

MINUTES

TOWN OF KERROBERT *REGULAR* COUNCIL MEETING

Wednesday, September 28, 2022 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Mike Mitchell, Del-Marie Kissick, Chad Tetzlaff
Absent: Brad Murphy, Terry Dunn (with regrets)
Staff: Tara Neumeier
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

APPROVAL OF MINUTES:

265/2022 Wack:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on September 14, 2022 be approved. Further, that they be filed in the Municipal records.

Carried

DELEGATIONS:

MANAGEMENT REPORTS:

266/2022 Tetzlaff:
Approval of the CAO's verbal report is accepted as presented.

Carried

267/2022 Mitchell:
That the Administration Tracker Reports dated September 14th, 2022 be accepted as presented.

Carried

268/2022 Wack:
That the monthly Operations Report with Work Order Trackers dated September 23rd, 2022 be accepted as presented.

Carried

WM

269/2022 Mitchell:
That the Monthly Mileage Reports dated July and August 2022 be accepted for information.
Carried

APPROVALS:

270/2022 Kissick:
That the List of Proposed Payments totalling \$72,329.96 dated September 23rd, 2022 be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.
Carried

271/2022 Mitchell:
That the Chamber of Commerce Parade Route for the Harvest Festival be approved.
Carried

COMMITTEES & OUTSIDE BOARDS:

272/2022 Tetzlaff:
That the Kerrobert Library Board Meeting Minutes dated September 15th, 2022 be accepted and received for information. Further that they be filed in the Municipal Records.
Carried

273/2022 Kissick:
That the Regular Minutes of the Communities in Bloom dated September 20th, 2022 be accepted. Further that it is to be filed in the Municipal Records.
Carried.

CORRESPONDENCE:

274/2022 Tetzlaff:
That the email regarding the refusal of the FCC AgriSpirit Fund be received for information.
Carried

BYLAWS:

275/2022 Mitchell:
That Bylaw 1084-22, A Bylaw to Provide for Entering into a Fixed Assessment Agreement hereby be introduced and read a first time.
Carried

- 276/2022 Wack:
That Bylaw 1084-22, be read a second time.
Carried
- 277/2022 Kissick:
That Bylaw 1084-22, hereby be given three readings at this meeting.
Carried Unanimously
- 278/2022 Tetzlaff:
That Bylaw No. 1084-22, a Bylaw to Provide for Entering into a Fixed Assessment Agreement hereby be read a third time and adopted.
Carried
- 279/2022 Mitchell:
That Bylaw No. 1086-22, A Bylaw to Regulate Traffic in the Town of Kerrobert, commonly known as the Traffic Bylaw hereby be introduced and read a first time.
Carried
- 280/2022 Wack:
That Bylaw 1086-22, be read a second time.
Carried
- 281/2022 Kissick:
That Bylaw 1086-22, hereby be given three readings at this meeting.
Carried Unanimously
- 282/2022 Tetzlaff:
That Bylaw 1086-22, A Bylaw to Regulate Traffic in the Town of Kerrobert, commonly known As the Traffic Bylaw hereby be read a third time and adopted.
Carried

NEW BUSINESS:

- 283/2022 Kissick:
That the memo regarding the need for a 2023 Certified Board of Revisions be received for information, furthermore that the CAO check with Luseland to see if they will be providing us with a certified board, as then we would likely do the same.
Carried

ITEMS NO ACTION TAKEN:

284/2022 Mitchell:
That the Town of Kerrobert CAO be approved to sign the letter from Miller Thomson to transfer our bylaw file to Tory Baril at Procido LLP.

Carried

285/2022 Tetzlaff:
That the Council of the Town of Kerrobert resolves that Chief Administrative Officer Tara Neumeier, shall be authorized to prosecute bylaws on its behalf within the Town of Kerrobert, in accordance with PART 1, Sub (2)(u)(ii) of the Summary Offences Procedure Act, 1990. Furthermore, this authorization shall become effective immediately upon the passing of the resolution.

Carried

ROUND TABLE:

286/2022 Tetzlaff:
That the Council for the Town of Kerrobert approve the temporary closure of the 200 and 300 Block of Bosworth Ave on December 1st for the Courthouse Restoration Committee to hold their winter activities in conjunction with the Festival of Trees.

Carried

ADJOURNMENT:

287/2022 Mitchell:
That the meeting adjourns at 9:08 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held September 28 2022



