

MINUTES
TOWN OF KERROBERT *REGULAR* COUNCIL MEETING
TUESDAY July 17, 2019 AT 6:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Brad Murphy, Heather Wack, Del Marie Kissick (6:35 pm), Chad Tetzlaff
Staff: Heidi Frank, CAO, Jim Brown, Interim Operations Manager (partial)
Student Councillor:
Public: None
ABSENT: Brandon Zerr (Regrets), Terry Dunn (Regrets)

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:00 pm.

ADDITIONS TO AGENDA:

241/2019 Wack:
That the following items be added to the agenda:

- 317 Saskatchewan Ave easement boulevard
- SaskWater proposal
- Jim Brown appointment as interim operations manager
- Conditional grant for Railway Ave Watermain Project

Carried

MINUTES:

242/2019 Kissick:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on June 18, 2019 be approved as circulated.
That the minutes of the Special Meeting of the Council of the Town of Kerrobert held on July 11, 2019 be approved as circulated.

Carried

DELEGATION:

MANAGEMENT REPORTS:

243/2019 Murphy:
That the Administration report dated June 18, 2019 be accepted as circulated by Heidi Frank, CAO, further that Council is to inform the CAO of prioritization of items.
Further, that the verbal Operations report be accepted as presented by Jim Brown, Interim Operations Manager.

Carried

APPROVALS:

244/2019 Kissick:
That SaskWater be contracted for an interim period to be the Operator of Record in the amount of \$3,600 per month.

Carried

245/2019 Tetzlaff:
That Staff be authorized to fix drainage issues on the easement at 317 Saskatchewan Avenue.

Carried

- 246/2019 Wack:
That the List of Proposed Payments as of June 25, 2019 in the amount of \$84,258.10 be approved as per the attached Schedule "A" which shall form part of these minutes.
Carried
- 247/2019 Wack:
That the List of Proposed Payments as of July 10, 2019 in the amount of \$97,503.81 be approved as per the attached Schedule "B" which shall form part of these minutes.
Carried
- 248/2019 Wack:
That the Town of Kerrobert Bank Reconciliation for the period ending June 30, 2019 accepted as presented and circulated.
Carried
- 249/2019 Murphy:
That the letter from Walker Projects, July 8, 2019 re: Waterworks assessment be received.
Carried
- 250/2019 Tetzlaff:
That the letter from Major Recreation Board, June 27, 2019 re: ball tournament weekend be received.
Carried
- 251/2019 Kissick:
That the memo from Courthouse Committee, re: committee setup be received, further that the Kerrobert Courthouse Committee be a Committee of Council and present ideas for maintenance or restoration to Council for approval. Further that funds raised be deposited into an account designated for courthouse donations, with unspent funds transferred to a reserve account designated for courthouse projects.
Carried
- 252/2019 Tetzlaff:
That the Letter from town of Kindersley Mayor, June 26, 2019 re: day treatment addition be received, further that Staff be directed to contact Monica Shields, Council Clerk, Kindersley to acknowledge Mayor Mock will meet with Mayor Perkins.
Carried
- 253/2018 Kissick:
That the application for a development permit from Dan Braithwaite for 345 Saskatchewan Ave. be approved, subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.
Carried
- 254/2018 Kissick:
That the application for a building permit from Dan Braithwaite for 345 Saskatchewan Ave. be approved, subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.
Carried
- 255/2018 Muphy:
That Jim Brown be appointed as the Interim Operations Manager.
Carried
- 256/2018 Tetzlaff:

That the Payroll Report for dated June 1-30, 2018 in the net pay amount of \$49,637.53 be approved as per the attached Schedule "C" which shall form part of these minutes.

Carried

COMMITTEES & OUTSIDE BOARDS:

257/2019 Dunn:

That the following reports be received for information:

- a) RCMP policing report for the month of April, 2019

Carried

CORRESPONDENCE:

258/2019 Wack

That the following correspondence be received:

- a. Email from Veronica Smith, June 26, 2019 re: tourist centre
- b. Letter from WRLI, July 2, 2019 re: update

Carried

BYLAWS: none

NEW BUSINESS:

Murphy:

259/2019 That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

260/2019 Tetzlaff:

That Council conclude the Closed Meeting and resume the Regular Meeting of Council

Carried

261/2019 Tetzlaff:

That there were two bids received and reviewed by Council for a 2015 Dodge Ram 1500 4X4 5.71 Hemi engine, 25,000 kms and that neither be accepted, further that the Fleet Manager advertise the truck for sale for \$28,000.

262/2019 Wack:

That the one bid received and reviewed by Council for 531 Saskatchewan Ave. be received, and that the one tender be accepted from Sharon Armstrong in the amount of \$4,300.00. This acceptance is contingent on the bidder entering into an agreement with the Town to pay for surveying if required, 50% of the contract and transfer of title fees. Should the bidder restore the building, the deadline is December 31, 2020. Should the bidder demolish the building, the deadline is June 30, 2020.

Carried

263/2019 Wack:

That the next Regular Meeting of Council be scheduled for August 14, 2019.

Carried

Resolution 035/2019 Released from June 18, 2019 Closed Council Meeting:

Councillor Brad Murphy declared conflict of interest and left the meeting

035/2019 Tetzlaff:
That the one bid received and reviewed by Council for 612 Saskatchewan Ave. be received, and that the one tender be accepted from Taylor Murphy in the amount of \$5,000.00. This acceptance is contingent on the bidder entering into an agreement with the Town to demolish the building by July 31, 2019 and reclaim the land by January 30, 2020.

Councillor Brad Murphy returned to the meeting

ADJORNMENT:

264/2019 Murphy:
That the meeting adjourn at 9:49 PM.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held June 18, 2019

Mayor

Chief Administrative Officer