

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, June 22, 2022 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Del-Marie Kissick, Chad Tetzlaff, Terry Dunn, Mike Mitchell
Absent: Brad Murphy (with regrets)
Staff: Tara Neumeier
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

7:02 Mayor Mock called the Public Meeting to order regarding Local Improvement 500 Block of Manitoba.

No Public was in attendance

7:15 Mayor Mock declared the Public Meeting Closed.

ADDITIONS TO AGENDA:

178/2022 Dunn:
That item 8(c) Administrator's Report be added to the agenda.
Carried

APPROVAL OF MINUTES:

179/2022 Kissick:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on June 8, 2022 be approved. Further, that they be filed in the Municipal records.
Carried

DELEGATIONS:

MANAGEMENT REPORTS:

180/2022 Mitchell:
That the Overtime Tracker dated May 21, 2022 be accepted as presented.
Carried

181/2022 Kissick:
That the Administration Tracker Reports and supporting documentation including email from Northbound regarding placement of Town Sea-Cans dated June 7 2022 be accepted as presented. Further that they be filed in Municipal records.
Carried

- 182/2022 Wack:
That the Administrator's Report dated June 22, 2022 be accepted as presented.
Carried
- 183/2022 Dunn:
That the monthly Operations Report dated June 15 2022 be accepted as presented. Further that it be filed in Municipal records.
Carried
- 184/2022 Tetzlaff:
That the monthly Mileage Report dated May 31, 2022 be accepted as presented. Further that It be filed in Municipal Records.
Carried

APPROVALS:

- 185/2022 Tetzlaff:
That the List of the Proposed Payments totalling \$252,263.82 as of June 22, 2022 be approved. Further that the List of Proposed Payments be attached as per Schedule "A" which shall form part of these minutes.
Carried
- 186/2022 Tetzlaff:
That the request from Golden Prairie Lodge to sell Fireworks at the C-Store located at 310 McPherson be approved.
Carried
- 187/2022 Wack:
That the Town of Kerrobert grant approval to the 2022 Grad Class to have a parade on June 30, 2022, either proposed route is acceptable. Further that the CAO inform the grad class that the use of a Semi and trailer is not approved as it is in direct conflict with Bylaw 1082-22 A Bylaw to Regulate Traffic in the Town of Kerrobert.
Carried
- 188/2022 Tetzlaff:
That the report dated June 21, 2022 from Town of Kerrobert CAO/Assessor regarding the local improvement petition for the Town of Kerrobert Street Upgrades on 500 Block of Manitoba as a local improvement be received, accepted and approved.
Carried



COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

189/2022 Mitchell:
That the letter regarding issues impacting economic development in rural communities from Shannon Stubbs, M.P. Shadow Minister for Rural Economic Development and Rural Broadband Strategy be received for information.

Carried

BYLAWS:

190/2022 Tetzlaff:
That Bylaw No. 1083-22 A Bylaw to Undertake Streets Upgrades on 500 Block of Manitoba as a Local Improvement hereby be introduced and read a first time.

Carried

191/2022 Dunn:
That Bylaw No. 1083-22 be read a second time.

Carried

192/2022 Kissick:
That Bylaw No: 1083-22 hereby given three readings at this meeting.

Carried Unanimously

193/2022 Wack:
That Bylaw No. 1083-22 A Bylaw to Undertake Street Upgrades on 500 Block of Manitoba as a Local Improvement be read a third time and hereby be adopted. Further that Bylaw No. 1083-22 be attached as per Schedule "B" which shall form part of these minutes.

Carried

NEW BUSINESS:

194/2022 Mitchell:
That the CAO for the Town of Kerrobert be approved to proceed with the installation of a new fire panel in the Kerrobert Courthouse in order to remedy deficiencies in our Annual Fire Alarm Test Inspection. Further that this work be completed by Troy Life and Fire Safety.

Carried

195/2022 Wack:
That Council go into a Closed Meeting, subject to Section 120 of The Municipalities Act Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried



196/2022 Tetzlaff:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council at 8:41 p.m.

Carried

197/2022 Tetzlaff:
That effective July 1, 2022 per HR policy HRP 39, the Town of Kerrobert approves payment to the Kerrobert Recreation Director a flat monthly fuel allowance of \$50 to cover when a personal vehicle is needed to complete employee duties.

Carried

ROUND TABLE:

198/2022 Wack:
That the Town of Kerrobert support the recommendation from the Kerrobert Recreation Board to increase the Kerrobert Minor Hockey rates by the annual 3% increase that is being applied to the 2022-2023 upcoming arena season.

