

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
WEDNESDAY November 14, 2018 AT 6:30 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Brad Murphy, Del-Marie Kissick, Heather Wack, Brandon Zerr, Terry Dunn, Chad Tetzlaff
Staff: Heidi Frank, Administrator
Student Councillor:

ABSENT:

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:35 pm.

ADDITIONS TO AGENDA:

MINUTES:

371/2018 Kissick:
That the minutes of the regular meeting of the Council of the Town of Kerrobert held on October 24, 2018 be approved as circulated.

Carried

DELEGATION: None

MANAGEMENT REPORTS:

372/2018 Tetzlaff:
That the Administration report dated October 24, 2018 be accepted as presented by Heidi Frank, Administrator.

Carried

APPROVALS:

373/2018 Dunn:
That the Payroll Report for dated October 1-31, 2018 in the amount of \$38,495.21 be approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

374/2018 Kissick:
That the List of Proposed Payments as of November 6, 2018 in the amount of \$136,679.16 be approved as per the attached Schedule "B" which shall form part of these minutes.

375/2018 Dunn:
That Delta Paving Invoice #808 in the amount of \$52,407.82 be approved for payment.

Carried

376/2018 Wack:
That the Vehicle/Equipment Mileage Report for the period ending October 31, 2018, be received.

Carried

377/2018 Kissick:
That Staff be directed to apply to the Provincial Mediation Board for a reduction of the waiting period for properties in the tax enforcement process.

Carried

Murphy:

- 378/2018 That Administrator Heidi Frank and Mayor Wayne Mock be appointed as signing authority for the Town of Kerrobert safety deposit box at the Kerrobert Credit Union.
Carried
- Tetzlaff:
379/2018 That Council authorize the Assistant Administrator to proceed with title acquisition for Lots 29-31 Bk 32.
Carried
- Dunn:
380/2018 That the Administrator be authorized to attend the 2018 Regional Planning Forum December 11 and 12, 2018 in Saskatoon with applicable fees and expenses of no more than \$700.00 to be paid by the Town of Kerrobert.
Carried
- Dunn:
381/2018 That the Letter dated October 16, 2018 regarding consent for proposed Enbridge approach be received. Further that consent be given for the proposed approach of SE-14-34-23-W3M.
Carried
- Dunn:
382/2018 That the email dated November 8, 2014 from Susan Tousigant – Enbridge integrity program be received. Further that the Administrator be authorized to sign the Blanket Approach Consent Request for the Pipeline Integrity Dig Program as per the attached Schedule “C” which shall form part of these minutes
Carried
- Tetzlaff:
383/2018 That Staff be made aware of the snow removal policy. Further that a progressive discipline policy be presented to Council for approval, and further that staff be made aware of the progressive discipline policy.
Carried
- Councillor Terry Dunn declared conflict of interest and left the meeting*
- Kissick:
384/2018 That the email dated November 5, 2018 from Kim Vogel - WRLI AGM be received. Further that Councillor Dunn be appointed as a delegate to the Western Regional Landfill Ltd. Annual General Meeting on November 20, 2018. And further that Councillor Dunn be appointed to the Board of Western Regional Landfill Ltd.
Carried
- Councillor Terry Dunn returned to the meeting*
- Wack:
385/2018 That \$13,000 slated for SCBA for 2018 in the fire department budget be carried over to the 2019 fire department budget.
Carried

386/2018 Tetzlaff:
That Councillor Del-Marie Kissick and Fire Chief Brent Zerr attend the regular or arrange a special meeting with Regional Municipalities of Mariposa, Oakdale and Progress prior to January 1, 2019 to negotiate fire protection agreements. Further that a funding formula of \$20,000 for capital and \$20,000 for operating be proposed. Further that Councillor Del-Marie Kissick be authorized to negotiate the fire protection agreements with RM Mariposa, RM Oakdale and RM Progress.

Carried

387/2018 Tetzlaff:
That the transfer of \$17,000 to reserves of the fire department budget be deferred to the regular meeting of Council dated November 28, 2018.

Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

Dunn:

388/2018 That the following correspondence be received:

- a. Letter dated October 30, 2018 from SGEU – liquor store permits
- b. Letter dated October 30, 2018 from Rivers West –Cultural Planning Workshop, further that one staff member and one councillor be authorized to attend.
- c. FCM – change in 1/3 tax exemption for elected officials
- d. Email dated November 2, 2018 from Darrell Corkal – ins. Ccaim status
- e. Letter dated November 9, 2018 from RM of Oakdale No. 320 – board appointment

Carried

BYLAWS: None

NEW BUSINESS:

Dunn:

389/2018 That Council continue proceedings past 10:00 p.m. as per Council Procedures Bylaw No. 1010-16.

Carried

Tetzlaff:

390/2018 That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

391/2018 Dunn:

That Council conclude the Closed Meeting and Resume the Regular Meeting of Council
Carried

ADJORNMENT:

392/2018 Tetzlaff:
That the meeting adjourn at 10:45 PM. Carried

Mayor

Administrator