

MINUTES

TOWN OF KERROBERT *REGULAR* COUNCIL MEETING

Wednesday, April 27th, 2022 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Brad Murphy, Heather Wack, Del-Marie Kissick, Terry Dunn, Mike Mitchell
Absent: Chad Tetzlaff (with regrets)
Staff: Tara Neumeier CAO,
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

APPROVAL OF MINUTES:

112/2022 Kissick:
That the Minutes from the Regular Meeting of Council of the Town of Kerrobert held on April 13th, 2022 be approved. Further, that they be filed in the Municipal records.

Carried

DELEGATIONS:

MANAGEMENT REPORTS:

113/2022 Dunn:
That the Administration verbal report be accepted as presented.

Carried

114/2022 Dunn:
That the Town of Kerrobert can attest that the SCF Project #20170250, Watermain Replacement & Relocation of Dangerous Goods Route has been brought forward from future year spending and would not have been considered in the absence of federal support.

Carried

115/2022 Mitchell:
That the council of the Town approve the CAO to sign an Amending Agreement with the Sask Housing Corporation which extends the possession date and removal of conditions to allow for correspondence with environmental assessment reports of the site.

Carried

116/2022 Murphy:
That the administration trackers dated April 13th, 2022 be accepted as presented.

Carried

117/2022 Murphy:
That the Operations Report and Work Order Tracker dated April 21, 2022 be accepted as circulated. Further that they be filed in the Municipal Records.

Carried

APPROVALS:

118/2022 Kissick:
That the List of the Proposed Payments totalling \$35,672.65 as of April 22nd, 2022 be approved. Further that the List of Proposed Payments be attached as per Schedule "A" which shall form part of these minutes.

Carried

119/2022 Dunn:
That the List of Land with Arrears for 2021 be received. Further, that the CAO proceed with Tax Enforcement Procedures for any properties with arrears greater than \$500 and exclude those properties with Pre-Authorized Debit agreements and payment plans.

Carried

120/2022 Kissick:
That the Report prepared by BCL Engineering Ltd., with respect to the proposed local improvement listed below, be adopted; that application be made under clause 5(1)(b) of The Local Improvement Act, 1993 to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement at an estimated cost of \$170,984.

Work/Service On the 500 Block of Manitoba Ave

Roadway Reconstruction and Paving on Manitoba Ave from Ussher Street to Lanigan St.

AND; that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality.

Carried



121/2022 Kissick:
That the Report prepared by the Chief Administrative Officer, with respect to the proposed local improvement, attached as Schedule "B", be adopted; that application by made under clause 5(1)(b) of *The Local Improvements Act, 1993* to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work/service as a local improvement at an estimated cost of \$170,984 and; that the land described in Schedule "C" is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality.

Carried

122/2022 Wack:
That Policy TS007 Road Maintenance Agreements be adopted with the CAO adding to the main policy page that "if requested compensation for dust control, a sum equivalent to actual costs incurred by the town, will be paid."

Carried

COMMITTEES & OUTSIDE BOARDS:

123/2022 Dunn:
That the WRLI letter and Monthly meeting minutes dated Jan/Feb 2022 be accepted as information. Further that it be filed in the Municipal Records.

Carried

CORRESPONDENCE:

124/2022 Murphy:
That the 2022 Education Property Tax Mill Rates to levied be received as information from the Minister of Government Relations.

Carried

BYLAWS:

NEW BUSINESS:

125/2022 Murphy:
That the tender for the demolition of the two tax title properties be received. Further that the Town of Kerrobert award the tender to Kerrobert Backhoe for both properties if billing can be delayed for one property till 2023 due to budget constraints.

