

**TOWN OF KERROBERT *REGULAR* COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS
OF THE TOWN OFFICE ON WEDNESDAY July 18, 2018 AT 6:30 PM**

PRESENT:

Mayor: Wayne Mock
Councillors: Terry Dunn, Brad Murphy (arrived 6:50), Del-Marie Kissick, Heather Wack,
Brandon Zerr (arrived 6:50)
Student Councillor:
Staff: Heidi Frank, Administrator; Jason Englot, Utilities Acting Foreman (partial)

ABSENT: Chad Tetzlaff (regrets),

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:30 pm.

ADDITIONS TO AGENDA:

MINUTES:

231/2018 Kissick:
That the minutes of the regular meeting of the Council of the Town of Kerrobert held on June 27, 2018 be approved as circulated.

Carried

DELEGATION: Brenda Neumeier
Presented situation with sewer backup at her residence, and requested Town of Kerrobert pay part of her bill, suggesting 75%.

Museum and Library board members
Presented on the proposed move of the library into the Kerrobert Court House and realigning and reassigning rooms in the Kerrobert Court House for the Museum. Representatives of both groups voiced opposition the proposition.

Communities in Bloom
Presented on the proposed Memorandum of Understanding between Communities in Bloom and the Town of Kerrobert. Representative of the group had several suggested changes with request for additional help from Town of Kerrobert Staff for their projects.

MANAGEMENT REPORTS:

232/2018 Kissick:
That the Administration report dated June 27, 2018 be accepted as presented by Heidi Frank, Administrator.

Carried

233/2018 Zerr:
That the Thermal Imaging report dated July 5, 2018 be accepted as presented by Jerry Vollman, Public Works Foreman.

Carried

234/2018 Wack:
That the Utilities report dated July 18, 2018 be accepted as presented Jason Englot, Utilities Acting Foreman.

Carried

APPROVALS:

235/2018 Dunn:
That the Auditor's Report Financial Statements dated December 31, 2017 from Jensen Stromberg, which present fairly in accordance with the Canadian public sector accounting

standards, be approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

236/2018

Wack:

That the list of Proposed Payments dated June 27, 2018 in the amount of \$81,882.89 be approved as per the attached Schedule "B" which shall form part of these minutes.

Carried

237/2018

Wack:

That the list of Proposed Payments dated July 14, 2018 in the amount of \$414,299.55 be approved as per the attached Schedule "C" which shall form part of these minutes.

Carried

238/2018

Dunn:

That the Payroll Report for pay period 13 dated July 13, 2018 in the amount of \$26,193.28 be approved as per the attached Schedule "D" which shall form part of these minutes.

Carried

239/2018

Kissick:

That the Statement of Financial Activities for the period ending June 30, 2018 be approved as per the attached Schedule "E" which shall form part of these minutes.

Carried

240/2018

Kissick:

That the Bank Reconciliation for the period ending May 31, 2018 with an adjusted bank balance of \$1,202,897.83 be approved as per the attached Schedule "F" which shall form part of these minutes.

Carried

241/2018

Dunn:

That the Vehicle/Equipment Mileage Report for the period ending June 30, 2018, be received.

Carried

242/2018

Kissick:

That correspondence from Ivan Kowalchuk, Shortt Insurance Brokers Ltd, dated June 28, 2018 regarding event liability insurance be received.

Carried

243/2018

Murphy:

That correspondence from Chandra Reilly, Saskatchewan Assessment Management Agency, dated July 05, 2018 regarding the Prairie Moon assessment be received.

Carried

244/2018

Kissick:

That the staff report, dated June 28, 2018 regarding regional parks be received.

Carried

245/2018

Dunn:

That the Town of Kerrobert Asset Management Policy be approved and adopted as per the attached Schedule "G" which shall form part of these minutes.

Carried

246/2018

Murphy:

That the Town of Kerrobert Asset Management Strategy be approved and adopted as per the attached Schedule "H" which shall form part of these minutes.

Carried

247/2018

Dunn:

That the Bank Reconciliation for the period ending June 30, 2018 in the amount of \$2,037,494.91 be approved as per the attached Schedule "I" which shall form part of these minutes.

Carried

248/2018

Murphy:

That the Building Permit Application for 427 Yukon Ave, Kerrobert, be approved subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.

Carried

COMMITTEES & OUTSIDE BOARDS:

249/2018

Murphy:

That the police report for the Town of Kerrobert from Ray Blais, Kindersley Detachment, RCMP dated July 12, 2018 be received.

Carried

250/2018

Kissick:

That the Loraas report from April 3 to June 28, 2018 be received.

Carried

CORRESPONDENCE:

251/2018

Zerr:

That the following correspondence be received as circulated:

- a) Kim Vogel, June 22, 2018 – mosquito program
- b) Sidney Meyer, July 3, 2018 – thank you for scholarship
- c) James Carpenter, July 5, 2018 – land for trade
- d) Rhinehart Burgardt, July 9, 2018 – fuzz on Columbia

Further that James Carpenter be advised that his correspondence will be forwarded to the Town of Kerrobert's solicitor, further that Rhinehart Burgardt be informed he will need to clean his air conditioner without any physical or monetary assistance from the Town of Kerrobert.

Carried

NEW BUSINESS:

252/2018

Zerr:

That the regular Council meeting be approved to extend past 10:0 p.m.

Carried

253/2018

Zerr:

That Councillor Dunn be approved to be on an extended leave from Council from August 1, 2018 to October 15, 2018.

Carried

ADJORNMENT:

254/2018

Zerr:

That the meeting adjourn at 11:20 PM.

Carried

Mayor

Administrator