

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
WEDNESDAY May 15, 2019 AT 6:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Brad Murphy, Heather Wack, Brandon Zerr (7:05 p.m.), Chad Tetzlaff
Staff: Heidi Frank, CAO, Bobbi Hebron, Recreation Director (partial), Kyle Johnson, Recreation and Fleet Manager (partial), Tara Neumeier, Admiration Assistant, (partial), Kerry Ward, Operations Manager, (partial).

Student Councillor:

Public: None

ABSENT: Terry Dunn (REGRETS), Del Marie Kissick (REGRETS)

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:12 pm.

ADDITIONS TO AGENDA: none

MINUTES:

167/2019 Wack:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on April 24, 2019 be approved as circulated.

Carried

168/2019 Wack:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert scheduled for May 8, 2019 and subsequently cancelled due to no quorum be approved as circulated.

Carried

DELEGATION: none

MANAGEMENT REPORTS:

169/2019 Wack:
That the Administration report dated April 24, 2019 be accepted as circulated by Heidi Frank, CAO, further that Council is to inform the CAO of prioritization of items.

Carried

170/2019 Zerr:
That the Operations report dated May 2, 2019 be accepted as presented by Kerry Ward, Operations Manager.

Carried

APPROVALS:

171/2019 Murphy:
That \$321,830.00 from the 2019 budget be transferred to a reserve account, further that a file be created for projects to be funded by the reserve account, subject to Council approval.

172/2019 Wack:
That the 2019 town of Kerrobert Budget be adopted as per the attached Schedule "A" which shall form part of these minutes.

Carried

173/2018 Tetzlaff:
That Staff be authorized to open a new account at the Kerrobert Credit Union called Recreation Reserve.

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- Carried
- 174/2018 Zerr:
That the CAO be authorized to draft a rental agreement for the “old library” building, further that the agreement be presented to Council for approval.
- Carried
- 175/2019 Murphy:
That the List of Proposed Payments as of April 30, 2019 in the amount of \$72,251.17 be approved as per the attached Schedule “B” which shall form part of these minutes.
- Carried
- 176/2019 Wack:
That the invoice from Heartland Health Region, received March 20, 2019 in the amount of \$10,012.07 be paid.
- Carried
- 177/2019 Tetzlaff:
That the email from Cnlr. Dunn, April 26, 2019 re: proposal or engineering services and the Ground Engineering Consultants Ltd proposal for engineering services municipal solid waste landfill closure and transfer station design be received.
- Carried
- 178/2019 Tetzlaff:
That the letter from Janet Phillips, April 17, 2019 re: group home development be received, further that the development of a group home in Kerrobert be approved in principle.
- Carried
- 179/2019 Tetzlaff:
That the email from Regis Neumeier, April 22, 2019 re: location of building and request to lease be received, further that the CAO be directed to draft a lease agreement with Mr. Neumeier based on previous lease agreements of a similar nature, including a 2.5% increase to reflect inflation.
- Carried
- 180/2019 Tetzlaff:
That the report from NorthBound Planning, April 29, 2019 re: STARS be received, further that the subdivision application no. T117-195 be approved on the condition of the parcel tie for access and that dedicated lands as per the Act is exempt.
- Carried
- 181/2019 Murphy:
That the Letter from Lisa Knorr, May 1, 2019 re: Special Occasion Permit, be received, further that liquor permits for Top Gun for May 25, 2019 and Kerrobert Tigers for May 31 & June 1, 2019 be approved.
- Carried
- 182/2019 Murphy:
That the email from Cnlr. Dunn, April 28, 2019, re: composting session be received.
- Carried

- 183/2019 Zerr:
That the email from Jamie Kunz, MPE Engineering services, May 2, 2019, PM approach be received, further that MPE be authorized to apply for the full amount of the Infrastructure Asset Management Grant.

Carried
- 184/2019 Murphy:
That the letter from Pillar Systems, April 26, 2019 re: Infrastructure Asset Mgt funding be received.

Carried
- 185/2019 Murphy:
That the Protected Leaves Policy be adopted as as per the attached Schedule "C" which shall form part of these minutes.

Carried
- 186/2019 Zerr:
That staff be directed to research what type of businesses or revenue a municipality is able to operate or earn under legislation.