Carried

ITEMS NO ACTION TAKEN:

ROUND TABLE:

Regular Council Meeting April 27, 2022

Page 3 of 4



ADJOURNMENT:

126/2022 Dunn:
That the meeting adjourns at 9:10 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held April 27th, 2022



_____ Mayor



Chief Administrative Officer
Town of Kerrobert

Report Date
2022-04-22 11:52 AM

TOWN OF KERROBERT
List of Proposed Payments

As of 2022-04-22

Payments due on or before 2022-04-27

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
ACE001	Ace Contracting Ltd. 126	Hot shot charges	2022-04-27	3,496.50	3,496.50
ACT001	Acti-Zyme Products Ltd. 121531	acti-zyme water bags/AZ	2022-04-27	5,463.98	5,463.98
ALB006	Alberts, Caitlynn Fire supplies	various invoices	2022-04-27	564.20	564.20
CAN002	Canada Post Corporation 9819828185	Water Analysis Postage	2022-04-27	112.87	112.87
CLA001	Clark's Supply And Service Ltd 398363	valve/hose/coupler	2022-04-27	529.01	529.01
CLE001	Claretech Industries Inc 1020439	2 Chlorine Gas containers	2022-04-27	1,205.10	
	CM309528	refund container deposit	2022-04-27	288.75-	
	CM309527	Refund container deposit	2022-04-27	288.75-	627.60
DEL002	Delco Automation Inc. M30173	sample cell 6 pak with caps	2022-04-27	156.64	156.64
DEL003	Delta Co-operative Association 1005759	2 concrete paving stones	2022-04-27	35.50	
	677549	bolts and nuts	2022-04-27	9.98	45.48
GAR007	Gareau, Armand april 2022-03	Cell Phone Subsidy	2022-04-22	35.00	35.00
JOH007	Johnson, Kyle April 2022-03	Cell Phone Subsidy	2022-04-22	35.00	35.00
KER060	Kerrobot Shop Easy March 2022	shop coffee	2022-04-27	47.98	47.98
NEU26	Neumeier, Tara SUMA 2022	meals and mileage SUMA	2022-04-27	495.53	
	Cell Apr 2022	Cell Phone	2022-04-22	35.00	530.53
NORT001	Northbound 220188	SHC house/fence	2022-04-27	477.75	477.75
PRAI003	Prairie Branches 6	moved boxes down to vault	2022-04-27	25.00	25.00
PRE009	Precision Instrumentation & 184747	tubing for hotsy	2022-04-22	164.28	164.28
PUR001	Purolator Courier Ltd. 450239948	Purolator charges	2022-04-27	112.39	112.39
REV001	Rev Energy Services Ltd. 22470	replace wear plates and weld	2022-04-22	732.18	732.18
RYA001	Ryan Rob Big Valley sale	work shirt	2022-04-27	33.30	
	April 2022-03	cell Phone Subsidy	2022-04-22	35.00	68.30
SAS014	Saskatchewan Parks And IN006551	Course registrations	2022-04-27	236.25	236.25
SAS020	Saskatchewan Research Council 1225690	Water Analysis	2022-04-22	29.14	
	1225636	Water Analysis	2022-04-27	29.14	58.28
SCHL001	Schlusser, James April 2022-03	Cell phone subsidy	2022-04-22	35.00	35.00

wm

Report Date
2022-04-22 11:52 AM

TOWN OF KERROBERT
List of Proposed Payments
As of 2022-04-22
Payments due on or before 2022-04-27

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
SHEP002	Shepherd Marli April 2022-	Cell phone subsidy	2022-04-22	35.00	35.00
SMI008	Smith ,Veronica Costco	self watering kits for beds	2022-04-27	998.93	998.93
SOU003	Your Southwest Media Group 5201	Assessment roll advertising	2022-04-27	441.00	441.00
TOW001	Town Of Kerrobert April/2022-03	Roll #132-Voykin Tax Payment	2022-04-22	126.00	126.00
TOW001	Town Of Kerrobert 513 April	Utility acct 513 0010	2022-04-22	190.29	190.29
UMA001	UMAAS 2022 Conven	UMAAS convention fee	2022-04-27	231.00	231.00
VOL0010	Vollman, Jerry April 2022-03	Cell Phone Subsidy	2022-04-22	35.00	35.00
WHE006	Whetter Susan Bylaw Whetter	Bylaw payout for tree roots	2022-04-27	120.00	120.00
WRL001	Western Regional Landfill Inc. March 2022-02	Landifll empties feb	2022-04-27	242.00	242.00
ZER006	Zerr, Brent Princess Auto	Retract open air hose reel	2022-04-27	410.63	410.63

Other:

COLL001	Collabria Mastercard Oct 2019	Oct charges	2019-11-13	90.11-	0.00
---------	----------------------------------	-------------	------------	--------	------

Negative or zero payment. No payment record will be created.