Carried

ITEMS NO ACTION TAKEN:

ADJOURNMENT:

199/2022 Kissick:
That the meeting adjourns at 9:25 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held June 22, 2022



Mayor



Chief Administrative Officer
Town of Kerrobert

Schedule "A"
 June 22nd, 2022 Regular
 Council Meeting

Date Printed
 2022-06-15 4:13 PM

TOWN OF KERROBERT
List of Proposed Payments
 Payments due on or before 2022-06-22

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
MIN009	Minister of Finance May 2022-05	May 2022 EPT return	2022-06-22	55,239.97	55,239.97
MINISTER00	Minister of Finance June 2022	RCMP Rural Policing	2022-06-22	85,354.98	85,354.98
MIT001	Mitchell, Michael Council June 22	Council Renumeration till J	2022-06-22	1,575.00	1,575.00
MOC007	Mock, Wayne Council June 22	Council renumeration June	2022-06-22	4,630.00	4,630.00
MUR004	Murphy, Brad Council June 22	Council Renumeration Jun	2022-06-22	1,490.00	1,490.00
NEU016	Neumeier Tara June 2022-02	cell phone subsidy	2022-06-22	35.00	35.00
NEU020	Neumeier, Sara Schlor -2022	2022 Scholarship	2022-06-22	500.00	500.00
PAR010	Parnitsky, Alex June 2022-01	cell phone	2022-06-22	35.00	35.00
POL002	Pollard, Jaimi June 2022-01	Cell Phone	2022-06-22	35.00	35.00
PRAI003	Prairie Branches 06	Lawn service	2022-06-22	50.00	50.00
REIN001	Reinbold Electric Ltd. 14756	troubleshoot issues wiht fa	2022-06-22	83.25	83.25
REV001	Rev Energy Services Ltd. 22697 22749	mount end fabricate pins a 2 used tires	2022-06-22 2022-06-22	618.23 222.00	840.23
SAR	Saskatchewan Association Of Rm MLDP14451	Economic Delvelopment cc	2022-06-22	152.25	152.25
SAS020	Saskatchewan Research Council 1227803 1227807 1227837	Water Analysis Water Analysis Water Analysis	2022-06-22 2022-06-22 2022-06-22	29.14 58.28 58.28	145.70
SCHL001	Schlosser, James June 2022-05	Cell phone subsidy	2022-06-22	35.00	35.00
SGI003	SGI 176HKT 2022 869IKH 2022	auto pack 3 ton dump Rainbow Trailer	2022-06-22 2022-06-22	745.00 114.68	859.68

Wayne ypac

TOWN OF KERROBERT
List of Proposed Payments
Payments due on or before 2022-06-22

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
SHEP002	Shepherd Marli June 2022--02	Cell phone subsidy	2022-06-22	35.00	35.00
TET0020	Tetzlaff, Chad Council June 22	Council remuneration June	2022-06-22	1,455.00	1,455.00
TOW001	Town Of Kerrobert June 2022-06	Roll #132-Voykin Tax Payr	2022-06-22	126.00	126.00
TOW001	Town Of Kerrobert 513 June 22	Utility/Tax acct 513 0010	2022-06-22	454.00	454.00
TRI001	Triod Supply 2011 Ltd. 142963 142980	u joint Pan Weldment	2022-06-22 2022-06-22	209.15 909.52	1,118.67
VOL0010	Vollman, Jerry June 2022-06	cell phone subsidy	2022-06-22	35.00	35.00
WAC001	Wack, Heather Council June 22	Council remuneration till Ju	2022-06-22	1,455.00	1,455.00
WRL001	Western Regional Landfill Inc. May 2022-05	Landiffl empties April/May	2022-06-22	1,624.76	1,624.76
Other:					
COLL001	Collabria Mastercard May 2022	monthly charges	Paid 20220615 2022-06-22	6,082.46	6,082.46
QUA003	Quadient Canada Ltd. June 2022	Postage for Postage Mach	Paid 20220615 2022-06-22	800.00	800.00
SAS004	SaskEnergy May 2022-03	Apr 2022	Paid 20220615 2022-06-22	2,560.78	2,560.78
SAS007	SaskPower Apr 12 2022--01	Power Bills to May 12 2022	Paid 20220615 2022-06-22	14,056.40	14,056.40

Total To Be Paid:	228,764.18
Paid Items:	0.00
Manual Cheques and Other:	23,499.64
Grand Total for AP:	252,263.82

