

**MINUTES**  
**TOWN OF KERROBERT *REGULAR* COUNCIL MEETING**  
**WEDNESDAY, JUNE 24, 2020 AT 6:30 PM**

**PRESENT:**

Mayor: Wayne Mock (with regrets)  
Councillors: Chad Tetzlaff, Terry Dunn, Heather Wack, Del-Marie Kissick, Brandon Zerr  
Staff: Tara Neumeier - Administrator, Veronica Smith - Office Clerk  
Brad Murphy (7:47 left the meeting)  
Student Councillors: None  
Public: None

**CALL TO ORDER:**

Chairperson Del-Marie Kissick called the meeting to order at 6:28 pm.

**ADDITIONS TO AGENDA:**

257/2020 Tetzlaff:  
That the following items be added to the agenda:  
Town of Kerrobert Draft Auditor's Report dated December 31, 2019

Carried

**MINUTES:**

258/2020 Dunn:  
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on June 10th, 2020 be approved.

Carried

**DELEGATION:** None

**MANAGEMENT REPORTS:**

259/2020 Tetzlaff:  
That the Administration trackers dated June 10th 2020 be accepted as circulated and presented by Administrator.

Carried

260/2020 Dunn:  
That the Town of Kerrobert list Town property of Lots 11-12, Block 7, Plan G64, known as the Library with Realtor Mary Kloster for the amount of \$19,900.

Carried

261/2020 Tetzlaff:  
That the Administrator's written report dated June 10th, 2020 be accepted as circulated.

Carried

262/2020 Zerr:  
That the Administrator advertise for an Operations Team Member.

Carried

263/2020 Murphy:  
That the Operations Report dated June 17, be accepted as circulated, further that the report be filed in the municipal records.

Carried

264/2020 Murphy:  
That the Kerrobert Auditor's report be accepted, further that the administrator advise the accountants to finalize the financial statements.

Carried

265/2020 Wack:  
That the List of Proposed Payments as of June 22<sup>nd</sup> 2020 in the amount of \$83,015.67 and \$17,929.81 be approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

**APPROVALS:**

266/2020 Tetzlaff:  
That the Town of Kerrobert Bank Reconciliation for the period ending May 31, 2020 be accepted as presented and circulated, further that they be filed in the municipal records.

Carried

267/2020 Kissick:  
That the agenda item 6(d) Administration Error Correction on Brataru Acres be moved to New business, for discussion when Councillor Murphy has to leave.

Carried

**COMMITTEES & OUTSIDE BOARDS:**

268/2020 Dunn:  
That the opening of the rink will be on the weekend of September 19-20 as per the original Recreation Board recommendation.

Carried

**CORRESPONDENCE:**

269/2020 Tetzlaff:  
That the Waterworks Compliance Inspection Report and Lagoon Compliance Inspection Report from Water Security Agency be acknowledged, further that these reports be filed in Municipal Records.

Carried

**BYLAWS:**

270/2020 Wack:  
That Bylaw No: 1058-20, a Bylaw to Require Criminal Record Checks with Election Nomination Form, hereby be introduced and read a first time.

Carried

- 271/2020      Dunn:  
That Bylaw No: 1058-20 hereby be read a second time.  
Carried
- 272/2020      Zerr:  
That Bylaw No: 1058-20 hereby be given three readings at this meeting.  
Carried Unanimously
- 273/2020      Tetzlaff:  
That Bylaw No: 1058-20 a Bylaw to Require Criminal Record Checks with Election Nomination Form, hereby be read a third time and hereby be adopted.  
Carried
- 274/2020      Tetzlaff:  
That Bylaw No: 1059-20, a Bylaw to provide for consolidating the rules and regulations to run a Municipal Election in the Town of Kerrobert, hereby be introduced and read a first time.  
Carried
- 275/2020      Murphy:  
That Bylaw No: 1059-20 hereby be read a second time.  
Carried
- 276/2020      Wack:  
That Bylaw No: 1059-20 hereby be given three readings at this meeting.  
Carried Unanimously
- 277/2020      Dunn:  
That Bylaw No: 1059-20, a Bylaw to provide for consolidating the rules and regulations to run a Municipal Election in the Town of Kerrobert, hereby be read a third time and hereby be adopted.  
Carried

(Councillor Brad Murphy leaves the meeting 7:47 p.m.)

**NEW BUSINESS:**

- 278/2020      Tetzlaff:  
That council approve the modified Lease agreement with Brataracres Inc. to include all of the relevant land descriptions which due to clerical error were omitted off the 2018 agreement.  
Carried

279/2020 Tetzlaff:  
That Council approve the following projects in regards to the Municipal Economic Enhancement Program 2020 Grant application: Ball diamond #3 Fence and shale installation, Major basin repairs on the swimming pool, Radiant heater repair and upgrade in the arena and Heritage building repairs to the Courthouse and Library.

Carried

280/2020 Dunn:  
That due to UMAAS approval of the Standard Certificate of Qualification in Local Government Authority to the Acting Administrator, a raise, as per the offer of employment take effect in the next pay period commencing June 23<sup>rd</sup> 2020.

Carried

281/2020 Zerr:  
That Council set the remuneration of election officials at \$150/day for the upcoming Municipal Election in November of 2020.

Carried

282/2020 Wack  
That Council continue proceedings past 10:00 p.m. as per Council Procedures Bylaw No. 1010-16.

Carried

**ADJOURNMENT:**

283/2020 Dunn:  
That the meeting adjourns at 10:10 pm.

Carried

Certified to be a true and correct  
Copy of the Regular meeting of  
Council held June 24, 2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator,  
Town of Kerrobert