

**TOWN OF KERROBERT *REGULAR* COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS  
OF THE TOWN OFFICE ON WEDNESDAY June 13, 2018 AT 6:30 PM**

**PRESENT:**

Mayor: Wayne Mock  
Councillors: Brad Murphy (arrived 6:45), Del-Marie Kissick, Heather Wack, Brandon Zerr (arrived 6:55),  
Student Councillor: Elena Leinenweder  
Staff: Heidi Frank, Administrator; Bobbi Hebron, Recreation Director (partial); Kerry Ward, Utilities Foreman (partial)

**ABSENT:** Terry Dunn (regrets), Chad Tetzlaff (regrets)

**CALL TO ORDER:**

Mayor Wayne Mock called the meeting to order at 6:45 pm.

**ADDITIONS TO AGENDA:**

**MINUTES:**

193/2018 Kissick:  
That the minutes of the regular meeting of the Council of the Town of Kerrobert held on May 23, 2018 be approved as circulated.

Carried

**DELEGATION:** Pioneer Haven – Financial Report  
Carol Groskopf of the Pioneer Haven Co. Inc. presented to Council the financial statements and requested that each of the shareholders to pay the monthly ren (\$1,500.00) for one room until such time as occupancy reaches a breakeven point.

Jack Shan – Sewer lines and tree  
Resident Jack Shan presented to Council that a problem tree exists and its roots may be plugging and harming the sewer line to his house.

**MANAGEMENT REPORTS:**

194/2018 Murphy:  
That the Administration report dated June 11, 2018 be accepted as presented by Heidi Frank, Administrator.

Carried

195/2018 Zerr:  
That the Utility Works report dated June 13, 2018 be accepted as presented by Kerry Ward, Utilities Foreman.

Carried

196/2018 Murphy:  
That the Recreation report presented June 13, 2018 by Bobbi Hebron, Recreation Director, be accepted.

Carried

**APPROVALS:**

197/2018 Kissick:  
That the list of Payroll dated June 11, 2018 in the amount of \$23,772.77 be approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

- 198/2018      Murphy  
That the List of Account for Approval, for the period ending June 12, 2018, be received as per the attached Schedule "B" which shall form part of these minutes, further that Payment # 24599 be deferred.  

Carried
- 199/2018      Murphy:  
That the request from Kerrobert Kinsmen to host a tailgate party on July 7, 2018 in the curling rink parking lot and the shelter in Poolside Park be approved.  

Carried
- 200/2018      Kissick:  
That the Town of Kerrobert enter in waivers and rental agreements with the S.A.M. Paranormal Society for June 23 & 24, 2018.  

Carried
- 201/2018      Wack:  
That the S.A.M. Paranormal Societies request to do a paranormal investigation at the old historic train station be re-directed to the Wildlife Society.  

Carried
- 202/2018      Zerr:  
That the request from Michael Bichel to not be charged interest on his outstanding water bill from January 2017 be received, further that Staff be directed to remove the interest charges from the bill and resubmit the bill to Michael Bichel for payment in the total amount owed minus interest charges.  

Carried
- 203/2018      Kissick:  
That Council authorize the Administrator to sign an easement agreement card with SaskTel to provide service facilities to Xplornet Tower on property NE14 34-23-W3, Plan 102243417 Ext. 0.  

Carried
- 204/2018      Kissick:  
That the letter dated May 22, 2018 from the Rural Municipality of Progress No. 351 regarding the Airport Board be received, further that Staff be directed to respond that the Town of Kerrobert is refocussing its asset base development to the helipad for the time being.  

Carried
- 205/2018      Wack:  
That the Postage Machine Report dated January 24, 2016 and resubmitted to Council June 13, 2018 be received for information.  

Carried
- 206/2018      Wack:  
That the Building Permit Application for 218 Alberta Ave, Kerrobert (front porch), application for a permit to demolish or move a building for 218 Alberta Ave, Kerrobert (move garage to back of yard), and Building Permit Application for 218 Alberta Ave, Kerrobert (deck) be approved subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.  

Carried

207/2018 Zerr:  
That the Town of Kerrobert authorize the Administrator to enter into an agreement with Walker Project for "Change in Work" Request No 1. For the Columbia Avenue Road Design for alternative billing and payment terms and alternative asphalt specification as per the email and attachments dated June 12 , 2018 from Quinton MacDougall of Walker Projects, per the attached Schedule "D" which shall form part of these minutes.

Carried

208/2018 Zerr:  
That the Action Item list presented to the Town of Kerrobert on June 13, 2018 from Ian Stewart of Walker Projects be approved as per the attached Schedule "E" which shall form part of these minutes.

Carried

209/2018 Kissick:  
That the invoice dated June 11, 2018 from Living Sky Water Solutions be received, further that payment be deferred pending commissioning of the Waste Water Treatment Plant.

Carried

#### **COMMITTEES & OUTSIDE BOARDS:**

#### **CORRESPONDENCE:**

210/2018 Kissick:  
That the following correspondence be received as circulated:

- a) Policing Report for month of April – May 23, 2018
- b) Town of Kerrobert Outside Boards – February 2018
- c) Government of Saskatchewan, June 4, 2018 – MRS grant
- d) Enbridge – public awareness program
- e) Government of Saskatchewan, May 30, 2018 – transit grant
- f) Government of Saskatchewan, May 22, 2018 – SEAT program

Carried

#### **NEW BUSINESS:**

211/2018 Murphy:  
That the report dated June 12, 2018 regarding Bylaw 970-11 (water and sewer services) interpretation be received for information, further that Bylaw 970-11 be amended to reflect a precedence that has been set that the Town of Kerrobert will be responsible for the maintenance, replacement, repairs and exploratory issues of the street portion of sewer lines.

Carried

#### **ADJORNMENT:**

212/2018 Zerr:  
That the meeting adjourn at 11:26 PM.

Carried

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Mayor

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Administrator