

MINUTES
TOWN OF KERROBERT *REGULAR* COUNCIL MEETING
WEDNESDAY January 29, 2020 AT 6:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Brad Murphy (arrived 6:25), Brandon Zerr (arrived 6:25), Chad Tetzlaff , Del Marie Kissick
Staff: Heidi Frank, CAO, Jim Schlosser, Ops Team Lead (partial), Tara Neumeier, Admin Assistant (partial), Kyle Johnson, Rec Manager (partial).
Student Councillor:
Public: None
ABSENT: Terry Dunn (regrets)

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:00 pm.

ADDITIONS TO AGENDA: Postage meter contract, budget

MINUTES:

001/2020 Tetzlaff:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on January 8, 2020 be approved as circulated.
Carried

DELEGATION: Northbound Planning, Dave Charteris

MANAGEMENT REPORTS:

019/2020 Wack:
That the Administration report, work order tracking sheet and planning tracker of January 8, 2020 be accepted as circulated by Heidi Frank, CAO, further that Council is to inform the CAO of prioritization of items.
Carried

APPROVALS:

020/2020 Kissick:
That the List of Proposed Payments as of January 23, 2020 in the amount of \$489,871.40 be approved as per the attached Schedule "A" which shall form part of these minutes.
Carried

021/2020 Kissick:
That the Town of Kerrobert Bank Reconciliation for the period ending December 31, 2019 accepted as presented and circulated.
Carried

022/2020 Kissick:
That the Vehicle/Equipment Mileage Report for the period ending November 30, 2019, be received.
Carried

023/2020 Kissick:
That Staff be authorized to attend the election training spring workshop March 24, 2020 in North Battleford with applicable fees and expenses of no more than \$400.00 to be paid by the Town of Kerrobert.
Carried

024/2020 Murphy:
That the Municipal Work Order Policy be adopted.
Carried

- 025/2020 Murphy:
That the Servicing agreement between the Town of Kerrobert and Schraefel Farms is not required to approve the subdivision, further that Council approves the subdivision, further that Council pay for the professional planning fees.

Carried
- 026/2020 Murphy:
That the email from Danora Semilet, January 17, 2020 re: purchase of garage door at 138 Pacific be received, further that Ms. Semilet be allowed to take the garage door and entrance door for a donation to the Courthouse Restoration Society.

Carried
- 027/2020 Tetzlaff:
That Heather Wack be appointed to the Wheatland Regional Library Board and Bobbi Hebron be appointed as the alternate for 2020.

Carried
- 028/2020 Tetzlaff:
That Mayor Wayne Mock be appointed to the West Central Municipal government Committee with CAO Heidi Frank as the alternate for 2020.

Carried
- 029/2020 Zerr:
That the Town of Kerrobert renew its Major Accounts and Statement of Values and Schedule of Locations policy with SGI, further that this policy may be cancelled dependant on information forthcoming from Staff from other insurance providers.

Carried
- 030/2020 Tetzlaff:
That the Council portfolio appointments 2020 be approved as per the attached Schedule "B" which shall form part of these minutes.

Carried
- 031/2020 Wack:
That the Email from town of Luseland, January 23, 20120 re; Board of Revision, be received.

Carried
- 032/2020 Zerr:
That the quotes for Neopost, be received. Further that staff enter option 3 for a 69-month term at \$527 a quarter.

Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

- 033/2020 Murphy:
That the following correspondence be received:
- a) Email from Len Statler, January 15, 2020 re: WWSA round 3, further that his request to submit an EOI be denied.
 - b) Email from Al Reichart, January 22, 2020 re: gophernet high speed, further than Mr. Reichert be requested to submit a proposal for location other than the water tower, and proposed rent payments.
 - c) Email from Adrian Leusink, January 6, 2020 re: SUMA and Hudson Energy programs
 - d) Email from Kyle McKay, January 15, 2020 re: SaskEnergy Disclosure
 - e) Letter from Ministry of Environment, January 17, 2020, landfill report

- f) Update on Board of Revision Renewal Project
- g) Hudson Bay Route Association

Carried

BYLAWS:

034/2020 Tetzlaff:
That Bylaw No. 1054-20, commonly known as the bylaw to regulate traffic in the Town of Kerrobert hereby be introduced and read a first time.

Carried.

035/2020 Kissick:
That Bylaw No. 1053-20, commonly known as the bylaw of the Town of Kerrobert to fix the rates to be charged for the use or consumption of water and by way of rent or service charge for the use of sewer.

Carried.

036/2020 Tetzlaff:
That Bylaw No. 1055-20, commonly known as the bylaw of the Town of Kerrobert to amend Bylaw No 995-14 known as the zoning bylaw hereby be introduced and read a first time. Further that a public hearing for Bylaw 1055-20 be scheduled for February 26, 2020.

Carried.

037/2020 Murphy:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

038/2020 Murphy:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council

Carried

NEW BUSINESS:

ADJORNMENT:

039/2020 Murphy:
That the meeting adjourn at 10:30 PM.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held January 29, 2020

Mayor

Chief Administrative Officer