

MINUTES
TOWN OF KERROBERT *REGULAR* COUNCIL MEETING
WEDNESDAY February 26, 2020 AT 6:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Brad Murphy, Brandon Zerr (arrived 6:15), Chad Tetzlaff, Del Marie Kissick,
Heather Wack, Terry Dunn
Staff: Heidi Frank, CAO, Veronica Smith, Office Clerk
Student Councillor: Darby Meyer
Public: None

ABSENT:

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:00 pm.

PUBLIC HEARING Bylaw 1055-20:

Mayor Wayne Mock opened the public hearing at 6:01 pm.

No public attended

Mayor Wayne Mock closed the public hearing at 6:03 pm.

ADDITIONS TO AGENDA:

MINUTES:

068/2020 Zerr:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on
February 12, 2020 be approved as circulated.

Carried

DELEGATION: Kevin Madden, SUMAssure

MANAGEMENT REPORTS:

069/2020 Dunn:
That the Administration trackers, February 12, 2020, Operations, Jim Schlosser, OTL, February
13, 2020 (truck discussion) be accepted as circulated by Heidi Frank, CAO, further that Council is
to inform the CAO of prioritization of items.

Carried

APPROVALS:

070/2020 Kissick:
That the List of Proposed Payments as of February 20, 2020 in the amount of \$42,484.86 be
approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

071/2018 Tetzlaff:
That the email from Operations, Feb. 13/20, re: Lights in water plant be received, further that
staff obtain another quote and determine the cost of the electrician's time.

Carried

072/2020 Tetzlaff:
That the Email from Rec Director, Feb. 20/20, re: Armand – holidays be received, further that
overtime and holidays be acknowledged and enforced according to Town of Kerrobert policies,
further that overtime be approved for employees needing to cover for holidays to allow the
rink/swimming pool to stay open.

Carried

- 073/2018 Tetzlaff:
That the Email from Kyle McKay, Feb. 19/20 re: Hudson SK Commercial Agreement be received, further that the item be deferred until the next council meeting.
Carried
- 074/2020 Tetzlaff:
That the Letter from Kerrobert Courthouse Rest. Society re: approvals be received, further that the Kerrobert Courthouse Restoration Society be approved to apply for a \$150,000 grant for capital costs for the repair of eaves/cornice and front stair walls and that permanent signage with the Co-op logo be approved.
Carried
- 075/2020 Dunn:
That the Letter from Kerrobert Courthouse Rest. Society re: approvals be received, further that the Kerrobert Courthouse Restoration Society be approved to hire W. Gagnon Engineering for \$2600 plus tax to perform a structural assessment of the courthouse.
Carried
- 076/2020 Kissick:
That the Councillor Chad Tetzlaff and CAO Heidi Frank be appointed to the North West Resource Corridor Planning Commission for the year 2020.
Carried
- 077/2020 Murphy:
That Kim Stagman owner of 305 Atlantic Ave be authorized to transfer the land at 305 Atlantic Ave to the Town of Kerrobert, at no cost to the Town of Kerrobert, and further the same offer will be accepted from the property owners of 301 Atlantic Ave and 303 Atlantic Ave, should a proposal be forthcoming.
Carried
- 078/2020 Tetzlaff:
That the Email from Rec Director, Feb. 14/20, re: Welcome CIF Central Committee be received, further that Council approve the appointment of Bobbi Hebron to the CIF Central Committee, further that attendance at the meetings and workshops be paid days.
Carried
- 079/2020 Kissick:
That the Facebook Poll Compost, Feb 13 be received, further that Staff arrange a composting seminar for residents at no cost to the Town of Kerrobert.
Carried
- 080/2020 Tetzlaff:
That the Email from Rec Director Feb. 25, 2020 Re: Possible sale of truck be received.
Carried
- 081/2020 Kissick:
That the email from North Bound Planning Feb. 25, 2020 Re: Office space be received, further that the request for the Town of Kerrobert to install a phone line in the potential office for Northbound Planning be approved.
Carried

COMMITTEES & OUTSIDE BOARDS:

- 082/2020 Tetzlaff:
That the following reports be received for information:
- a) Recreation board minutes dated Feb 10/20
 - b) Courthouse Committee Meeting Minutes Jan 20 & 27, 2020
 - c) RCMP Policing Report Jan 1-Dec 31, 2019 Jan 1-31, 2020

Carried

CORRESPONDENCE:

- 083/2020 Dunn:
That the following correspondence be received:
- a. Letter from Stars Feb 10, 2020 re: Donations
 - b. Letter from Sheppard & Millar Feb 19, 2020 re: Stars Helicopter Landing Pad
 - c. Email from Kevin Palmer, Feb 13, 2020 re: Rev Street light, further that Staff request as quote for a pole and light to properly illuminate the intersection of Hwy 21 and Snell.
 - d. Letter from Enbridge Feb 10, 2020 re: Line 3 Replacement
 - e. Email from Maggie Schwab Feb 10, 2020 re: pipeline easement
 - f. report from Province of Saskatchewan Jan 15, 2020 re: gas tax

Carried

BYLAWS:

- 084/2020 Zerr:
That Bylaw No. 941-09, commonly known as the bylaw to provide for the removal of snow, ice and other obstructions from sidewalks be amended to include penalties and brought forward for Council's consideration.

Carried.

- 085/2020 Dunn:
That Bylaw No. 1055-20 be received and deferred until Northbound Planning is available to speak to it.

Carried.

- 086/2020 Tetzlaff:
That Bylaw No. 1002-14, remain the status quo.

- 087/2020 Kissick:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

- 088/2020 Murphy:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council

Carried

NEW BUSINESS:

089/2020 Tetzlaff:
That BCL be invited to attend the Council meeting of March 11, 2020 at 6:00 p.m. to begin the development of a detailed scope of work for the engineering contracts for the Small Communities Fund Railway Ave project and the Investing in Canada Infrastructure Program Water Main replacement project.

Upon mutual agreement on the scope of work, BCL will be authorized to prepare a proposed fee schedule for their work. Upon approval of the fee schedule by Council, the Administrator and Mayor will be authorized to enter into a consulting engineering agreement for each project with BCL. Until a contract or contracts are executed, no work on these projects may be billed to the Town and any expenses incurred by either party up to the date of contract execution by both parties shall be at each party's own expense.

Carried

090/2020 Murphy:
That Councillor Terry Dunn be authorized to respond to the provincial government regarding the Watermain Projects for the ICIP and SCF grants.

Carried

ADJORNMENT:

091/2020 Murphy:
That the meeting adjourn at 9:30 PM.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held February 26, 2020

Mayor

Chief Administrative Officer