

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, September 14, 2022 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Mike Mitchell, Brad Murphy
Absent: Del-Marie Kissick, Chad Tetzlaff, Terry Dunn (with regrets)
Staff: Tara Neumeier
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:57 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

243/2022 Murphy:
That the following items be added to the agenda:
7(d) Regular Meeting of the Kerrobert and District Rec Board dated September 12, 2022
9(b) Bylaw 1085-22 A Bylaw of the Town of Kerrobert to Amend Bylaw No: 995-14 known as
The Zoning Bylaw.

Carried

APPROVAL OF MINUTES:

244/2022 Wack:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on August
17, 2022 be approved. Further, that they be filed in the Municipal records.

Carried

DELEGATIONS:

245/2022 Murphy:
That Council go into a Closed Meeting, at 6:58 pm subject to Section 120 of *The
Municipalities Act* Local Authority Freedom of Information and Protection of Privacy
Part III Sec .18(1)(b).

Carried

246/2022 Wack:
That Council conclude the closed meeting and resume the Regular meeting of Council
at 7:42 pm.

Carried



Darryl Morris presented concerns on behalf of the Chamber and local businesses regarding the need for the Delivery Trucks to have annual road permits.

MANAGEMENT REPORTS:

247/2022 Mitchell:
That the Administration Tracker Reports dated August 17th 2022 be accepted as presented.

Carried

248/2022 Wack:
That the Employee Summary Report for August 2022 be accepted as presented.

Carried

249/2022 Mitchell:
That the Overtime tracker dated August 31, 2022 be accepted as presented.

Carried

250/2022 Mitchell:
That the Tax Enforcement 2022 Report as prepared by the CAO be accepted for information.

Carried

251/2022 Murphy:
That the Bank Account Reserve Report dated August 31, 2022 by accepted as presented.

Carried

APPROVALS:

252/2022 Mitchell:
That item 7(a) and 7(b) List of Proposed Payments for the ICIP account and the General Account totalling \$1,205,746.12 dated September 8, 2022 be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A" and Schedule "B" respectively, which shall form part of these minutes.

Carried



253/2022 Murphy:
That the CAO be approved to write off the existing bad debts as presented in the Outstanding Accounts – Aged Analysis dated September 2, 2022.

Carried

254/2022 Wack:
That the CAO be approved to hire Jattree Service to clean up damaged tree from the wind storm for a cost of \$9,200 which is an over budget expenditure.

Carried

COMMITTEES & OUTSIDE BOARDS:

255/2022 Murphy:
That the following Outside Boards and Reports be accepted for information. Further that they be filed in the Municipal Records.

- a. RCMP Monthly Policing Report dated August 2022
- b. Bylaw Enforcement Monthly Summary Report dated August 2022

Carried

256/2022 Murphy:
That the Incident and Near Miss Investigation Report dated August 25th be received for Information. Further that it is be filed in the Municipal Records.

Carried

257/2022 Wack:
That the Regular Minutes of the Kerrobert and District Recreation Board dated Monday September 12, 2022 be accepted. Further that it is to be filed in the Municipal Records.

Carried.

CORRESPONDENCE:

258/2022 Murphy:
That the following correspondence be received:

- a. Letter from the Minister of Intergovernmental Affairs informing of Approval in principle for a grant of \$30,000 to enhance the Nature Trail.
- b. Signed Petition stating concerns that all local businesses' delivery trucks need to acquire an annual permit under Bylaw 1082-22.

Carried

W M

259/2022 Wack:
That the questions from a resident concerning Bylaw 1082-22 be received for information.
Carried

BYLAWS:

260/2022 Mitchell:
That the first reading of Bylaw 1084-22 be tabled till the next council meeting as there is not quorum when Council Murphy has to remove himself from Council due to pecuniary interest.
Carried

261/2022 Murphy:
That Bylaw No: 1085-22, A Bylaw of the Town of Kerrobert to Amend Bylaw No: 995-14 known as the Zoning Bylaw hereby be introduced and read the first time.
Carried

NEW BUSINESS:

262/2022 Mitchell:
That the CAO be authorized to apply for the Landfill Decommissioning ICIP Grant to develop A Decommissioning and Reclamation Plan along with the necessary Phase II Environmental Site Assessment Plan to meet regulations and aid with future remediation of our existing Landfill Cell.
Carried

ROUND TABLE:

ITEMS NO ACTION TAKEN:

263/2022 Wack:
That the Scholarship Program be accepted as presented with the exception that training be removed as a qualifying criterion to apply.
Carried

ADJOURNMENT:


264/2022 Mitchell:
That the meeting adjourns at 9:51 p.m.
Carried



Certified to be a true and correct
Copy of the Regular meeting of
Council held September 14 2022



Wayne Ford
Mayor



Sara Peumerci
Chief Administrative Officer
Town of Kerrobert

**TOWN OF KERROBERT
List of Proposed Payments**

Date Printed
2022-09-08 11:12 AM

Payments due on or before 2022-09-14 not exceeding 900,000.00

Page 1

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
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Bank Code: ICIP - ICIP payments

