

**TOWN OF KERROBERT *REGULAR* COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS
OF THE TOWN OFFICE ON WEDNESDAY October 10, 2018 AT 6:30 PM**

PRESENT:

Mayor: Wayne Mock
Councillors: Brad Murphy, Del-Marie Kissick (arrived at 7:07 pm), Heather Wack, Brandon Zerr
Staff: Heidi Frank, Administrator; Jason Englot, Utilities Acting Foreman (partial)
Student Councillor:

ABSENT: Terry Dunn, Chad Tetzlaff

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:33 pm.

ADDITIONS TO AGENDA:

MINUTES:

326/2018 Zerr:
That the minutes of the regular meeting of the Council of the Town of Kerrobert held on September 26, 2018 be approved as circulated.

Carried

DELEGATION: None

MANAGEMENT REPORTS:

327/2018 Murphy:
That the Administration report dated September 26, 2018 be accepted as presented by Heidi Frank, Administrator, further that the request to close the office December 24th, 2018 be approved.

Carried

328/2018 Zerr:
That the utilities report dated October 10, 2018 be accepted as presented by Jason Englot, Utilities Acting Foreman.

Carried

APPROVALS:

329/2018 Wack:
That the List of Proposed Payments as of October 3, 2018 in the amount of \$111,668.72 be approved as presented and circulated.

Carried

330/2018 Kissick:
That the Payroll Report for dated September 1 - 28, 2018 in the amount of \$35,571.93 be approved as presented and circulated.

Carried

331/2018 Kissick:
That the Town of Kerrobert Bank Reconciliation for the period ending September 30, 2018 accepted as presented and circulated.

Carried

- 332/2018 Kissick:
That the bank reconciliation for period ending September 30, 2018 be approved as presented and circulated.
Carried
- 333/2018 Kissick:
That the statement of financial activities for the period ending September 30, 2018 be accepted as presented and circulated.
Carried
- 334/2018 Murphy:
That we hereby acknowledge receipt of the Town of Kerrobert 2018 Certificate of Confirmation dated August 23rd, 2018 in the amount of \$125,352,200.00 from Saskatchewan Assessment Management Agency.
Carried
- 335/2018 Murphy:
That the in accordance with Section 274(1) of the Municipalities Act the Council of the Town of Kerrobert hereby approve the 2018 Municipal Tax Concession for the period September 1-30, 2018 be approved as presented and attached to these minutes.
Carried
- 336/2018 Murphy:
That the application to add the Town's name on Lots 13-14 Block 17 and Lots 31-32 Block 17 be approved to proceed.
Carried
- 337/2018 Kissick:
That the email dated September 27, 2018 from Darrell Corkal be received, further that the Sveer invoice for materials testing be approved for \$1102.45 for payment.
Carried
- 338/2018 Zerr:
That the email dated September 25, 2018 from Jim Melville for WWTP progress payment # 11 be denied while the WWTP is under investigation by the insurance companies and further that payment be withheld until resolution by all parties of WWTP malfunctions.
Carried
- 339/2018 Murphy:
That the email dated October 3, 2018 from Anthony Schoenroth regarding SaskTel contribution bill be received and further that the Town of Kerrobert be authorized to enter into the agreement with SaskTel to relocate lines for the Columbia Street project as attached.
Carried
- 340/2018 Kissick:
That the application for a development permit from Jordan & Rebecca Simonson be approved, subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.
Carried
- 341/2018 Murphy:

That the Town Urban Highway Policy 2018-2019 not be authorized subject to ongoing meetings with Ministry of Highways regarding highway maintenance and transportation routes.

Carried

342/2018 Kissick:
That the letter from D’Lux Archery dated October 1, 2018 requesting one handicap parking spot and two customer parking spots Monday to Saturday, 9:00 am to 5:30 pm be received and approved.

Carried

343/2018 Murphy:
That the request from Joanne Schell for sidewalk repair to alleviate run off in front of Headquarters Salon be received and further that staff be directed to investigate solutions on Town property.

344/2018 Kissick:
That the application for a demolition permit for 142 Pacific Ave. be approved, subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.

Carried

COMMITTEES & OUTSIDE BOARDS: None

CORRESPONDENCE: None

BYLAWS: None

NEW BUSINESS:

345/2018 Murphy:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

346/2018 Zerr:
That Council approve the request from Brad Murphy to extend his land lease agreement: NE ¼ 14-34-23-W3rd and SE ¼ 13-34-23-W3rd for \$6100.00 per year until January 2024.

ADJORNMENT:

347/2018 Zerr:
That the meeting adjourn at 9:55 PM.

Carried

Mayor

Administrator