

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, September 22nd, 2021 AT 6:30 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Mike Mitchell, Terry Dunn, Del-Marie Kissick
Absent: Brad Murphy, (7 p.m. via phone) Chad Tetzlaff, (Regrets)
Staff: CAO - Tara Neumeier, Recording Secretary - Veronica Smith
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:30 p.m.

ADDITIONS TO AGENDA:

340/2021 Kissick:
That the following items be added to the agenda:
52(a) Project Report #3 for ICIP project from BCL Engineering Ltd. dated September 22, 2021

Carried

341/2021 Dunn:
That agenda items 10(a) and 10(b) be reversed in the order of the agenda for tonight's meeting.

Carried

PUBLIC MEETING:

Zoning Amendments with Bylaw 1076-21 and accompanying handouts
The mayor opened the public meeting at 6:35 p.m.
No public was in attendance
The major closed the public meeting at 6:50 p.m.

APPROVAL OF THE MINUTES:

342/2021 Mitchell:
That the Minutes from the Regular Meeting of Council of the Town of Kerrobert held on September 8th, 2021 be approved. Further, that they be filed in the Municipal records.

Carried

MANAGEMENT REPORTS:

343/2021 Wack:
That the Administration trackers dated September 22nd 2021 be accepted as circulated.
Further that they be filed in Municipal records.

Carried

344/2021 Dunn:



That the Town of Kerrobert Operations may proceed with fixing the broken sewer at 426 Pacific Ave, furthermore the cost of the work will be determined after it is seen where exactly the issue is with regards to the property line.

Carried

345/2021 Mitchell:
That the Operations Manager report dated September 15th, 2021 be accepted as circulated. Further, that it be filed in the Municipal records.

Carried

APPROVALS:

346/2021 Kissick:
That the List of ICIP Proposed Payments as of September 13th totaling \$1,749,178.73 be approved. Further that the List of Proposed Payments be attached as per Schedule "A" which shall form part of these minutes.

Carried

347/2021 Murphy:
That the List of the Proposed Payments as of September 20th,2021 totalling \$225,954.56 be approved. Further that the List of Proposed Payments be attached as per Schedule "B" which Shall form part of these minutes.

Carried

348/2021 Mitchell:
That the Detailed Bank Reconciliations for the General Chequing, ICIP and SCF chequing accounts be approved. Further that they be filed in the Municipal records.

Carried

349/2021 Mitchell:
That the Town of Kerrobert definitely wants the Lessee of the arena booth to have liability insurance per recommendation from SUMAssure. Furthermore, that the recreation director makes the interested party aware that the monthly lease amount will be dropped to \$400/month to allow for the cost of having to purchase the liability insurance. Furthermore, if this is not acceptable to the interested party the arena will run without a booth for the season.

Carried

COMMITTEES & OUTSIDE BOARDS:

350/2021 Dunn:
That the regular meeting minutes of the Courthouse Committee dated May 31 and June 28th, 2021 be accepted for information. Further that they be filed in the municipal records.

Carried

351/2021 Kissick:
That the regular meeting minutes of the Kerrobert Library Board dated September 9th, 2021 be accepted for information. Further that they be filed in the municipal records.

Carried

CORRESPONDENCE:

352/2021 Dunn:
That the email from Northbound regarding the discontinuation of the Bylaw Enforcement service be received for information. Furthermore, that a formal proposal from current Bylaw officer be presented to council in the spring for consideration going forward.

Carried

BYLAWS:

353/2021 Mitchell:
That Bylaw 1076-21– a Bylaw to amend Bylaw No: 995-14 known as the Zoning Bylaw be read a second time.

Carried

354/2021 Dunn:
That Bylaw 1076-21 – a Bylaw to amend Bylaw No: 995-14 known as the Zoning Bylaw be read a third time and hereby be adopted.

Carried

NEW BUSINESS:

355/2021 Dunn:
Motion to go into a Closed Meeting at 9:16 p.m. subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec. 21(a).

Carried

356/2021 Murphy:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council at 9:20 p.m.