Computer Cheque:

BCL001	BCL Engineering Ltd. 15	Resident Engineering ICIP	2022-09-14	32,261.40	32,261.40
GEE001	Gee Bee Contraction Co. Ltd. Progress 5	Certificate #4 -work till y/e	2022-09-14	817,039.65	817,039.65

Total To Be Paid:	849,301.05
Paid Items:	0.00
Manual Cheques and Other:	0.00
Grand Total for ICIP:	849,301.05

SUMMARY

	Number	Amount
Computer Cheque	2	849,301.05
Total Proposed Payments:	2	849,301.05

OVERALL SUMMARY

Total To Be Paid:	849,301.05
Paid Items:	0.00
Manual Cheques and Other:	0.00
Overall Grand Total:	849,301.05

	Number	Amount
Computer Cheque	2	849,301.05
Total Proposed Payments:	2	849,301.05

Payments Printed: 2

Regular Meeting Minutes
 Sept 14, 2022
 Schedule "B"

**TOWN OF KERROBERT
 List of Proposed Payments**

Date Printed
 2022-09-08 9:58 AM

Payments due on or before 2022-09-14 not exceeding 300,000.00

Page 1

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheque:					
ALB006	Alberts, Caitlynn NFPA	Sparky items for kids/home	2022-09-07	837.71	837.71
AQU004	Aquam 369490	head immobilizer	2022-09-07	176.51	176.51
BCL001	BCL Engineering Ltd. 128.02-1	Engineering for the 500 Blk	2022-09-14	10,790.27	10,790.27
BER004	Berg Industrial Service Inc 3381	shut down work in March	2022-09-07	587.15	587.15
CAN002	Canada Post Corporation 9835993228	Water Analysis Postage	2022-09-14	55.98	55.98
COL004	Colored Shale Products 137534	15 cu yrds Shale	2022-09-14	6,170.19	6,170.19
CONST001	CCA Construction Code Authority 22-3898	Permit #22-001 - Hall	2022-09-07	285.76	285.76
DIV001	Dive Saskatchewan 2022d Dive Clin	1 Day dive clinic	2022-09-07	350.00	350.00
DLUX001	D'LUX Archery & Hardware Aug 2022	Monthly charges	2022-09-14	303.36	303.36
DNOW001	DNOW Canada ULC 916048322	leather work gloves	2022-09-14	17.27	17.27
FLA006	Flahr, Sheila 20220902-02	Refund for Customer #809	2022-09-14	155.50	155.50
FLO001	Flocor Inc. 6731695	corp tee	2022-09-14	150.46	150.46
GEE001	Gee Bee Contruction Co. Ltd. Progress #3	road base prep for 500 blo	2022-09-14	110,759.13	110,759.13
GOL005	Golden Prairie Lodge July/Aug 202-01	premium fuel for small equ	2022-09-14	1,359.76	1,359.76
HALL01	Hall Staci costco	2 books artist and fun with.	2022-09-07	34.63	34.63
HEI001	Heitt's Plumbing & Heating Ltd 68848 68856 68857	service big pool heater install used coil fan combustion air material	2022-09-07 2022-09-07 2022-09-07	1,098.90 2,377.62 596.07	4,072.59

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INF001	Information Services Corp Aug 2022	TE files titles acquired	2022-09-14	2,083.00	2,083.00
JAY002	Jay's S22483532	delivery of 2 sign bundles	2022-09-14	88.22	88.22
KER018	Kerrobert & District Rent 2022-01	Land Rent 2022	2022-09-07	310.00	310.00
KER060	Kerrobert Shop Easy July 2022	monthly charges	2022-09-07	123.15	123.15
KER090	Kerrobert Courtroom Gallery Donations-2022	Jackie McNichol/Rosemari	2022-09-14	180.00	180.00
KIN005	Kinsmen Club of Kerrobert 220355-003		2022-09-07	500.00	500.00
KIN014	Kinsmen Club of Kerrobert -PCC Flahr Reunion-0 Knorr Weddi-01	Flahr Reunion Belair/Knorr wedding	2022-09-07 2022-09-07	161.00 607.50	768.50
KON002	Konica Minolta Busn Solutions 282107289	Photocopier	2022-09-14	194.54	194.54
LMB001	LM By-Law Enforcement 61	patrol and writing orders	2022-09-14	1,209.60	1,209.60
LORA001	Loraas Environmental Services Aug 2022-03	Aug 2022 waste/recycling	2022-09-14	26,598.85	26,598.85
M.R. WEB	M.R. Website Development Studi 28055	domain renewal	2022-09-14	31.08	31.08
MITC001	Mitchell Process Services Ltd 0014 0015	sort concrete from dirt for l built and leveled and place	2022-09-07 2022-09-07	4,373.40 3,130.20	7,503.60
MUR005	Murlin Electronics AVU 280870	Install Microsoft office at W	2022-09-14	244.19	244.19
NEI002	Neil Charteris Reclamation Ser 22069 22070	Dust control Mcpherson, R push pack and cover and c	2022-09-07 2022-09-07	9,523.80 2,669.55	12,193.35
NORT001	Northbound 220385 220412	consult with ratepayers consult with ratepayers/gar	2022-09-07 2022-09-14	1,023.76 1,739.52	2,763.28
PIN001	Pinnacle Distribution Inc. L190048	stride citus/gloves/dura plu	2022-09-07	263.33	263.33

