

MINUTES
TOWN OF KERROBERT *REGULAR* COUNCIL MEETING
WEDNESDAY October 9, 2019 AT 6:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Terry Dunn, Brandon Zerr, Brad Murphy, Chad Tetzlaff (arrived 7:20)
Staff: Heidi Frank, CAO; Jim Schlosser, Operations Team Leader (partial),
Student Councillor: Josh Sawerwald, Ariel Murphy, Emma James, Darby Meyer
Public: None
ABSENT: Del Marie Kissick (regrets)

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:03 pm.

ADDITIONS TO AGENDA:

MINUTES:

340/2019 Murphy:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on September 18, 2019 be approved as circulated.
Carried

341/2019 Zerr:
That the minutes of the Committee of the Whole of the Town of Kerrobert held on October 2, 2019 be approved as circulated.
Carried

DELEGATION: Conroy Fillion with the Kerrobert RCMP introduced its new member Will Bell.
Brad Dunlop with SaskWater did a presentation on services they offer.

MANAGEMENT REPORTS:

342/2019 Zerr:
That the Administration report dated September 18, 2019 be accepted as circulated by Heidi Frank, CAO, further that Council is to inform the CAO of prioritization of items.
Carried

APPROVALS:

343/2019 Dunn:
That the List of Proposed Payments as of September 19, 2019 in the amount of \$178,213.13 be approved as per the attached Schedule "A" which shall form part of these minutes.
Carried

344/2019 Dunn:
That the List of Proposed Payments as of October 2, 2019 in the amount of \$55,365.87 be approved as per the attached Schedule "B" which shall form part of these minutes.
Carried

345/2019 Dunn:
That the Town of Kerrobert Bank Reconciliation for the period ending August 31, 2019 accepted as presented and circulated.
Carried

346/2019 Murphy:

That Staff be authorized to open two new chequing accounts at the Credit Union for the purpose of tracking of the PTIC Small Communities Grant and ICIP Infrastructure Grant income and expenses.

Carried

347/2019

Dunn:

That the CAO, Assistant Administrator and Office Clerk be authorized to attend Munisoft Webinars for utility billing, accounts receivable, PubWorks and utility billing processing with applicable fees and expenses of no more than \$807.00 to be paid by the Town of Kerrobert.

Carried

Zerr:

348/2019

That Council authorize the Assistant Administrator to proceed with title acquisition for Lots 35-36, Blk 22, G162.

Carried

349/2019

Dunn:

That the email from Krystal Monteith (Sveer Maintenance), October 2, 2019 re: Manhole be received, further that Staff be authorized to proceed with having a camera sent under Columbia Avenue to determine location, condition and amount of manholes.

Carried

350/2019

Wack:

That the Letter from Courthouse Restoration Society, Oct. 1, 2019, re: Beer gardens and dance be received, further that request to set up tents on Courthouse grounds and request for a liquor permit for Courthouse Centennial Celebrations on August 29, 2020 be approved. .

Carried

351/2019

Zerr:

That the memo from Rec Director, October 3, 2019 re: Handibus use be received, further that the Town of Kerrobert operate the Handibus on Tuesday or Thursday morning for a trial period from October 15 to December 31, 2019 at a maximum cost of \$456.60.

Carried

352/2019

Dunn:

That the SWRC Fall workshops memo be received.

Carried

353/2019

Wack:

That the water and sewer rates bylaw approval letter from the Saskatchewan Municipal Board, dated October 4, 2019 be received. Further that Council consider establishing a utility surplus.

Carried

354/2019

Dunn:

That the request from Venture Construction to close the gravel road that runs to the gravel pits be approved. Further that signs be displayed for "local traffic only".

Carried

COMMITTEES & OUTSIDE BOARDS:

355/2019

Dunn:

That the following reports be received for information:

- a) Bylaw enforcement report – August 2019.
- b) Communities in Bloom – September 17, 2019, further that the 2020 budget be approved in principle subject to full budget review.

Carried

CORRESPONDENCE:

356/2018 Kissick

That the following correspondence be received:

- a. SaskPower, September 9, 2019 re: installation of smart meter in courthouse

Carried

BYLAWS:

NEW BUSINESS:

Dunn:

357/2019 That the application for a permit from Kerrobert Backhoe to demolish 523 Saskatchewan Ave be received and approved, subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.

Carried

Dunn:

358/2019 That the application for a permit from Kerrobert Backhoe to demolish 548 Alberta Ave be received and approved, subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.

Carried

Tetzlaff:

359/2019 That the application for a building permit from Andrew and Karen Kissick 311 Columbia Ave be received and approved, subject to conforming with Official Community Plan and Zoning Bylaw and all other Town of Kerrobert bylaws.

Carried

ADJORNMENT:

360/2019 Dunn:

That the meeting adjourn at 8:36 PM.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held October 9, 2019

Mayor

Chief Administrative Officer