Carried

ROUND TABLE:


ADJOURNMENT:



357/2021 Kissick:
That the meeting adjourns at 9:41 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held September 22nd, 2021



Mayor



Chief Administrative Officer
Town of Kerrobert

Report Date
2021-09-13 1:12 PM

TOWN OF KERROBERT
List of Proposed Payments
As of 2021-09-13
Payments due on or before 2021-09-13

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: ICIP - ICIP payments					
Computer Cheques:					
BCL001	BCL Engineering Ltd. 12	Engineering for project	2021-09-13	120,039.10	120,039.10
GEE001	Gee Bee Construction Co. Ltd. 2	Progress Certificate 2	2021-09-13	1,629,139.63	1,629,139.63
Total To Be Paid:					1,749,178.73
Paid Items:					0.00
Manual Cheques and Other:					0.00
Grand Total for ICIP:					1,749,178.73

SUMMARY

	Number	Amount
Cheques:	2	1,749,178.73
EFT's:	0	0.00
Total Proposed Payments:	2	1,749,178.73

OVERALL SUMMARY

Total To Be Paid:	1,749,178.73
Paid Items:	0.00
Manual Cheques and Other:	0.00
Overall Grand Total:	1,749,178.73

	Number	Amount
Cheques:	2	1,749,178.73
EFT's:	0	0.00
Total Proposed Payments:	2	1,749,178.73

Regular Meeting Sept 22/2021
Schedule "B"

Report Date
2021-09-20 2:05 PM

TOWN OF KERROBERT
List of Proposed Payments
As of 2021-09-20
Payments due on or before 2021-09-22

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Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
ALB006	Alberts, Caitlynn CanOps	Fire prevention week kits	2021-09-22	1,125.88	1,125.88
BAH001	Bahm's Auto Service & Supply Aug 2021 Stmt	Monthly charges	2021-09-22	296.04	296.04
BIC001	Bick's Drugs Aug 2021	Monthly charges	2021-09-22	87.11	87.11
D&F001	D & F Welding Ltd. 10840	Test holes 600 Blk Man/Railway	2021-09-22	1,181.25	
	10841	Mini Hoe Rental to line lagoon	2021-09-22	2,164.50	3,345.75
DEL004	Delta Co-op Luseland Various	Aug charges	2021-09-22	1,189.90	1,189.90
DLUX001	D'LUX Archery & Hardware Aug 2021 Stmt	Monthly charges	2021-09-22	1,003.04	1,003.04
DNOW001	DNOW Canada ULC 915262471	Golf course water tank hook up	2021-09-22	228.00	
	915396739	gloves	2021-09-22	14.44	242.44
FER001	Fer-Marc Equipment Ltd. 99682	14-IDN-2091 Zamboni 446	2021-09-22	120,279.60	120,279.60
GAR007	Gareau, Armand Aug.SeptCell-03	Cell Phone Subsidy	2021-09-22	70.00	70.00
GOL005	Golden Prairie Lodge Summer Fuel	Fuel for the Jerry Cans	2021-09-22	605.87	605.87
HALL01	Staci Hall various program	bkg cups/bags/games/crafts	2021-09-22	212.23	212.23
JOH007	Johnson, Kyle Sept 2021-03	Cell Phone Subsidy	2021-09-22	35.00	35.00
KER018	Kerrobot & District Rent 2021	Land Rent 2021	2021-09-22	310.00	310.00
KER060	Kerrobot Shop Easy August 2021	Monthly charges	2021-09-22	59.76	59.76
KER072	Kerrobot Reddimart July 2021	Monthly charges	2021-09-22	223.19	223.19
KNO007	Knorr, Curtis UFA 3036 2021	Sprayer Backpac Pro	2021-09-22	104.99	104.99
LESY001	Lesyk Advertising 19349	Sept Monthly Billing	2021-09-22	367.50	367.50
LORA001	Loraas Environmental Services Aug 21	Aug 2021 waste/recycling	2021-09-22	24,590.11	24,590.11
MID003	Mid Plains Diesel Ltd 1013990	safety	2021-09-22	1,878.54	1,878.54
NEU26	Neumeler, Tara Cell Sept 2021	Cell Phone	2021-09-22	35.00	35.00
NORT001	Northbound 210636	bylaw enforcement	2021-09-22	1,345.31	
	210635	annex/cannabis/sub/consult	2021-09-22	448.87	
	210680	bylaw enforcement	2021-09-22	1,002.60	
	210681	annex/cannabis/railway	2021-09-22	460.69	3,257.47
NUT002	Nutrien Ag Solutions (Canada)				