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POL001	Pollock, Roger 20220902-01	Refund for Customer #406	2022-09-14	45.64	45.64
PRA016	Prairie Sky Treasures 397	Roll up Banner and Stand	2022-09-07	360.75	360.75
PRAI001	Prairie Town Redi-Mix C1310	rebuild of stairs	2022-09-14	76,252.56	76,252.56
QUA003	Quadient Canada Ltd. 6272739	Lease Payment	2022-09-07	584.97	584.97
REIN001	Reinbold Electric Ltd. 15543 15568 15574 15620	troubleshoot and try to fix f troubleshoot Well 5 troubleshoot well 2 Troubleshoot well 2 fix brol	2022-09-07 2022-09-14 2022-09-14 2022-09-14	1,380.48 251.50 346.14 171.22	2,149.34
REV001	Rev Energy Services Ltd. 23046 23066 23067 23115	Flat repair tube installed flat repair CT 10 Boot Fabricate rock guard for be	2022-09-07 2022-09-07 2022-09-07 2022-09-14	38.85 43.07 49.95 1,319.57	1,451.44
SAS008	Saskatchewan Liquor & 2022/23 permit	Liquor Permit -Kerrobot Ar	2022-09-07	158.00	158.00
SAS020	Saskatchewan Research Council 1230524 1231314	Water Analysis Water Analysis	2022-09-07 2022-09-14	29.14 29.14	58.28
SASK005	Saskatchewan Health Authority 2179083 2179084	paddling pool water inspec pool water test Inv 216578	2022-09-07 2022-09-07	23.00 23.00	46.00
SOU003	Your Southwest Media Group 6134	Storm/paving/voyent/crush	2022-09-07	756.00	756.00
SPE007	Sperling Contracting 2022-23	installation of solar lights a	2022-09-07	222.00	222.00
SUN002	Suncorp Valuations CA00006816	Annual Revision-Town Buil	2022-09-14	2,154.60	2,154.60
THO009	Thompson Bearing & Farm Parts 81849 82238	bolt locking bolt/spring/pulley/blade	2022-09-07 2022-09-14	52.30 567.83	620.13
TOW001	Town Of Kerrobert 2022-00184 July 31 2022	447 Columbia CO Leak To cover larger interest pa	2022-09-14 2022-09-07	1,165.50 10,719.20	11,884.70

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TOW001	Town Of Kerrobert Aug 2022--03	July W/S Bills	2022-09-14	2,167.25	2,167.25
TRO001	Troy Life & Fire Safety Ltd. 1000590415	supply and verify new alarr	2022-09-14	2,175.16	2,175.16
WFR001	WFR Wholesale Fire & Rescue Lt 2022/2247	helmet and decals	2022-09-07	357.40	357.40
Online Banking:					
COLL001	Collabria Mastercard Aug 2022	Monthly Charges	2022-09-07	1,780.45	1,780.45
MIL001	Millsap Fuel Distributors 102757	Fuel for July 2022	2022-09-14	2,811.12	2,811.12
MIN009	Minister of Finance Aug 2022-08	Aug 2022 EPT return	2022-09-14	18,650.94	18,650.94
MUN001	Municipal Employees' Aug 2022-07	Aug 2022 MEPP remit	2022-09-07	9,035.70	9,035.70
REC001	Receiver General Of Canada Aug 2022-07	Govt Remittances	2022-09-07	23,319.97	23,319.97
SAS011	SaskTel Cmr Aug 2022-Ce-02 August 2022--04	Aug 2022 Cell Phones July 2022 Phone	2022-09-14 2022-09-07	290.75 3,324.15	3,614.90
SUM001	SUMA Sept 2022--05	Benefits	2022-09-14	4,626.81	4,626.81

Total To Be Paid:	356,445.07
Paid Items:	0.00
Manual Cheques and Other:	0.00
Grand Total for AP:	<u>356445.07</u>

SUMMARY

	Number	Amount
Computer Cheque	49	292,605.18
Online Banking	7	63,839.89
Total Proposed Payments:	<u>56</u>	<u>356,445.07</u>

OVERALL SUMMARY

Total To Be Paid:	356,445.07
Paid Items:	0.00
Manual Cheques and Other:	0.00
Overall Grand Total:	<u>356,445.07</u>

	Number	Amount
Computer Cheque	49	292,605.18

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Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
		Online Banking	7	63,839.89	
		Total Proposed Payments:	56	356,445.07	

Payments Printed: 56