SUMMARY

	Number	Amount
Computer Cheque	39	228,764.18
Other	4	23,499.64
Total Proposed Payments:	43	252,263.82

OVERALL SUMMARY

Total To Be Paid: 228,764.18

Date Printed
2022-06-15 4:13 PM

TOWN OF KERROBERT
List of Proposed Payments
Payments due on or before 2022-06-22

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
				Paid Items:	0.00
				Manual Cheques and Other:	23,499.64
				Overall Grand Total:	<u>252,263.82</u>

	Number	Amount
Computer Cheque	39	228,764.18
Other	4	23,499.64
Total Proposed Payments:	43	252,263.82

Payments Printed: 43

TOWN OF KERROBERT
List of Proposed Payments
Payments due on or before 2022-06-22

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheque:					
BAH001	Bahm's Auto Service & Supply May 2022	Monthly charges	2022-06-22	566.49	566.49
BIC001	Bick's Drugs 767600	2 coil notebooks	2022-06-22	8.19	8.19
CAN013	Canoe Procurement Group CA001497 CA001498	freight service to skidsteer	2022-06-22 2022-06-22	39.62 405.44	445.06
DEL002	Delco Automation Inc. M30863	21 Membranes	2022-06-22	22,233.30	22,233.30
DUNT001	Dunn, Terry Council June 22	council renumeration June	2022-06-22	1,405.00	1,405.00
FRUS001	Fruhstuk Hailey Schlor -2022	2022 Kerrobert Scholarship	2022-06-22	500.00	500.00
GAR007	Gareau, Armand June 2022-06	cell phone subsidy	2022-06-22	35.00	35.00
JOD001	Jody's Welding 23007	rear tail gate fix	2022-06-22	272.03	272.03
JOH007	Johnson, Kyle June 2022-06	Cell Phone Subsidy	2022-06-22	35.00	35.00
KER001	Kerrobert Backhoe Service 14694 14699 14706 552	700 block fix broken curbs 30 yrds of topsoil stockpile Hydrant replacement Bullin 36 Manitoba Ave Demo	2022-06-22 2022-06-22 2022-06-22 2022-06-22	2,103.45 915.75 2,775.00 7,770.00	13,564.20
KIN016	Kindersley Bearing (2008) Ltd 48341	u joint for bush hog mower	2022-06-22	58.35	58.35
KIS014	Kissick, Del-Marie Council June 22	Council Renumeration Jun	2022-06-22	1,250.00	1,250.00
KON002	Konica Minolta Busn Solutions 280303016	Photocopier	2022-06-22	20.76	20.76
LORA001	Loraas Environmental Services May 2022	May 2022 waste/recycling	2022-06-22	27,200.81	27,200.81
MAN003	MANN ENVIRONMENTAL W407	jet sewer lines	2022-06-22	3,805.50	3,805.50



Schedule "B"
June 22, 2022 Regular
Council Meeting

Town of Kerrobert
Bylaw No. 1083-22
A Bylaw to Undertake Streets Upgrades on 500 Block Manitoba
as a Local Improvement


The Council of the Town of Kerrobert, in the Province of Saskatchewan, enacts as follows:

1. The undertaking of the Upgrade of streets on 500 Block Manitoba as a local improvement is hereby authorized on:

Location	Side	From	To
Streets:			
Manitoba Avenue	Both	Lanigan Street	Ussher Street

2. The estimated cost of the undertaking is \$170,984; the estimated sum of \$55,270 is to be paid by the municipality and the estimated sum of \$115,714 is to be paid by benefiting landowners by way of special assessment.
3. The estimated special assessment rate on a prepaid basis is \$584.00 per front metre. If not prepaid, the estimated special assessment rate to be paid during the years 2024 to 2039 inclusive is \$52.53 per front metre and will be payable in fifteen (15) annual installments.
4. The Mayor and CAO are authorized to raise by way of temporary loans or advances from any bank, credit union or person, the moneys necessary to meet the cost of the undertaking. Any such loans or advances shall be a first charge upon the proceeds of the sale of any debentures. The Mayor and CAO are authorized to sign and seal any promissory note, notes or renewals to affect such loans or advances.
5. The lifetime of the work described above, as estimated by the engineer, is fifteen (15) years.




Wayne Mock, Mayor


Tara Neumeier, CAO
(Sections 3, 5, 11 of *The Local Improvements Act, 1993*)

Read a third time and adopted this 22th day of June 2022