QUA003	Quadiant Canada Ltd. April 2022-01	Postage for Postage Machine	2022-04-22	800.00	800.00
RED001	Redhead Equipment Ltd. X57110	brake code on loader	2022-04-27	2,491.23	2,491.23
SAS007	SaskPower Mar 11 2022-0-0	Power Bills to Mar 11 2022	2022-04-27	14,986.91	15,707.05
SAS011	SaskTel Cmr Mar 2022-Cell	Mar 2022 Cell Phones	2022-04-27	290.30	290.30

Total To Be Paid:	16,384.07
Paid Items:	0.00
Manual Cheques and Other:	19,288.58
Grand Total for AP:	35,672.65

SUMMARY

	Number	Amount
Cheques:	31	16,384.07
EFT's:	0	0.00
Total Proposed Payments:	31	16,384.07

Wayne upcl
Wm



PRELIMINARY ASSESSMENT SCHEDULE

Description of Work/Service: Street Upgrades - 500Blk Manitoba

Date: 20-Apr-22

Location	Side	From	To	(a) Estimated Total Cost	(b) Estimated Municipal Share	(c) Estimated Property Share	(d) Number of Units of Assessment (eg: # metres, # lots, or assessed value)
Manitoba Avenue	Both	Lanigan Street	Usher Street	\$170,984.00	\$55,270.00	\$115,714.00	198.14
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
Grand Total				\$170,984.00	\$55,270.00	\$115,714.00	198.14

Basis for Assessment:
Frontage

Prepaid Rate 584.00
Interest Rate 0.00%
No. Years 0
Annual Rate 0.00

Certified Lifetime of Works: 15 Years
Engineer: BCL Engineering Ltd.

20-Apr-22

Regular Meeting
April 27/2022
Schedule "C"



Town of Karroobast
Water Main Replacement
Preliminary Assessment Schedule - 500 Block Manitoba Ave.

