

MINUTES
TOWN OF KERROBERT FIRST REGULAR COUNCIL MEETING
THURSDAY, NOVEMBER 25, 2020 AT 6:30 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Chad Tetzlaff, Terry Dunn, Heather Wack, Brad Murphy, Mike Mitchell
Staff: Tara Neumeier – CAO
Absent: Del -Marie Kissick (with regrets)
Public: none

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:30pm.

ADDITIONS TO AGENDA:

441/2020 Mitchell:
That the following items be added to the agenda:
10(b) Twinkle Tour Request
10(c) Appointment to the Recreation Board
40(a) Public Health Concerns and guidelines

MINUTES:

442/2020 Murphy:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on November 12th 2020 be approved.

Carried

443/2020 Wack:
That the minutes of the Public Meeting Re: Bylaw 1061-20 held on November 12th be approved.

Carried

DELEGATION: None

MANAGEMENT REPORTS:

444/2020 Tetzlaff:
That the Administration trackers dated November 12th, 2020 be accepted as circulated.

Carried

445/2020 Tetzlaff:
That Blackrock Automation be hired at a rate of \$135/hour to complete investigative work on the communication system between the wells and the RO system furthermore that these findings be presented to Council.

Carried

- 446/2020 Wack:
That Chief Administrative Officers written report dated November 12th, 2020 be accepted as circulated.
- Carried
- 447/2020 Murphy:
That due to the current pandemic situation of 2020 that the yearly Bonus to Full and part time permanent staff be increased by \$100 as compensation of the inability to safely have a staff appreciation Christmas gathering.
- Carried
- 448/2020 Mitchell:
That the Operations report dated November 18th, 2020 be accepted as circulated furthermore, it be filed in the Municipal records.
- Carried
- 449/2020 Dunn:
That the Work Order Trackers dated November 23, 2020 be accepted as circulated furthermore, it be filed in the Municipal records.
- Carried
- 450/2020 Wack:
That the Mileage Reports dated October 31, 2020 be accepted as circulated furthermore, it be filed in the Municipal records.
- Carried

APPROVALS:

- 451/2020 Tetzlaff:
That the List of Proposed Payments as of November 19, 2020 in the amount of \$ 50,730.19 be approved as per the attached Schedule "A" which shall form part of these minutes.
- Carried
- 452/2020 Tetzlaff:
That the Bank Reconciliations dated October 31,2020 be accepted as circulated furthermore, it be filed in the Municipal records.
- Carried

453/2020 Mitchell:
That Council confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: submission of the 2019 audited financial statements, submission of the 2019 public reporting on municipal waterworks to the Ministry of Government Relations; in good standing with respect to the reporting and remittance of Education Property Taxes; adoption of a council procedures bylaw; adoption of an employee code of conduct; all member of council have filed and annually updated their public disclosure statements as required. That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met and that we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

COMMITTEES & OUTSIDE BOARDS:

454/2020 Tetzlaff:
That the Incident & Near Miss Investigation Report dated November 16th, 2020 be received as information furthermore that it be filed in the Municipal records.

Carried

455/2020 Murphy:
That the Courthouse Committee Meeting Minutes dated October 29th, 2020 be accepted as circulated furthermore they are filed in the Municipal records.

Carried

CORRESPONDENCE:

456/2020 Mitchell:
That the subscription renewal notice for the Press-Herald be received furthermore, that the CAO be instructed to renew the subscription for one year.

Carried

BYLAWS:

457/2020 Tetzlaff:
That Bylaw No. 1062-20 hereby be read a first time.

Carried

458/2020 Dunn:
That Bylaw No. 1062-20 hereby be read a second time.

Carried

459/2020 Wack:
That Bylaw No. 1062-20 hereby given three readings at this meeting.

Carried Unanimously

460/2020 Murphy:
That Bylaw No. 1062-20 a Bylaw of the Town of Kerrobert Authorizing Council to Enter into an Agreement with the Rural Municipality of Mariposa for Permitting Access and Operational Funding agreement to the Town of Kerrobert Landfill/Transfer Station, hereby be read a third time and hereby be adopted.

Carried

NEW BUSINESS:

461/2020 Murphy:
That the quote and information about Ceredian Contract payroll services be received as information, furthermore that the CAO use her discretion about if they are needed to be hired temporarily.

Carried

462/2020 Wack:
That the concerns of the Public Health be received furthermore that the Recreation Director proceed with her recommendations for the arena and PCC in response to the update on Saskatchewan Government COVID regulations released November 27th, 2020.

Carried

463/2020 Dunn:
That with regards to the sale of Block 1, 2, 13, 14, 15, 16, & 17 as outlined in the property file Council agrees to pay the subdivision fees on consolidating those lots with a purchase price of \$15,000 furthermore that the CAO communicate this offer to the company.

Carried

ADJOURNMENT:

464/2020 Murphy:
That the meeting adjourns at 8:33 pm.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held November 25, 2020

Mayor

Chief Administrative Officer
Town of Kerrobert