TOWN OF KERROBERT
List of Proposed Payments
As of 2021-09-20
Payments due on or before 2021-09-22

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
PIN001	900608764 Pinnacle Distribution Inc.	start up 10L/3-way 10L	2021-09-22	217.56	217.56
REV001	L17909802 Rev Energy Services Ltd.	case foaming hand soap	2021-09-22	121.14	121.14
	21295ADJ	Genie Lift Rental change light	2021-09-22	610.00	
	21330	flat repair	2021-09-22	35.52	
	21359	Flat Repair	2021-09-22	35.52	681.04
RONA01	Rona Macklin 257172	dugout repair supplies	2021-09-22	947.83	947.83
RYA001	Ryan Rob Aug/Sept cell	cell Phone Subsidy	2021-09-22	70.00	70.00
SAS020	Saskatchewan Research Council 1217658	Water Analysis	2021-09-22	27.56	27.56
SASK003	SaskPower 90235728	Downtown lights ICIP	2021-09-22	37,931.72	37,931.72
SCHL001	Schlosser, James Sept 2021-03	Cell phone subsidy	2021-09-22	35.00	35.00
SGI003	SGI 984JYU -21	Renewal for reg and insurance	2021-09-22	1,485.22	1,485.22
SHEP002	Shepherd Marli Cell - Sep 2021	Cell phone subsidy	2021-09-22	35.00	35.00
THO009	Thompson Bearing & Farm Parts 79296	screen/cap/nut	2021-09-22	16.08	16.08
TOW001	Town Of Kerrobert Sept /2021-01	Roll #132-Voykin Tax Payment	2021-09-22	252.00	252.00
TRZ001	T-R-Zee TreeCare & Landscaping 377	Columbia/Bos/lanigan	2021-09-22	125.00	125.00
VOL0010	Vollman, Jerry Sept 2021-03	Cell Phone Subsidy	2021-09-22	35.00	35.00
WRL001	Western Regional Landfill Inc. 395898	Landfill empties Aug	2021-09-22	887.00	887.00
ZEE001	Zee Medical Service Co. 183234	restock first aide kits	2021-09-22	241.59	
	183236	Restock first aid kits	2021-09-22	112.91	354.50

Other:

COLL001	Collabria Mastercard Oct 2019	Oct charges	2019-11-13	90.11-	0.00
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Negative or zero payment. No payment record will be created.

POU002	Poulin's Pest Control 1387605	Monthly pest control	2021-09-22	89.31	89.31
QUA003	Quadiant Canada Ltd. Aug Payment-02	Postage for Postage Machine	2021-09-22	800.00	800.00
RED001	Redhead Equipment Ltd. PO6130	Brake pad kit	2021-09-22	401.38	401.38
SAS004	SaskEnergy August 2021	August 2021	2021-09-22	10,374.07	10,374.07
SAS007	SaskPower Aug 2021-	Power Bills to Aug 13 2021	2021-09-22	8,870.29	8,870.29
SAS011	SaskTel Cmr				

Report Date
2021-09-20 2:05 PM

TOWN OF KERROBERT
List of Proposed Payments
As of 2021-09-20
Payments due on or before 2021-09-22

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Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
SASK006	Cell Aug 2021- SaskWater SW073512	Aug 2021 Cell Phones (Paid 20210914)	2021-09-22	253.44	253.44
		Aug Water operator	2021-09-22	2,625.00	2,625.00
				Total To Be Paid:	202,541.07
				Paid Items:	0.00
				Manual Cheques and Other:	23,413.49
				Grand Total for AP:	225,954.56

SUMMARY

	Number	Amount
Cheques:	37	202,541.07
EFT's:	0	0.00
Total Proposed Payments:	37	202,541.07