

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, June 9th, 2021 AT 6:30 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Mike Mitchell, Del Marie Knorr, Brad Murphy, Heather Wack,
Chad Tetzlaff (6:37p.m.), Terry Dunn
Staff: CAO – Tara Neumeier
Public: none

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:30 p.m.

ADDITIONS TO AGENDA:

224/2021 Kissick:
That the following items be added to the agenda:

5(e) Draft 2020 Audited Financial Statements

7(c) Email with concerns over pharmacy vendor at the Kerrobert Health Center

Carried

MINUTES:

225/2021 Murphy:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on May 26, 2021 be approved.

Carried

MANAGEMENT REPORTS:

226/2021 Mitchell:
That the Administration trackers dated May 26, 2021 be accepted as circulated. Further that they be filed in Municipal records.

Carried

227/2021 Dunn:
That the Administrator's written report dated June 7th, 2021 be accepted as circulated. Further, that it be filed in the Municipal records.

Carried

228/2021 Mitchell:
That the Employee Payroll Summary Report date May, 2021 be accepted as circulated.

Carried

APPROVALS:

229/2021 Murphy:
That the List of Proposed Payments as of June 4th, 2021 totaling \$100,459.98 be approved. Further that the List of Proposed Payments be attached as per Schedule "A" which shall form part of these minutes and that the Bank Reconciliations be filed in Municipal records.

Carried

230/2021 Tetzlaff:
That the Development Permit Application No 210184-004 for Lots 16-20 Block 2, Plan G64 be approved.

Carried

231/2021 Dunn:
That the refund for an overpayment on utilities for 246 Atlantic be approved as the Town of Kerrobert Operations Staff confirmed a faulty meter was to blame for the overcharge.

Carried

232/2021 Tetzlaff:
That Dillon Beaudoin be hired for the labour position in the operations team with a starting wage of \$23 per hour.

Carried

233/2021 Wack:
That the 2020 Draft Audited Financial Statements be approved as circulated, further that CAO instruct the Auditor to proceed with finalization of the 2021 Audited Financial Statements.

Carried

COMMITTEES & OUTSIDE BOARDS:

234/2021 Dunn:
That the regular meeting minutes of the Courthouse Committee dated March 1st, April 26th and May 31st 2021 be received for information. Further that they be filed in Municipal records.

Carried

235/2021 Kissick:
That the Detailed Police Report for May 2021 be received for information, further that it be filed in the Municipal records.

Carried

CORRESPONDENCE:

236/2021 Mitchell:
That the agenda items 7(a), (b), (c) be received for information, further that the CAO and Council Follow up with obtaining more information for future discussions.

Carried

BYLAWS:

237/2021 Dunn:
That Bylaw 1071-21 – a Bylaw to Establish Property Tax Incentives and Penalties
be introduced and read a first time.

Carried

238/2021 Kissick:
That Bylaw 1071-21 – a Bylaw to Establish Property Tax Incentives and Penalties
Be read a second time.

Carried

239/2021 Wack:
That Bylaw 1071-21 – a Bylaw to Establish Property Tax Incentives and Penalties
be given three readings at this meeting.

Carried Unanimously

240/2021 Mitchell:
That Bylaw 1071-21 – a Bylaw to Establish Property Tax Incentives and Penalties
hereby be read a third time and hereby be adopted.

Carried

241/2021 Tetzlaff:
That Bylaw 1072-21 – a Bylaw to Provide for Incurring Debt in the Sum of \$2,700,000
For the Purpose of Interim Financing the Local Improvement 2021 Renewal of Streets,
Water Mains and Sewers be introduced and read a first time.

Carried

242/2021 Murphy:
That Bylaw 1072-21 – a Bylaw to Provide for Incurring Debt in the Sum of \$2,700,000
For the Purpose of Interim Financing the Local Improvement 2021 Renewal of Streets,
Water Mains and Sewers be read a second time.

Carried

243/2021 Dunn:
That Bylaw 1072-21 – a Bylaw to Provide for Incurring Debt in the Sum of \$2,700,000
For the Purpose of Interim Financing the Local Improvement 2021 Renewal of Streets,
Water Mains and Sewers be given three readings at this meeting.

Carried Unanimously

244/2021 Kissick:
That Bylaw 1072-21 – a Bylaw to Provide for Incurring Debt in the Sum of \$2,700,000 For the Purpose of Interim Financing the Local Improvement 2021 Renewal of Streets, Water Mains and Sewers be read a third time and hereby adopted.

Carried

NEW BUSINESS:

245/2021 Tetzlaff:
That the proposal for new emails and website development be received as information, further that the Office Clerk be instructed to start the process of changing over to Murlin Electronics for the services of email and the Town of Kerrobert website.

Carried

246/2021 Tetzlaff:
Motion to go into a Closed Meeting subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec. 18 1(b)

Carried

247/2021 Dunn:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council at 8:51 p.m.

Carried

ADJOURNMENT:

248/2021 Kissick:
That the meeting adjourns at 9:39 pm.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held June 9, 2021

Mayor

Chief Administrative Officer
Town of Kerrobert