

**MINUTES**  
**TOWN OF KERROBERT REGULAR COUNCIL MEETING**  
**Wednesday, July 21st, 2021 AT 6:30 PM**

**PRESENT:**

Mayor: Wayne Mock  
Councillors: Heather Wack, Mike Mitchell, Brad Murphy, Terry Dunn, Del-Marie Kissick  
Absent: Chad Tetzlaff (Regrets)  
Staff: CAO - Tara Neumeier, Recording Secretary - Veronica Smith  
Public: none

**CALL TO ORDER:**

Mayor Wayne Mock called the meeting to order at 6:30 p.m.

**ADDITIONS TO AGENDA:**

**MINUTES:**

267/2021 Murphy:  
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on June 23, 2021 be approved.

Carried

**MANAGEMENT REPORTS:**

268/2021 Dunn:  
That the Administration trackers dated June 23, 2021 be accepted as circulated. Further that they be filed in Municipal records.

Carried

269/2021 Wack:  
That the Administrator's written report dated July 21, 2021 be accepted as circulated. Furthermore, that it be filed in the Municipal records.

Carried

270/2021 Wack:  
That the Operations Manager report dated July 14, 2021 be accepted as circulated. Further, that it be filed in the Municipal records.

Carried

271/2021 Mitchell:  
That the monthly Fuel & Mileage reports dated June 30, 2021 be accepted as circulated. Further, that they be filed in the Municipal records.

Carried

**APPROVALS:**

272/2021      Dunn:  
That the List of Proposed Payments as of July 17, 2021 totaling \$367,783.10 be approved. Further that the List of Proposed Payments be attached as per Schedule "A" which shall form part of these minutes and that the Bank Reconciliations be filed in Municipal records.

Carried

273/2021      Murphy:  
That the Detailed Bank Reconciliations for the General Chequing, ICIP and SCF chequing accounts be approved. Further that they be filed in the Municipal records.

Carried

274/2021      Dunn:  
That the Employee Payroll Summary Report for the period ending June 30<sup>th</sup>, 2021 be approved.

Carried

275/2021      Mitchell:  
That council approve the consolidation of Lots 14 to 20, Block 2 Plan G64 and Lot 31 Block 2, Plan 101585291 for the purposes of development in the downtown core of the town of Kerrobert. Further that the CAO send a letter of support for the consolidation.

Carried

276/2021      Wack:  
That the Council approve the CAO to have the Suncorp Revaluation for our capital assets completed in the 2021 Calendar year for the purpose of having current valuations to be applied in the development of our Asset Management Plan being done by Firebird Consulting Ltd. Furthermore, it is with the understanding that this will be an over budget expense of \$9,500.

Carried

277/2021      Dunn:  
That the Sask Housing Authority have permission to remove the stairs on the Busted Side of their building due to safety concerns, furthermore, that the CAO send a letter confirming permission to the Sask Housing Authority.

Carried

- 278/2021 Kissick:  
That the Council of the Town of Kerrobert authorize the treasurer to apply to the Provincial Mediation Board for a reduction in the waiting time for Lots 14-15 Block 32 Plan G162 in the tax enforcement process, due to the owner's abandonment of the property and the Town having no current address on file for the registered owner.
- Carried
- 279/2021 Kissick:  
That the Council of the Town of Kerrobert authorize the treasurer to apply to the Provincial Mediation Board for a reduction in the waiting time for Lots 31 & 32, Block 29 Plan G162 in the tax enforcement process due to abandonment of the property and valuation being less \$17,000.
- Carried
- 280/2021 Dunn:  
That the proposed letter from the CAO to be sent to Community Planning stating the future plans for the lands that are being annexed into the Town of Kerrobert.
- Carried
- 281/2021 Murphy:  
That the offer outlined from Algae Control for a lagoon sludge bathymetric survey be rejected.
- Carried
- 282/2021 Murphy:  
That the Development Permit Application for Lots 17-20, Block 42, Plan G162 be approved.
- Carried

**COMMITTEES & OUTSIDE BOARDS:**

**CORRESPONDENCE:**

- 283/2021 Kissick:  
That the agenda items 7(a) thru 7(f) be received for information.
- Carried
- 284/2021 Mitchell:  
That the letter from Our Lady of Assumption be received. Furthermore, that the CAO respond with a letter that Council will not be using their discretionary authority to pay for the special assessed local improvement planned for the Our Lady of the Assumption Catholic Church.
- Carried

285/2021      Dunn:  
That the council of the Town of Kerrobert approve the CAO to pay the Progress Certificate #1 Gee Bee Construction for work done on the ICIP project totalling \$1,661,837.76, Furthermore, that the progress certificate be attached as per Schedule "B" which will form part of these minutes.

Carried

Councillors Murphy and Wack declared conflict of interest as per item discussed in Bylaws (a) (b)(c) and left the meeting at 9:15p.m.

**BYLAWS:**

286/2021      Dunn:  
That Bylaw 1073-21 – a Bylaw Amend Bylaw No: 995-14 known as the Zoning Bylaw be introduced and read a first time.

Carried

287/2021      Kissick:  
That Bylaw 1074-21 – a Bylaw Amend Bylaw No: 995-14 known as the Zoning Bylaw be introduced and read a first time.

Carried

288/2021      Mitchell:  
That Bylaw 1075-21 – a Bylaw Amend Bylaw No: 995-14 known as the Official Community Plan be introduced and read a first time.

Carried

Councillors Murphy and Wack returned to the meeting at 9:18 p.m.

**NEW BUSINESS:**

289/2021      Dunn:  
That we hereby agree to amend motion No: 260/2021, from the June 23<sup>rd</sup>, 2021 Regular Council meeting of the Town of Kerrobert to include the following parcels of land as Described below:

- NW 18-34-22-3 Plan 86S37604 Ext 1
- NE 18-34-22-3 Plan 86S37604 Ext 1
- Blk/Par A-Plan 101583963 Ext 64
- SW 18-34-22-3 Plan 86S37604 Ext 1
- Road Allowance west of the W ½ 18-34-22 W3M
- Road Allowance west of the SW ¼ 18-34-22 W3M

Carried

290/2021 Wack:  
That staff be authorized to apply for the Canada Community Revitalization Fund (CCRF) Grant for the total amount of \$163,000.00 Furthermore, the grant will be used to replace the concrete front entrance stairs and restoration of the stair's supporting walls of the Town's Municipal Office and Cultural Center's courthouse heritage building.

Carried

291/2021 Kissick:  
That Council continue proceedings past 10:00 p.m. as per Council Procedures Bylaw No. 1010-16.

Carried

292/2021 Dunn:  
That the Town of Kerrobert council hereby approves the uniform mill rate for 2021 at 14.42

Carried

**ADJOURNMENT:**

292/2021 Kissick:  
That the meeting adjourns at 10:12 p.m.

Carried

Certified to be a true and correct  
Copy of the Regular meeting of  
Council held July 21, 2021

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer  
Town of Kerrobert