Carried
- 187/2019 Murphy:
That the Email from Cnlr. Tetzlaf, dated May 6, 2019 re: Hiring of Supreme Clean be received. Further that staff be directed to source alternative contractors to strip and wax the floors at the PCC.

Carried
- 188/2019 Zerr:
That the Email from Darrell Corkal (WPI) dated May 3, 2019 re: Columbia Ave change order; and email from Darrell Corkal (WPI) dated May 3, 2019 re: Busted detail extraction; and update from Walker Projects dated May 9, 2019 be received. Further that a change order for the Columbia Street Project for a revised time extension extra cost to Sveer Maintenance for \$26,000 be approved. Further that a change order to replace the raw water valve at Busted be denied.

Carried
- 189/2019 Murphy:
That the CAO be authorized to attend the 2019 UMAAS Convention from June 4 to June 7, 2019 with hotel, meals, registration and mileage to be paid as per policy.

Carried
- Councillor Heather Wack declared conflict of interest and left the meeting
- 190/2019 Murphy:
That email from Ravenwood, dated May7, 2019 re: addition to hotel cost be received. Further that additional cost of \$1,500 for removal of an underground water tank during the "old hotel" demolition be approved in the form of a property abatement for 2019 with the condition that Ravenwood Developers pay the property taxes of the "old hotel" in full by December 31, 2019

Carried
- Councillor Heather Wack returned to the meeting
- 191/2019 Murphy:
That the email from Recreation Director, dated May 10, 2019 re: Liquor permitting be received.

192/2019 That Council continue proceedings past 10:00 p.m. as per Council Procedures Bylaw No. 1010-16. Carried

Carried

193/2019 Murphy:
That Staff no longer be authorized to proceed with installing a sign at the landfill displaying rates for refuse disposal.

Carried

COMMITTEES & OUTSIDE BOARDS:

194/2019 Tetzlaff:
That the following reports be received for information:
a) Recreation and Culture Board report, April 5, 2019.
b) Communities in Bloom meeting, April 23, 2019, further that Council deny the request from Communities in Bloom to extend watering of plants into September and approve the request for weed control at the Town of Kerrobert Signs.
c) Police report, April 26, 2019

Carried

CORRESPONDENCE:

195/2019 Zerr:
That the following correspondence be received for information:
a) Letter dated March 18, 2019 from Royal LePage, re: thank you
b) Email from Veronica Smith dated April 17, 2019 re: infinET inquiry
c) Letter from SaskTel dated April 18, 2019 re: rate increase
d) Letter from Gov't of Saskatchewan dated April 29, 2019 re: education mill rates
e) Concern form from Wilfred Neumeier dated May 1, 2019 re: dust control

Carried

BYLAWS:

196/2019 Tetzlaff:
That Bylaw No. 1048-19, Firearms and Fireworks Bylaw be read a first and second time.

Carried

NEW BUSINESS:

197/2019 Tetzlaff:
That the application for a development permit from Kim Chang for 32 Pacific Ave. be approved, subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.

Carried

198/2019 Zerr:
That the Bold Raven Pub be granted temporary use of a non-conforming deck attached to the pub with the understanding that permission may be revoked and dismantling required if the

process of conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws is not completed by Sept 15, 2019.

Carried

199/2019

Tetzlaff:

That motion 116/19: That Kerry Ward, Operations Manager be authorized to dispose of the 1991 GMC Topkick, commonly referred as the "dump truck", further that the "dump truck" be sold in its entirety or for parts or for salvage, be rescinded.

Carried

200/2019

Murphy:

That the CAO be authorized to attend the 2019 CPWA Public Works Basics Workshop May 23 in Regina with hotel, meals, registration and mileage to be paid as per policy.

Carried

201/2019

Wack:

That two members of Council be authorized to re-attach flashing on the Courthouse that was damaged in a weather event. The original flashing is to be used until the restoration project for the Courthouse is funded.

Carried

ADJORNMENT:

202/2019

Tetzlaff:

That the meeting adjourn at 10:40 PM.

Carried

Mayor

Certified to be a true and correct
Copy of the Regular meeting of
Council held May 15, 2019

Chief Administrative Officer