

MINUTES
TOWN OF KERROBERT *REGULAR* COUNCIL MEETING
WEDNESDAY, July 22nd, 2020 AT 6:30 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Terry Dunn , Del-Marie Kissick, Heather Wack, Brandon Zerr (8:28 p.m.)
Staff: Tara Neumeier - Administrator, Veronica Smith - Office Clerk (via telephone)
Absent: Brad Murphy, (regrets) Chad Tetzlaff (regrets)
Student Councillors: None
Public: None

ABSENT:

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:30 pm.

ADDITIONS TO AGENDA: None

MINUTES:

284/2020 Wack:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on June 24th, 2020 be approved as circulated.
Carried

DELEGATION: BCL Engineering Ltd. – Kevin Traves, P. Eng. at 7:30 p.m.

MANAGEMENT REPORTS:

285/2020 Kissick:
That the Administration trackers, June 24, 2020, be approved as circulated and presented by CAO.
Carried

286/2020 Dunn:
That the written Administrative Report be approved as circulated and presented by CAO.
Carried

287/2020 Wack:
That the NorthBound Bylaw report for the month of June, 2020 be accepted as circulated.
Carried

288/2020 Dunn:
That the NorthBound Development report for month of June, 2020 be accepted as circulated.
Carried

APPROVALS:

289/2020 Kissick:
That the List of Proposed Payments as of July 20th, 2020 in the amount of \$437,386.96 be approved as per the attached Schedule "A" which shall form part of these minutes.
Carried

- 290/2020 Dunn
That the Employee Payroll Summary Report prepared on July 10, 2020 and the Overtime Tracker from March 22, 2020 to June 18th, 2020 both prepared by the Administrator be approved as circulated.
- Carried
- 291/2020 Dunn:
That the building permit for 439 Saskatchewan Avenue be . Further that the Administrator do further investigating on necessity of consolidating lots before continuing.
- Carried
- 292/2020 Dunn:
That the Mileage Reports dated May 31st, 2020 be accepted as circulated. Further that the clerical errors be corrected.
- Carried

COMMITTEES & OUTSIDE BOARDS:

- 293/2020 Kissick:
That the minutes from the Courthouse Committee dated June 25, 2020 be accepted as circulated.
- Carried
- 294/2020 Wack:
That the Recreation Manager Updates RE: Meep grant projects and chiller project be accepted as circulated. Further that the Recreation Director be authorized to proceed with hiring the contractor recommended by Rec. Board for arena heaters.
- Carried

CORRESPONDENCE:

- 295/2020 Kissick:
That the letter from owner of 303 Bosworth property requesting reimbursement/credit for interest and arrears be denied.
- Carried
- 296/2020 Dunn:
That the letter dated June 24, 2020 from Darlene Phillips regarding photo with confederate flag in arena sports hall of fame be received. Further that the flag on the photo be covered with an acceptable alternate flag.
- Carried
- Council paused meeting to accommodate the delegation presentation at 7:30 as per Mayor approval.
Regular Meeting of Council resumed at 9:35 pm
- 297/2020 Kissick:
Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program to develop an Asset

Management Plan.

Be it therefore resolved that the Town of Kerrobert commits to engaging the services of Firebird Business Consulting for the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Complete an assessment of the community arena
- Identify the infrastructure deficit,
- Develop an asset management plan, and
- 10-year capital plan.

Be it further resolved that the Town of Kerrobert commits \$3,970 from its budget toward the costs of this initiative.

BYLAWS:

Carried

NEW BUSINESS:

298/2020 Dunn:
That the Covid 19 interest relief for Utility & Tax billing and water shut offs be discontinued as of August 1st. Further that billing is resumed as business as usual going forward.

Carried

299/2020 Dunn:
That authorization be given for acquisition of the titled property listed as Lots 41-43 Block 3 Plan G64 and for titled property listed as Lots 3-5 Block 14 Plan G64.

Carried

300/2020 Wack:
That the Regular Council meeting go past 10:00 p.m.

Carried

301/2020 Zerr:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

302/2020 Dunn:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council at

10:15 p.m.

Carried

ADJORNMENT:

303/2020 Kissick:

That the Regular Meeting of Council be adjourned at 10:45 pm.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held July 22nd, 2020

Mayor

Chief Administrative Officer
Town of Kerrobert