

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, November 10th, 2021 AT 6:30 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Mike Mitchell, Del-Marie Kissick, Brad Murphy, Chad Tetzlaff,
Terry Dunn (via zoom)
Absent: None
Staff: CAO - Tara Neumeier,
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:30 p.m.

ADDITIONS TO AGENDA:

398/2021 Kissick:
That the following items be added to the agenda:
6(e) Regular meeting minutes of Courthouse Restoration Society dated October 25, 2021
6(f) Regular meeting minutes of Kerrobert & District Recreation Board dated Nov. 8, 2021
6(g) Regular meeting minutes of the Prairieland Comm. Center Committee dated Oct. 21, 2021
6(h) Culture & Recreation Dept. Zamboni Advertising Signage Policy & Procedure 35-21
10(a) Letter from Duchin, Bayda & Krocsynski dated Nov. 5, 2021 Re: Lots 24 Block 2 Plan G64
& Lot 27 Block 2 Plan G64

Carried

PUBLIC MEETING:

APPROVAL OF MINUTES:

399/2021 Mitchell:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on
October 27th, 2021 be approved. Further, that they be filed in the Municipal records.

Carried

MANAGEMENT REPORTS:

400/2021 Murphy:
That the Administration trackers dated October 27th,2021 be accepted as circulated. Further
that they be filed in Municipal records.

Carried

401/2021 Wack:
That the Administrator's report with overtime tracker dated November 8th be accepted as circulated.

Carried

402/2021 Mitchell:
That the Monthly Mileage reports dated October 31, 2021 be accepted as circulated. Further, that it be filed in the Municipal records.

Carried

APPROVALS:

403/2021 Kissick:
That the List of the Proposed Payments as of November 5th,2021 totalling \$96,638.23 be approved. Further that the List of Proposed Payments be attached as per Schedule "A" which Shall form part of these minutes.

Carried

404/2021 Murphy:
That Council confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
a) Submission of the 2020 Audited Financial Statements
b) Submission of the 2020 public reporting on municipal waterworks to the Ministry of Government Relations
c) The Town of Kerrobert is in good standing with respect to the reporting and remittance of the Education Property Taxes
d) There is an adoption of a Council Procedure Bylaw and an Employee Code of Conduct
e) All members of Council have filed and annually updated their public disclosure statements as required.

Furthermore, that the Council understands if any requirements are not met our Municipal Revenue Sharing Grant may be withheld until all requirements are met and that we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

405/2021 Kissick:
That the CAO be authorized to sign the Enbridge Blank Consent Request dated November 3rd, 2021.

Carried

406/2021 Mitchell:
That the Policy HRP-38 Criminal Record/Vulnerable Sector Check be approved and come into Effect November 10th, 2021. Furthermore, that it be filed in the Municipal Records.

COMMITTEES & OUTSIDE BOARDS:

407/2021 **Murphy:**
That the regular meeting minutes of the Courthouse Restoration Society dated October 25th, 2021 be accepted for information. Further that they be filed in the municipal records.

Carried

408/2021 **Tetzlaff:**
That the regular meeting minutes of the Kerrobert & District Recreation Board dated November 8th, 2021 be accepted for information. Further that they be filed in the municipal records.

Carried

CORRESPONDENCE:

BYLAWS:

409/2021 **Murphy:**
That Bylaw 1077-21 commonly known as the Fire Levy Bylaw to Authorize a Special Tax for the Provision of Fire Services and Fire Call Out Services within the Town of Kerrobert be introduced and read a first time.

Carried

410/2021 **Dunn:**
That the Bylaw 1077-21 point 6 be amended to read "The purpose of this levy is to build a Reserve Fund that will pay for the above costs as well as it may be used to help pay for Fire Department Capital purchases." Furthermore, that the date specific deadline to notify the municipality of an error in the levy be removed.

Carried

411/2021 **Dunn:**
That Bylaw 1078-21 known as A Bylaw to Amend the Bylaw 995-14 Known as the Zoning Bylaw Be introduced and read a first time.

Carried

NEW BUSINESS:

411/2021 Tetzlaff:
That the Treasurer for the Town of Kerrobert be authorized to proceed with taking final title under the Tax Enforcement Act for Lot 24 Block 2 Plan G64 and Lot 27 Block 2 Plan G64.

Carried

ITEMS NO ACTION TAKEN:


ROUND TABLE:

ADJOURNMENT:

412/2021 Mitchell:
That the meeting adjourns at 8:40 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held November 10th, 2021



Mayor



Chief Administrative Officer
Town of Kerrobert

Regular Meeting Nov. 10, 2021
Schedule "A"

Report Date
2021-11-05 12:44 PM

TOWN OF KERROBERT
List of Proposed Payments
As of 2021-11-05
Payments due on or before 2021-11-10

