

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
WEDNESDAY March 13, 2019 AT 6:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Terry Dunn, Brandon Zerr, Heather Wack, Chad Tetzlaff, Del Marie Kissick
Staff: Heidi Frank, CAO
Student Councillor: Rachel Ressler (partial), Bobbi Hebron, Recreation Director (partial), Tara Neumeier, Administrative Assistant (partial), Kerry Ward, Operations Manager (partial)
Public: None
ABSENT: Brad Murphy (REGRETS)

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:04 pm.

ADDITIONS TO AGENDA:

101/2019 Kissick:
That the following items be added to the agenda:

- Notice to residential solid waste subscribers – 2019 rate changes
- Notice to residential solid waste subscribers – 2019 rate change
- Change to Section VI of Bylaw 1047-19
- Application for building permit – 523 Columbia
- Memo from Council to Library Board approval

Carried

MINUTES:

102/2019 Dunn:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on February 27, 2019 be approved as circulated.

Carried

DELEGATION:

MANAGEMENT REPORTS:

103/2019 Kissick:
That the Administration report dated February 27, 2019 be accepted as circulated by Heidi Frank, CAO, further that Council is to inform the CAO of prioritization of items.

Carried

APPROVALS:

104/2019 Tetzlaff:
That the List of Proposed Payments as of March 7, 2019 in the amount of \$44,436.29 be approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

105/2019 Tetzlaff:
That the Communities in Bloom and Town of Kerrobert Memorandum of Understanding dated February 27, 2019 be approved, further that Bobbi Hebron, Recreation Director be appointed as the Town liaison for budgetary matters and Kerry Ward, Operations Manager be appointed as the Town liaison for operational matters, further that Heidi Frank, CAO be authorized to sign the agreement as per the attached Schedule "B" which shall form part of these minutes.

Carried

106/2019 Dunn:
That Council approve submitting the quote by Kindersley Glass in the amount of \$30,005.25 for Courthouse replacement windows, to the Heritage Committee for the Heritage Grant, to offset costs for the Courthouse restoration project.

Carried

107/2019 Tetzlaff:
That the Notice to residential solid waste subscribers – 2019 rate changes; and the Notice to residential solid waste subscribers – 2019 rate changes be approved, further that the Notices be sent with utility billings on April 1, 2019.

COMMITTEES & OUTSIDE BOARDS:

108/2019 Dunn:
That the March 4, 2019 Culture and Recreation Board regular Meeting minutes and the March 4, 2019 Culture and Recreation Board AGM Meeting minutes be approved as circulated.

Carried

CORRESPONDENCE:

109/2019 Tetzlaff:
That the following correspondence be received:

- Letter RM of Mariposa, received March 4, 2019 re: ratepayers' supper meeting
- Loraas guideline for recycling
- Email from Gov't of SK dated March 7, 2019 re: Infrastructure Grant Program

Carried

BYLAWS:

110/2019 Wack:
That Bylaw 1047-19, the Solid Waste and Recycling Management Bylaw, be read a second time as per the attached Schedule "C" which shall form part of these minutes.

Carried

NEW BUSINESS:

111/2019 Zerr:
That the Application for building permit – 523 Columbia be denied due to construction already in progress, further that the applicant be informed the application is incomplete, further that the Building Inspector be requested to make an on-site visit to determine conformity of building to Town of Kerrobert bylaws, further that if the building is in contravention of Town of Kerrobert bylaws a stop work notice be issued.

Carried

112/2019 Kissick:
That the memo from Council to the Kerrobert Library Board re; local library board conforming to Wheatland Regional Library Policy WRL. 5.7 be approved for sending, further that Council

Heather Wack meet with the Kerrobert Library Board President prior to forwarding memo to discuss conformity to Wheatland Regional Library policies.

Carried

113/2019 Kissick:
That Council go into a Closed Meeting, subject to Section 120 (2)(b)of *The Municipalities Act* at 9:10 p.m.

Carried

114/2019 Tetzlaff:
That Council conclude the Closed Meeting and resume the Regular Meeting of Council at 8:55 p.m.

Carried

115/2019 Zerr:
That the Town of Kerrobert enter into an agreement at an annual cost of \$1975.00 with Murlin Electronics including:

- Fully Managed Patch Services Fully Monitored
- This includes Live Monitoring, Monitored A/V/Windows Patching/Third Party Patching
- Live Monitoring Anti-Virus (on its own)
- Anti-Virus
- Offsite backup
- Setup
- Hosted Email Exchange
- Email Platform

Carried

116/2019 Zerr:
That Kerry Ward, Operations Manager be authorized to dispose of the 1991 GMC Topkick, commonly referred as the “dump truck”, further that the “dump truck” be sold in its entirety or for parts or for salvage.

Carried

117/2019 Tetzlaff:
That staff be authorized to pay out the remaining charges for Lease Truck #1 2015 Dodge Ram, mileage 24628 of not more than \$15,000, further that this truck be offered to the public for bids on purchasing the truck.

Carried

118/2019 Dunn:
That \$11,000 be restored to the preliminary budget for janitorial services at the arena, further that Bobbi Hebron, Recreation Director explore options to reduce the amount payable for janitorial services.

Carried

119/2019 Kissick:
That NorthBound Planning be contracted for services including planning, bylaw writing and enforcement, economic development, asset management and strategic planning of not more than \$19,000 for 2019.

Carried

ADJORNMENT:

120/2019

Dunn:

That the meeting adjourn at 9:53 PM.

Carried

Mayor

Administrator