

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
WEDNESDAY November 28, 2018 AT 6:30 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Brad Murphy, Del-Marie Kissick, Heather Wack, Brandon Zerr (arrived 6:50 pm),
Terry Dunn, Chad Tetzlaff
Staff: Heidi Frank, Administrator
Student Councillor: Rachel Ressler

ABSENT:

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:30 pm.

ADDITIONS TO AGENDA:

MINUTES:

393/2018 Kissick:
That the minutes of the regular meeting of the Council of the Town of Kerrobert held on
October 24, 2018 be approved as circulated.
Carried

DELEGATION: None

MANAGEMENT REPORTS:

394/2018 Zerr:
That the Administration report dated November 14, 2018 be accepted as presented by Heidi
Frank, Administrator. Carried

395/2018 Dunn:
That the Operations report dated November 28, 2018 be accepted as presented by Kerry
Ward, Operations Manager. Carried

APPROVALS:

396/2018 Dunn:
That the List of Proposed Payments as of November 21, 2018 in the amount of \$49,546.13 be
approved as per the attached Schedule "A" which shall form part of these minutes.
Carried

397/2018 Kissick:
That the Town of Kerrobert Bank Reconciliation for the period ending October 31, 2018
accepted as presented and circulated.
Carried

398/2018 Tetzlaff:
That the email dated November 8, 2018 from the Recreation Director regarding the arena
chiller quote be received, further that an itemized breakdown of the quote be obtained and
that a lead time for a replacement chiller be established.
Carried

399/2018 Tetzlaff:
That the email dated November 20, 2018 from Councillor Zerr be received, further that Council
authorize Councillor Zerr to continue negotiations with SaskTel and the Wheatland Library
Board for the installation of fibre optics and a book drop at the Court House at a cost of no

more than \$9,000.00".

Carried

400/2018 Kissick:
That the verbal report from Administrator Heidi Frank requesting staff Christmas bonuses be received, further that the item be tabled until the regular Council meeting of December 19, 2018, and that an updated budget be provided to Council via email, prior to December 19, 2018.

Carried

401/2018 Dunn:
That the Progressive Discipline Policy be adopted.

Carried

402/2018 Kissick:
That the Attendance Policy be adopted, with the change of *Employees who are absent for five (5) or more consecutive working days are required to submit a note from a licensed physician... to... Employees who are absent for three (3) or more consecutive working days are required to submit a note from a licensed physician.....*

Carried

403/2018 Zerr:
That Council acknowledge receipt of title for the following properties: Lots 13-14 B17 G64; Lots 31-32 B 17 G64; Lot 20, 21, 22 BLK 6

Carried

404/2018 Zerr:
That Council defer acquiring title to any further properties pending a Staff report detailing process to refuse to take title, negotiation process prior to tax enforcement, and procedure to abandon title acquisition once the process has begun.

Carried

COMMITTEES & OUTSIDE BOARDS:

405/2018 Dunn:
That the following reports be received for information:
a) RCMP policing report for the month of October

Carried

CORRESPONDENCE: none

BYLAWS: None

NEW BUSINESS:

406/2018 Tetzlaff:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

407/2018 Dunn:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council
Carried

408/2018 Murphy:
That Council authorize Councillor Terry Dunn to meet with Regional Municipalities to discuss
waste disposal, further that Cnlr. Dunn is not authorized to guarantee any service or negotiate
costs.
Carried

ADJORNMENT:

409/2018 Tetzlaff:
That the meeting adjourn at 9:31 PM. Carried

Mayor

Administrator