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
101036026	101036026 Saskatchewan Ltd 251	Fire extinguishers annual mtc	2021-11-10	929.72	929.72
BAH001	Bahm's Auto Service & Supply Oct 2021	Oct charges	2021-11-10	2,396.67	2,396.67
BER004	Berg Chilling Systems 2972	Brine Analysis	2021-11-10	249.75	249.75
CLE001	Cleartech Industries Inc 1003524/CM30074	Pump service/spare part kit	2021-11-10	1,311.27	1,311.27
DEL002	Delco Automation Inc. M27838	2100 Lamp	2021-11-10	205.35	205.35
DLUX001	D'LUX Archery & Hardware Octy 2021	Monthly charges	2021-11-10	831.82	831.82
DNOW001	DNOW Canada ULC 91557927	wiping rags	2021-11-10	32.18	
FIRE001	915508081 Firebird Business Consulting	Fire Extinguisher brackets	2021-11-10	85.40	117.58
GAR007	5033 Gareau, Armand	Final pymt FCM-Asset MGMT	2021-11-10	5,092.50	5,092.50
GLA001	Marks Glackin, Daryl	Black Ice Cleats	2021-11-10	33.29	33.29
HALL01	261887 Staci Hall	Install lines on the ice	2021-11-10	414.75	414.75
HEI001	Canada Post various progr01	Flyers in mail boxes wreath supplies/bk soda	2021-11-10 2021-11-10	62.84 81.46	144.30
INF001	Heitt's Plumbing & Heating Ltd 66441	Check furnance noisy	2021-11-10	88.80	88.80
KER072	Information Services Corp Oct/2021	TE transfer errors	2021-11-10	300.20	300.20
KIN014	Kerrobot Reddimart Sept charges	Monthly charges	2021-11-10	1,288.41	1,288.41
KON002	Kinsmen Club of Kerrobot -PCC Cholin Memorial	Cholin Memorial	2021-11-10	238.90	238.90
LMB001	Konica Minolta Busn Solutions 276166654	5176bw & 6070colour	2021-11-10	787.06	787.06
LORA001	LM By-Law Enforcement 1	General Patrol and follow up	2021-11-10	677.25	677.25
MIK001	Loraas Environmental Services Oct 2021	Oct 2021 waste/recycling	2021-11-10	24,557.11	24,557.11
NORT001	Mike's Septic Service 24-2021	Suck out Lagoon Manhole	2021-11-10	283.50	283.50
OPE001	Northbound 210787	consult/annex/simonson	2021-11-10	429.11	429.11
PIN001	Operator Certification Board Kyle-level 2	Operator Certification upgrade	2021-11-10	150.00	150.00
PRA016	Pinnacle Distribution Inc. L183189	Urinal Pucks	2021-11-10	129.82	129.82
	298 Prairie Sky Treasures	Bahm's Auto/Kerrobot LOL	2021-11-10	355.20	

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REV001	302 Rev Energy Services Ltd.	KPB / Rojan's Grading	2021-11-10	355.20	710.40
	21601 21605	New Tires Loader 2 tires	2021-11-10 2021-11-10	244.20 612.72	
RHE001	R. Hennings Welding Ltd.				856.92
	4183	Repair picnic table	2021-11-10	239.76	239.76
RIC002	Richelhoff Farms Ltd.				
	496317	Packer rental Aug/Sept	2021-11-10	3,330.00	3,330.00
ROCK001	Rocky Mountain Phoenix				
	025136	pump recertification	2021-11-10	1,876.55	1,876.55
SAS053	Minister of Finance				
	244345	Urban Binder Release	2021-11-10	183.75	183.75
SGI003	SGI				
	416JZV -21	2015 Precision	2021-11-10	162.38	
	392JWT-2021	Homebuilt Trailer	2021-11-10	83.94	246.32
SWI001	Swimming Pools by Pleasureway				
	21-1800	changed seal on pump	2021-11-10	93.81	
	21-1797	stenner Chk Viv Duckbill	2021-11-10	192.70	286.51
THI0010	Thiessen, Jaden				
	Amazon	windsheild/light bars	2021-11-10	557.10	557.10
TOW001	Town Of Kerrobert				
	Oct 21-04	Oct W/S Bills	2021-11-10	1,598.84	1,598.84
TOW001	Town Of Kerrobert				
	2021-00186	Firegrounds Fire	2021-11-10	2,131.50	
	2021-00187	West side of town	2021-11-10	1,396.50	3,528.00
WFR001	WFR Wholesale Fire & Rescue Lt				
	2021/3828	Adapters	2021-11-10	370.57	370.57
Other:					
COLL001	Collabria Mastercard				
	Oct 2019	Oct charges	2019-11-13	90.11-	0.00
Negative or zero payment. No payment record will be created.					
MIL001	Millsap Fuel Distributors				
	33352/34020	Fuel for Oct 2021	2021-11-10	1,822.40	1,822.40
MIN009	Minister of Finance				
	Oct 2021-	Oct 2021 EPT return	2021-11-10	9,152.43	9,152.43
MUN001	Municipal Employees'				
	Oct 2021-06	Oct 2021 MEPP remit	2021-11-10	8,367.32	8,367.32
POU002	Poulin's Pest Control				
	1407935	Monthly pest control	2021-11-10	89.31	89.31
REC001	Receiver General Of Canada				
	Oct 2021-01	Oct 2021 Remittance	2021-11-10	14,838.44	14,838.44
SAS004	SaskEnergy				
	Oct 2021-02	Oct 2021	2021-11-10	2,625.77	2,625.77
SAS011	SaskTel Cmr				
	Oct 2021-	Oct 2021 Cell Phones	2021-11-10	253.44	
	Oct 2021-03	Oct 2021 Phone	2021-11-10	1,003.61	1,257.05
SUM001	SUMA				
	Nov 2021-05	Nov 2021 Benefits	2021-11-10	4,043.63	4,043.63

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Total To Be Paid:	54,441.88
Paid Items:	0.00
Manual Cheques and Other:	42,196.35
Grand Total for AP:	96,638.23

SUMMARY

	Number	Amount
Cheques:	34	54,441.88
EFT's:	0	0.00
Total Proposed Payments:	34	54,441.88

Wayne [Signature]