020 Kissick:
That the meeting adjourns at 9:59 pm.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held December 16th, 2020

Mayor

Chief Administrative Officer
Town of Kerrobert