

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
WEDNESDAY January 9, 2019 AT 6:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Terry Dunn, Brad Murphy, Heather Wack, Chad Tetzlaff, Del Marie Kissick
Staff: Heidi Frank, Administrator; Veronica Smith, Office Clerk, Bobbi Hebron (partial)
Student Councillor: Rachel Ressler (partial)
ABSENT: Brandon Zerr (regrets)

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:06 pm.

ADDITIONS TO AGENDA:

01/2019 Tetzlaff:
That the following items be added to the agenda:
6(b)i List of Proposed payments as of January 9, 2019
10(b)i Set date for Special Meeting

Carried

MINUTES:

02/2019 Murphy:
That the minutes of the regular meeting of the Council of the Town of Kerrobert held on December 19, 2018 be approved as circulated.

Carried

DELEGATION:

Ryan Tebutt, Kerrobert Credit Union – update on Credit Union working with the Town of Kerrobert in tax enforcement.

MANAGEMENT REPORTS:

03/2019 Tetzlaff:
That the Administration report dated January 3, 2019 be accepted as presented by Heidi Frank, Administrator.

Carried

04/2019 Kissick:
That Sheppard & Millar Law Office be appointed as the Town of Kerrobert Solicitor and for those files outside of Sheppard & Millar Law Office's scope, Town CAO is authorized to engage a solicitor as authorized by Council.

Carried

05/2019 Kissick:
That Jensen Stromberg Chartered Accountants be contracted to perform the 2019 Audit of all the Town of Kerrobert municipal financial records, in accordance with guidelines established by Municipal Affairs department of the Government of Saskatchewan.

Carried

06/2019 Kissick:
That Brent Zerr be appointed as the Town of Kerrobert Fire Chief for 2019.

Carried

07/2019 Kissick:
That Norbert Kratchmer be appointed as the Town of Kerrobert Pest Control Officer.

Carried

APPROVALS:

- 08/2019 Kissick:
That the List of Proposed Payments as of December 19, 2018 in the amount of \$29,402.11 be approved as per the attached Schedule "A" which shall form part of these minutes.
Carried
- 09/2019 Kissick:
That the List of Proposed Payments as of December 31, 2018 in the amount of 15,199.10 be approved as per the attached Schedule "B" which shall form part of these minutes.
Carried
- 10/2019 Kissick:
That the List of Proposed Payments as of January 9, 2019 in the amount of \$53,758.63 be approved as per the attached Schedule "C" which shall form part of these minutes.
Carried
- 11/2019 Tetzlaff:
That the 2018 Council Remuneration be received and approved.
Carried
- 12/2019 Dunn:
That the Vehicle/Equipment Mileage Report for the period ending December 31, 2018, be received and further that the previous year's annual efficiency be added to the spreadsheet.
Carried
- 13/2019 Tetzlaff:
That the Landfill Report be received and further that discussion be deferred to a Special Meeting of Council.
Carried
- 14/2019 Dunn:
That Councillor Brandon Zerr be authorized as a signing authority for the purposes of negotiating and concluding a customer agreement/contract with SaskTel for the installation of fibre optics and a book drop at the Court House at a cost of no more than \$9,000.00.
Carried
- 15/2019 Dunn:
That the policing agreement research report dated December 20, 2018 submitted by Kim Harmon, Office Clerk be received.
Carried

16/2019 Tetzlaff:
That Assistant Administrator Tara Neumeier be authorized as a signing authority for the Town of Kerrobert with Royal Bank of Canada.

Carried

17/2019 Tetzlaff:
That the January Council “to do” list dated December 14, 2018 be received

Carried

COMMITTEES & OUTSIDE BOARDS:

18/2019 Tetzlaff:
That the preliminary Recreation and Culture Budget for 2019 submitted by Recreation Director, Bobbi Hebron be received.

Carried

19/2019 Dunn:
That Recreation Director Bobbi Hebron get recommendations from the Kerrobert and District Culture and Recreation Board, and present options to Council, for 2019 budget cuts of up to 10 percent.

Carried

CORRESPONDENCE:

20/2019 Tetzlaff:
That the 2019 Loraas Servicing Agreements with Addendum dated January 1, 2019 be received. Further, that it be deferred pending staff research on previous and existing contracts with Loraas and reporting back to Council.

Carried

21/2019 Kissick:
That the email from Jennifer Getz, Ministry of Government Relations dated December 18, 2018 regarding lack of funding for the Waste Water Treatment Plant be received as circulated.

Carried

22/2019 Dunn:
That the form from the Wheatland Regional Library for the 2019 Wheatland Regional Library Board Appointees be received. Further, that Councillor Heather Wack be appointed as the Town of Kerrobert Representative and Councillor Chad Tetzlaff be appointed as the Alternate Representative.

Carried

23/2019 Dunn:
That the form from the Unity District #30 Rat Control be received. Further, that Norbert Kratchmer be appointed as the Town of Kerrobert Pest Control Officer for the year 2019.

Carried

24/2019 Tetzlaff:
That the membership request from the Hudson's Bay Route Association be received.

Carried

25/2019 Dunn:
That the letter dated January 1, 2019 from the Kerrobert and District Agricultural Society requesting support be received.

Carried

BYLAWS: None

NEW BUSINESS:

26/2019 Murphy:
That the Town of Kerrobert Outside Board appointments for 2019 be adopted as per the attached Schedule "D" which shall form part of these minutes.

Carried

27/2018 Dunn:
That the Ovlix real estate listings for the Old Hospital and the Buena Vista be received

Carried

28/2018 Dunn:
That the a Special Meeting of Council be scheduled for January 17, 2019 in Council Chambers, further that this meeting be Closed subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

29/2018 Tetzlaff:

That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

30/2018 Tetzlaff:
That Council conclude the Closed Meeting and resume the Regular Meeting of Council
Carried

ADJORNMENT:

31/2018 Dunn:
That the meeting adjourn at 8:36 PM.
Carried

Mayor

Administrator