

**MINUTES**  
**TOWN OF KERROBERT *REGULAR* COUNCIL MEETING**  
**Wednesday, February 10, 2021 AT 6:30 PM**

**PRESENT:**

Mayor: Wayne Mock  
Councillors: Terry Dunn, Heather Wack, Brad Murphy, Mike Mitchell, Chad Tetzlaff (6:47)  
Del-Marie Kissick (7:00)  
Staff: Veronica Smith – Recording Secretary  
Absent:  
Public: none

**CALL TO ORDER:**

Mayor Wayne Mock called the meeting to order at 6:30 p.m.

**ADDITIONS TO AGENDA:**

36/2021 Mitchell:  
That the following items be added to the agenda:

- 7(c) Regular Meeting of the Kerrobert & District Culture & Recreation Board dated Feb. 8, 2021
- 8(a) Email from West Central Municipal Government Committee dated February 9, 2021
- 8(b) Email dated from Government of Saskatchewan re: Infrastructure Grant Program Covid 19 Resilience ICIP Application
- 10(j) Proposed Local Improvement Plan for Street Reconstruction in Kerrobert

Carried

**MINUTES:**

37/2021 Dunn:  
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on January 27, 2021 be approved.

Carried

**DELEGATION:** None

**MANAGEMENT REPORTS:**

38/2021 Murphy:  
That the Administration trackers dated January 27, 2021 be accepted as circulated.

Carried

39/2021 Dunn:  
That the Mileage and Fuel Reports dated January 31, 2021 be accepted as circulated. Further, that they be filed in the Municipal records.

Carried

40/2021 Mitchell:  
Northbound Bylaw Enforcement Monthly Summary for February 2021. Further, that it be filed in the Municipal records.

Carried

**APPROVALS:**

41/2021 Wack:  
That the List of Proposed Payments as of February 8, 2021 in the amount of \$130,050.84 be approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

**COMMITTEES & OUTSIDE BOARDS:**

42/2021 Murphy:  
That the regular minutes of the Courthouse Committee dated January 25, 2021 be received. Further, that they be filed in the Municipal Records.

Carried

43/2021 Dunn:  
That the Detailed Police Report for month of January, 2021 be received for information.

Carried

44/2021 Wack:  
That the regular minutes of the Kerrobert & District Culture & Recreation Committee dated February 9, 2021 be received. Further, that they be filed in the Municipal Records.

Carried

**CORRESPONDENCE:**

45/2021 Mitchell:  
That email from the West Central Municipal Government Committee dated February 9th, 2021 be received for information.

Carried

46/2021 Mitchell:  
That the email from the Government of Saskatchewan dated February 8, 2021 regarding application for the Investing in Canada Infrastructure Program: Covid 19 Resilience Stream be received. Further, that it be filed in the Municipal Records.

Carried

**BYLAWS:**

**NEW BUSINESS:**

- 47/2021 Kissick:  
That the letter from the Kerrobert Senior's Club dated February 3, 2021 be received. Further that staff be instructed to inform them that Council will look for options and will let them know if they can help them but in meantime, they have the option to turn their water off to stop billing.
- Carried
- 48/2021 Dunn:  
That the letter from Prairie Branches Enterprises Inc. dated February 4, 2021 be received. Further that staff be instructed to write and provide a letter of support to them.
- Carried
- 49/2021 Dunn:  
That the letter from the owner of 304 Atlantic Ave. dated February 4, 2021 be received. Further that staff contact owner to discuss a payment plan in order to remedy their current tax situation.
- Carried
- 50/2021 Dunn:  
That the request for setting off fireworks on February 10, 2021 be approved. Further that requestor be asked to notify the Kerrobert Long Term Care Facility to make them aware of the date and time they are being done so that residents of the Long Term Care facility could enjoy them.
- Carried
- 51/2021 Tetzlaff:  
That the work order dated January 21, 2021 with Operation Team Lead notes be received.
- Carried
- 52/2021 Tetzlaff:  
That we appoint Michelle Schmidt in an interim capacity as Acting Administrator for the Town of Kerrobert effective February 1, 2021. Further that she be added to all the signing authorities of the Town's financial institution while she is carrying out her duties as Acting Administrator.
- Carried

53/2021

Dunn:

That the Report prepared by BCL Engineering Ltd., with respect to the proposed local improvement listed below, be adopted; that application be made under clause 5(1)(b) of The Local Improvement Act, 1993 to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement at an estimated cost of \$10,802,092.00;

Work/Service	On	From	To
Water Main Replacement & Roadway Reconstruction	Atlantic Avenue	Busteed Street	Bulling Street
Water Main Replacement & Roadway Reconstruction	Manitoba Avenue	Lanigan Street	Bosworth Street
Water Main Replacement & Roadway Reconstruction	Manitoba Avenue	McInnis Street	Bulling Street
Water Main Replacement & Roadway Reconstruction	Saskatchewan Avenue	Peters Street	Bulling Street
Water Main Replacement & Roadway Reconstruction	Alberta Avenue	Peters Street	Bulling Street
Water Main Replacement & Roadway Reconstruction	Columbia Avenue	McInnis Street	Bulling Street
Water Main Replacement	Manitoba Avenue	Highway 31	McPherson Street
Water Main Replacement	Yukon Avenue	Ussher Street	Lanigan Street
Water Main Replacement	Ussher Street	Atlantic Avenue	Alberta Avenue
Water Main Replacement	Bosworth Street	Pacific Avenue	Columbia Avenue

And; that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality.

Carried

54/2021

Wack:

That the Town of Kerrobert hereby authorize BCL Engineering Ltd. to proceed to tender the Town of Kerrobert local improvement as outlined in the approved Local Improvement Report.

Carried

**ADJOURNMENT:**

55/2021

Mock :

That the meeting adjourn at 9:10 pm.

Carried

Certified to be a true and correct  
Copy of the Regular meeting of  
Council held February 10, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Acting Chief Administrative Officer  
Town of Kerrobert