

MINUTES
TOWN OF KERROBERT *REGULAR* COUNCIL MEETING
WEDNESDAY, SEPTEMBER 9, 2020 AT 6:30 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Terry Dunn, Del-Marie Kissick, Heather Wack, Brandon Zerr, Brad Murphy
Staff: Tara Neumeier - Administrator, Veronica Smith - Office Clerk
Absent: Chad Tetzlaff (with regrets)
Public: None

ABSENT:

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:45 pm.

ADDITIONS TO AGENDA:

325/2020 Zerr:
That the addition to the agenda of Northbound Bylaw Enforcement Monthly Summary for August 2020 be accepted.

Carried

MINUTES:

326/2020 Wack:
That the minutes of the Regular Meeting of the Council of the Town of Kerrobert held on August 19nd, 2020 be approved as circulated.

Carried

DELEGATION: None

MANAGEMENT REPORTS:

327/2020 Kissick:
That the Administration trackers dated September 8, 2020, be accepted as circulated and presented by CAO.

Carried

328/2020 Dunn:
That the written Administrative Report be accepted as circulated and presented by CAO.

Carried

329/2020 Zerr:
That the Administrator's Tax Enforcement report be accepted as circulated furthermore that it be filed in the municipal records.

Carried

330/2020 Dunn:
That the Northbound Development Report for August 2020 be accepted as circulated, furthermore that it be filed in the municipal records.

Carried

331/2020 Wack:
That the Northbound Bylaw summary report for August 2020 be accepted as circulated, furthermore that the Administrator inform the Bylaw Officer to continue with follow up of outstanding orders with permission to extend the budget.

Carried

332/2020 Dunn:
That the Incident report dated August 27, 2020 be accepted as circulated, and filed in the personnel file.

Carried

APPROVALS:

333/2020 Zerr:
That the List of Proposed Payments as of September 8, 2020, in the amount of \$144,532.62 be approved as per the attached Schedule "A" which shall form part of these minutes.

Carried

334/2020 Dunn
That the Employee Payroll Summary for the period ending August 21, 2020 and Bank Reconciliation for the period ending July 31, 2020 be approved as presented, furthermore it be filed in the municipal records.

Carried

335/2020 Kissick:
That the Work Order tracker for June 8-September 8, 2020 be accepted as circulated.

Carried

336/2020 Zerr:
That the email from Saskatchewan Health Authority requesting the Town of Kerrobert waive the Prairieland Community Center Rental fees for the upcoming flu clinics be approved, furthermore this is a one-time occurrence to help for social distancing with the COVID 19 Pandemic.

Carried

337/2020 Zerr:
That the email requesting council approval for the removal of trees along the boulevard of 642 Manitoba Ave for future development of a driveway be approved, furthermore that the Administrator inform the resident that removal of the curb must be done in the proper manner to ensure correct water flow and acceptable aesthetics.

Carried

COMMITTEES & OUTSIDE BOARDS:

338/2020 Wack:
That the Regular Meeting Minutes for the Recreation Board dated August 10,2020 and all recommendations within be approved as circulated, furthermore the Report be filed in the Municipal records.

Carried

CORRESPONDENCE:

339/2020 Dunn:
That the request from the Administrator to move the 2020-2021 Installment 2 March 2021 for the Federal Gas Tax Funds be moved to the General Reserve be approved.

Carried

340/2020 Murphy:
That the letter dated June 2020 from Craig Baird for a Pod Cast episode on the History of the Town of Kerrobert be received, furthermore that the Administrator inform Craig of the decision to pay the fee to go ahead providing he is solely responsible for gathering his information for the podcast.

Carried

341/2020 Murphy:
That the email dated September 3, 2020 from GopherNet, regarding a Internet tower be received, furthermore that Councillor Murphy will contact them to inform them of the approval and discuss options for installation at the arena location.

Carried

BYLAWS:

342/2020 Kissick:
That Bylaw No. 1060-20, a Bylaw of the Town of Kerrobert to Fix the Rates to be Charged for the Use of Consumption of Water and By Way of Rent or Service Charge for the Use of Sewer, hereby be introduced and read a first time.

Carried.

343/2020 Wack:
That Bylaw No. 1060-20, be read a second time.

Carried.

344/2020 Zerr:
That Bylaw No. 1060-20, hereby be given three readings at this meeting.

Carried Unanimously.

345/2020 Dunn:
That Bylaw No. 1060-20, a Bylaw of the Town of Kerrobert to Fix the Rates to be Charged for the Use of Consumption of Water and By Way of Rent or Service Charge for the Use of Sewer be hereby adopted.

Carried

NEW BUSINESS:

346/2020 Dunn:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec 18 (1)(b). at 8:20 p.m.

Carried

347/2020 Kissick:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council at 8:34 p.m.

Carried

ADJORNMENT:

348/2020 Murphy:
That the Regular Meeting of Council be adjourned at 9:17 pm.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held September 9, 2020

Mayor

Chief Administrative Officer
Town of Kerrobert