

MINUTES
TOWN OF KERROBERT *REGULAR* COUNCIL MEETING
WEDNESDAY February 12, 2020 AT 7:00 PM

PRESENT:

Mayor: Del Marie Kissick (Deputy Mayor)
Councillors: Brad Murphy, Brandon Zerr, Chad Tetzlaff ,
Staff: Heidi Frank, CAO,
Student Councillor: Darby Meyer
Public: None
ABSENT: Wayne Mock (regrets), Heather Wack (regrets)

CALL TO ORDER:

Deputy Mayor Del Marie Kissick called the meeting to order at 7:10 pm.

ADDITIONS TO AGENDA: Postage meter contract, budget

MINUTES:

039/2020 Dunn:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on January 29, 2020 be approved as circulated.
Carried

DELEGATION: Snow removal: Jon Shepherd and Brody Charteris

MANAGEMENT REPORTS:

040/2020 Tetzlaff:
That the Administration report January 28, 2020 be accepted as circulated by Heidi Frank, CAO, further that Council is to inform the CAO of prioritization of items.
Carried

APPROVALS:

041/2020 Dunn:
That the List of Proposed Payments as of February 6, 2020 in the amount of \$141,582.89 be approved as per the attached Schedule "A" which shall form part of these minutes.
Carried

042/2018 Zerr:
That the Payroll Report for dated January 1 - 31, 2020 in the amount of \$36,274.09 be approved as per the attached Schedule "B" which shall form part of these minutes.
Carried

043/2020 Murphy:
That the List of Lands with Arrears be received, further that Staff be authorized to proceed with tax enforcement for any properties with arrears more than \$500.00, excluding PAD agreement properties.
Carried

044/2018 Tetzlaff:
That the Administrative Assistant be appointed as Treasurer, commonly known as "Tax Collector" for tax enforcement and collection files.
Carried

045/2020 Dunn:
That the appointment of a Development Officer be deferred.
Carried

- 046/2020 Tetzlaff:
That the email from Kevin Palmer, Dec. 2/19, re: Rev Energy streetlight, be received, further that Rev Energy provide confirmation from an Engineer or SaskPower that the proposed location of the streetlight with light up the intersection.
Carried
- 047/2020 Tetzlaff:
That the email from Operations, Feb 3/20, re: no parking, be received, further that the request to put “no parking” signs on McPherson Street be denied, further that the road be reworked to accommodate semi-trucks.
Carried
- 048/2020 Dunn:
That the letter from Ministry of Gov’t Relations, Feb 5/20, re: regional cooperation workshops, be received, further that the Heidi Frank, CAO and Councillor Chad Tetzlaff be authorized to attend the workshop in Kindersley April 22, 2020. You guys are too funny – but great p
Carried
- 049/2020 Tetzlaff:
That the letter from Meridian Survey, Jan 27/20, re: Pipelines be received.
Carried
- 050/2020 Zerr:
That the letter from Ministry of Environment, Jan 17/20, re: landfill inspection be received, further that Staff work with the Ministry of Environment to complete the 6 action items outlined in the inspection report as per the attached Schedule “C” which shall form part of these minutes.
Carried
- 051/2020 Murphy:
That the email from Hudson Energy, Jan 29/20, gas savings program be received, further that Staff be authorized to sign the disclosure statement.
Carried
- 052/2020 Zerr:
That the email from HA Coordinator, Jan 24/20 re: nomination form be received, further that Stacey Tischler, Richard McNichol, James Veronelly and Michelle Neumeier be nominated for the Kerrobert Housing Authority Committee.
Carried
- 053/2020 Dunn:
That the email from Jordan Elliott, Jan 29/20 re; brick pier restoration be received, further that a purchase order in the amount of \$1,470.00, not including PST or GST be issued to Jordan Elliott for the repair of a pier in the Courthouse.
Carried
- 054/2020 Dunn:

That the email from Town Clerk, eb 6/20, re; Dec. 4 entertainment received, further that the Town of Kerrobert commit \$2,500.00 for the Town Christmas Party and full authorization to the Courthouse Restoration Committee to hire entertainment at their discretion.

Carried

055/2020

Zerr:

That the email from Lisa Howse, Jan 18/20, re: composting seminar be received, further that Staff survey the residents through social media to gauge interest in a free composting seminar.

Carried

056/2020

Zerr:

That the email from Trevor Sim, Nov 26/19, re: subdivision concept plan

Carried

057/2020

Tetzlaff:

That the Office Clerk be authorized to attend the 2020 Heritage Forum February 27, 2020 in Saskatoon with applicable fees and expenses of no more than \$237.51 to be paid by the Town of Kerrobert.

Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

058/2020

Zerr:

That the following correspondence be received:

- a) Email from Adam Frank, Jan 30/20 re: KLD recruitment and retention, further that \$11,325.46 be paid to KLD Recruitment and Retention.
- b) Email from Tracey Cholin, January 8, 2020 re: sculpture ideas, further that Ms. Cholin be informed that Council would like to see an alternative for theatre than the masks presented.
- c) Email from Bruce Dahl, Feb 5, 2020 re: permit to operate, further that Town renew it Sewage Works permit.

Carried

BYLAWS:

059/2020

Dunn:

That Bylaw No. 1054-20, commonly known as the bylaw to regulate traffic in the Town of Kerrobert hereby be read a second time.

Carried.

060/2020

Tetzlaff:

That Bylaw No. 1054-20 hereby be given three readings and adoption at this meeting.

Carried.

061/2020

Kissick:

That Bylaw No. 1053-20, commonly known as the bylaw of the Town of Kerrobert to fix the rates to be charged for the use or consumption of water and by way of rent or service charge for the use of sewer be read a second time.

Carried.

062/2020

Zerr:

That Bylaw No. 1053-20, commonly known as the bylaw of the Town of Kerrobert to fix the rates to be charged for the use or consumption of water and by way of rent or service charge for the use of sewer given be three readings and adoption at this meeting.

Carried.

Murphy:

063/2020 That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

064/2020 Murphy:

That Council conclude the Closed Meeting and Resume the Regular Meeting of Council

Carried

NEW BUSINESS:

065/2020 Dunn:

That Staff be authorized to draft an agreement with Northbound Planning to rent office space in the Courthouse for \$500.00 per month.

Carried.

066/2020 Murphy:

That Staff be authourized to sell one of the Dodge trucks in the fleet, excluding the one with the pipe racks, by way of tender.

Carried.

ADJORNMENT:

067/2020 Murphy:

That the meeting adjourn at 10:07 PM.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held February 12, 2020

Mayor

Chief Administrative Officer