Blk	Lot	Parcel Number	Street	Portage/Flanage	Land Owner	Total Assessable Length (m)	Flanages (m)	Town Owned Flanages (m)	Private Flanage (Town Pays) (m)	Frontages (m)	Town Owned Frontages (m)	Private Frontage (m)	Town Owned Frontage \$	Town Owned Flanage \$	Private Flanage Costs (Town Pays)	Private Frontage Costs \$598 per meter
Manitoba Avenue (Northeast Side)																
9	17	118822642	Manitoba Avenue	Frontage	Colleen Hill	7.63	7.63			7.63		7.63	\$4,455.92			\$4,455.92
9	18	118824273	Manitoba Avenue	Frontage	Colleen Hill	7.61	7.61			7.61		7.61	\$4,441.24			\$4,441.24
9	19	118824284	Manitoba Avenue	Frontage	Colleen Hill	7.63	7.63			7.63		7.63	\$4,455.92			\$4,455.92
9	20	118824295	Manitoba Avenue	Frontage	Colleen Hill	7.62	7.62			7.62		7.62	\$4,450.08			\$4,450.08
9	21	118849922	Manitoba Avenue	Frontage	Ivy and John Hogg, Lynne Oliver	7.62	7.62			7.62		7.62	\$4,450.08			\$4,450.08
9	22	118824307	Manitoba Avenue	Frontage	Ivy and John Hogg, Lynne Oliver	7.62	7.62			7.62		7.62	\$4,450.08			\$4,450.08
9	23	118824318	Manitoba Avenue	Frontage	Ivy and John Hogg, Lynne Oliver	7.63	7.63			7.63		7.63	\$4,455.92			\$4,455.92
9	24	118824329	Manitoba Avenue	Frontage	Stephen Cleaver	7.61	7.61			7.61		7.61	\$4,441.24			\$4,441.24
9	25	118823261	Manitoba Avenue	Frontage	Stephen Cleaver	7.61	7.61			7.61		7.61	\$4,441.24			\$4,441.24
9	26	118823272	Manitoba Avenue	Frontage	Bernish and Lyle Busch	7.63	7.63			7.63		7.63	\$4,455.92			\$4,455.92
9	27	118823283	Manitoba Avenue	Frontage	Bernish and Lyle Busch	7.61	7.61			7.61		7.61	\$4,441.24			\$4,441.24
9	28	118823294	Manitoba Avenue	Frontage	Bernish and Lyle Busch	7.63	7.63			7.63		7.63	\$4,455.92			\$4,455.92
9	29	118822226	Manitoba Avenue	Frontage	Paul Langefuhr	7.63	7.63			7.63		7.63	\$4,455.92			\$4,455.92
9	30	118822237	Manitoba Avenue	Frontage	Paul Langefuhr	7.61	7.61			7.61		7.61	\$4,441.24			\$4,441.24
9	31	118822259	Manitoba Avenue	Frontage	Mailand and Susan Chase	7.62	7.62			7.62		7.62	\$4,450.08			\$4,450.08
9	32	118822254	Manitoba Avenue	Frontage	Mailand and Susan Chase	7.62	7.62			7.62		7.62	\$4,450.08			\$4,450.08
16	1	118823058	Manitoba Avenue	Frontage	Jerry and Maril Shepherd	7.62	7.62			7.62		7.62	\$4,450.08			\$4,450.08
16	2	146658153	Manitoba Avenue	Frontage	Jerry and Maril Shepherd	3.81	3.81			3.81		3.81	\$2,225.04			\$2,225.04
16	32	146663448	Manitoba Avenue	Frontage	Diane Reid	3.81	3.81			3.81		3.81	\$2,225.04			\$2,225.04
16	3	118822855	Manitoba Avenue	Frontage	Diane Reid	7.62	7.62			7.62		7.62	\$4,450.08			\$4,450.08
16	4	118822844	Manitoba Avenue	Frontage	Trink Anson and Troy Stewart	7.62	7.62			7.62		7.62	\$4,450.08			\$4,450.08
16	5	118822833	Manitoba Avenue	Frontage	Trink Anson and Troy Stewart	7.61	7.61			7.61		7.61	\$4,441.24			\$4,441.24
16	6	118822822	Manitoba Avenue	Frontage	Thomas and Sophie Urnch	7.62	7.62			7.62		7.62	\$4,450.08			\$4,450.08
16	7	118822811	Manitoba Avenue	Frontage	Thomas and Sophie Urnch	7.63	7.63			7.63		7.63	\$4,455.92			\$4,455.92
16	8	118822800	Manitoba Avenue	Frontage	Thomas and Sophie Urnch	7.61	7.61			7.61		7.61	\$4,441.24			\$4,441.24
16	9	118822788	Manitoba Avenue	Frontage	Thomas and Sophie Urnch	7.63	7.63			7.63		7.63	\$4,455.92			\$4,455.92
16	10	118822767	Manitoba Avenue	Frontage	Thomas and Sophie Urnch	7.61	7.61			7.61		7.61	\$4,441.24			\$4,441.24
16	11	118849843	Manitoba Avenue	Flanage	Devn Karpinski	39.63	39.63		39.63	7.63		7.63	\$4,455.92		\$23,143.92	\$4,455.92
						237.77	39.63		39.63	198.14		198.14			23,143.92	115,713.76

Summary of Streets Costs Only
 Construction 147,400
 PST @ 6% 8,844
 Engineering @ 10% 14,740
 Total Cost 170,984
 Total Assessable Length 237.77
 Total Cost per front meter 719.12

Summary
 Private Frontages Costs (@\$594 per meter) 115,714
 Private Flanages (Town Pays) 23,144
 Subtotal 138,858
 Total Assessments 23,144

Cost per 75 foot (22.86 m) lot @ \$594 per front meter 13,264
 Annual tax charge 15 yr, 4% 1,193
 Total Cost - Streets Only \$ 170,984
 Private Share 115,714 68%
 Private Flanage (Town Pays) 23,144
 Frontage Subsidy (Town Pays) 32,126
 Town Total Share of Streets Costs 55,270 32%
 Town Share of Water Main & Water & Sewer Services 100%