

**TOWN OF KERROBERT *REGULAR* COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS
OF THE TOWN OFFICE ON WEDNESDAY September 26, 2018 AT 6:30 PM**

PRESENT:

Mayor: Wayne Mock
Councillors: Brad Murphy, Del-Marie Kissick, Heather Wack (arrived 7:30pm), Brandon Zerr
Staff: Heidi Frank, Administrator; Jason Englot, Utilities Acting Foreman (partial)
Student Councillor: Raquel Wressler

ABSENT:

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:34 pm.

ADDITIONS TO AGENDA:

MINUTES:

303/2018 Murphy:
That the minutes of the special meeting of the Council of the Town of Kerrobert held on September 10, 2018 be approved as circulated.
Carried

304/2018 Zerr:
That the minutes of the town hall meeting of held on September 12, 2018 be approved as circulated.
Carried

DELEGATION:

JoAnne Schell – Headquarters sidewalk, request for repair

MANAGEMENT REPORTS:

305/2018 Zerr:
That the Administration report dated September 10, 2018 be accepted as presented by Heidi Frank, Administrator, further that the request to close the office between Christmas and New Year's be denied.
Carried

306/2018 Wack:
That the update on the Columbia Ave. project and Waste Water Treatment Plant be accepted as presented Jason Englot, Utilities Acting Foreman.
Carried

APPROVALS:

307/2018 Kissick:
That the List of Accounts for Approval as of September 19, 2018 in the amount of \$97,963.67 be approved as be approved as presented and circulated.
Carried

308/2018 Kissick:
That the Payroll Report for dated September 1 - 15, 2018 in the amount of \$24,544.07 be approved as approved as presented and circulated.
Carried

309/2018 Kissick:
That the Town of Kerrobert Bank Reconciliation for the period ending August 31, 2018 accepted as presented and circulated.
Carried

- 310/2018 Murphy:
That credit cards be obtained from the Kerrobert Credit Union for Mayor Wayne Mock with an account limit of \$5,000; Administrator Heidi Frank with an account limit of \$10,000; and, Assistant Administrator Tara Neumeier with an account limit of \$5,000.
Carried
- 311/2018 Murphy:
That the Vehicle/Equipment Mileage Report for the period ending August 31, 2018, be received.
Carried
- 312/2018 Murphy:
That Administrator Heidi Frank and Assistant Administrator Tara Neumeier be authorized to attend an Asset Management Training Workshop in North Battleford and Saskatoon from November 20-23, 2018 at a projected cost of \$1,645.97.
Carried
- 313/2018 Murphy:
That the email dated September 19, 2018 from Darrel Corkal of Walker Projects regarding relocating SaskTel lines on Columbia Street be received.
Carried
- 314/2018 Murphy:
That the email dated September 19, 2018 from Anthony Schoenroth, Engineering Assistant from SaskTel regarding relocating SaskTel lines on Columbia Street be received.
Carried
- 315/2018 Zerr:
That the request from Jenna Johnson for compensation from a sewer blockage be received, further that Ms. Johnson be reimbursed according to the Town of Kerrobert bylaws of not more than \$240.00.
Carried
- 316/2018 Murphy:
That heritage grant information report be received, further that Staff be directed to pursue heritage grants for the library and courthouse.
Carried
- 317/2018 Wack:
That the email dated September 20, 2018 from Kerrobert Kinette President Lori Parnitskybe received, further that Kinette club be authorized to host the second annual haunted lantern tour of the Courthouse October 30 and 31, 2018 from 8:00 pm to midnight, further that the tour not take place in the gallery, generator room, jail room, boiler room, further that no alcohol be allowed on the premises without a permit, further that the former lawyer's office be used for storage.
Carried
- 318/2018 Murphy:
That the Email dated August 23, 2018 from Jay Shin – concern over Atlantic Ave. property of water and sewer arrears in the amount of \$713.12 from tenant Marilyn Tabboccojuice of 85 Atlantic Avenue be received, further that Staff send the outstanding bill of Marilyn Tabboccojuice to a collection agency.

319/2018 Murphy:
That the email dated September 24, 2018 from Darrell Corkal – SaskTel relocate, be received.
Carried

320/2018 Murphy:
That the email dated September 26, 2018 from Darrell Corkal – Columbia Ave Road Design Sveer Progress Payment Due, be received, further that a payment in the amount of \$45,169.98 be authorized to Sveer Maintenance Ltd, for the Columbia Street Project.
Carried

COMMITTEES & OUTSIDE BOARDS:

Zerr:
321/2018 That the reports be approved as presented and circulated:
a) Communities in Bloom – plans for 2019
b) Recreation Board Report dated August 13, 2018
c) RCMP Policing Report from July 1 – August 31, 2018
Carried

CORRESPONDENCE:

322/2018 Zerr:
That the following correspondence be received as circulated:
a) Email from Glenn Tomecek dated September 19th, 2018 – dog park
Councillor Brad Murphy declared a conflict of interest and left the meeting.
b) Letter from Brad and Tara Murphy – water bill relief, further that water and sewer arrears in the amount of \$623.35 from tenant Kyle Forsyth of 622 Pacific Avenue be received, further that Staff send the outstanding bill of Kyle Forsyth to a collection agency.
Councillor Brad Murphy returned to the meeting.
c) Email from Kim Vogel dated September 7, 2018 – WRLI update
Carried

BYLAWS:

NEW BUSINESS:

323/2018 Kissick:
That Council go into a Closed Meeting, Motion to go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Section 120 (2)(b) Municipalities Act Local Authority Freedom of Information and Protection of Privacy Part III Sec .(14)&(17)
Carried

Zerr:
324/2018 That a liquor licence be approved for the Kerrobert Art Gallery for December 1, 2018.
Carried

ADJORNMENT:

325/2018 Zerr:
That the meeting adjourn at 11:03 PM.
Carried

Mayor

Administrator