Wayne
Mayor



Tara Neumeier
Chief Administrative Officer
Town of Kerrobert

**TOWN OF KERROBERT
List of Proposed Payments**

Date Printed
2022-09-23 3:27 PM

Payments due on or before 2022-09-28 not exceeding 900,000.00

Page 1

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheque:					
AND013	Anderson's Transmission & Auto Ca 13706	2007 Chev tranny/transfer	2022-09-28	5,640.25	5,640.25
ATS001	ATS Traffic Ltd. 1231-50009308	Art Charge-Permit needed.	2022-09-28	359.61	642.62
	1231-50009448	Road Data Permit sign set:	2022-09-28	283.01	
BAH001	Bahm's Auto Service & Supply Aug 2022	Monthly charges	2022-09-28	129.91	129.91
BIC001	Bick's Drugs Aug 2022	red gel pens	2022-09-28	4.98	4.98
BLO001	Blow Creative Arts 302	Water Color Workshop Mil	2022-09-28	175.00	175.00
CONST001	CCA Construction Code Authority 22-3954	Permit #22-004 - Phillips	2022-09-28	435.02	435.02
D&M001	D&M Fire Safety Systems 63834	Annual inspection of Fire s	2022-09-28	186.38	372.76
	63835	Annual inspection of fire in:	2022-09-28	186.38	
DEL004	Delta Co-op Luseland 3034001	lumber for warm room ceili	2022-09-28	245.26	245.26
DNOW001	DNOW Canada ULC 916072524	rags and trash can	2022-09-28	149.80	149.80
GAR007	Gareau, Armand Sept 2022-09	Cell Phone	2022-09-28	35.00	35.00
GOL003	Golden West Broadcasting Ltd. 1051-7432	Grad radio ads	2022-09-28	210.00	210.00
HALL01	Hall Staci Cdn Post reddi	KCRS Christmas Party flye Gift card for Oct event	2022-09-28 2022-09-28	73.02 30.00	103.02
HALL01	Hall Staci walmart/Sept	nerf supplies	2022-09-28	21.09	21.09
HEB001	Hebron, Bobbi Fuel Sept 202-0	Monthly Fuel Allowance	2022-09-28	50.00	50.00
JOH007	Johnson, Kyle Sept 2022-09	Cell Phone Subsidy	2022-09-28	35.00	35.00
KCS002	K.C.S.				

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	'22 Rent studen	4 rent a students	2022-09-28	40.00	40.00
KER072	Kerrobot Reddimart 873645	Max 9V package of batteri	2022-09-28	7.76	7.76
KERRT01	Kerrobot Towing & Storage 92970	RCMP called him to bring I	2022-09-28	203.18	203.18
KON002	Konica Minolta Busn Solutions 280302864	Photocopier	2022-09-28	437.50	437.50
MAN003	MANN ENVIRONMENTAL W440	Mainteance flush on Yukor	2022-09-28	1,651.75	1,651.75
MUN002	MuniSoft 22/23-02631	Reciept and Utility paper	2022-09-28	502.68	502.68
NEU016	Neumeier Tara Sept 2022-05	cell phone	2022-09-28	35.00	35.00
NEU031	Neumeier Brad Rink 2	10 Rubber Matts for Arena	2022-09-28	800.00	800.00
NORT001	Northbound IN220442	ZBA Detached secondary :	2022-09-28	1,299.38	1,299.38
NUT002	Nutrien Ag Solutions (Canada) 900926072/262	weed spray for CW and To	2022-09-28	200.00	200.00
PAR010	Parnitsky, Alex Sept 2022-04	cell phone	2022-09-28	35.00	35.00
PIO001	Pioneers Haven Co. Inc. Committed-22	Town's committment	2022-09-28	18,000.00	18,000.00
POL002	Pollard, Jaimi Sept 2022-04	Cell Phone	2022-09-28	35.00	35.00
PRAI001	Prairie Town Redi-Mix C1312	Cement pads for 2 Colluba	2022-09-28	10,261.95	10,261.95
PRAI003	Prairie Branches 09	Lawn service Aug	2022-09-28	100.00	100.00
PROP001	Pro Plus Sales & Rentals 39131	Packer Rental for patching	2022-09-28	1,373.65	1,373.65
REIN001	Reinbold Electric Ltd. 15824	Install Intake and exhaust 1	2022-09-28	1,497.73	1,497.73
REIN001	Reinbold Electric Ltd. 15842	troubleshoot and reset pun	2022-09-28	168.25	168.25

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REV001	Rev Energy Services Ltd. 23222	Fabricate/iinstall new fram	2022-09-28	1,317.16	1,317.16
SAS020	Saskatchewan Research Council 1231591 1231780 1231983	Water Analysis Water Analysis Water Analysis	2022-09-28 2022-09-28 2022-09-28	29.14 29.14 29.14	87.42
SCHL001	Schlosser, James Sept 2022-09	Cell phone subsidy	2022-09-28	35.00	35.00
SGI003	SGI 032HRY-2022 984JYU -22	Reg and Insurance 032 HF Renewal for reg and insura	2022-09-28 2022-09-28	1,445.14 1,594.40	3,039.54
SHEP001	Shepherd, Marli CR Float-22 sea	Bar Float start of 22/23 sea	2022-09-28	300.00	300.00
SHEP002	Shepherd Marli Sept 2022--05	Cell phone subsidy	2022-09-28	35.00	35.00
SOU003	Your Southwest Media Group 6286	ad for booth leasing	2022-09-28	68.04	68.04
SWI001	Swimming Pools by Pleasureway 22-1252	RC9730 CTB Pool Dolphin	2022-09-28	1,888.64	1,888.64
TOW001	Town Of Kerrobert Aug 2022-09	Roll #132-Voykin Tax Payr	2022-09-28	126.00	126.00
TOW001	Town Of Kerrobert 513 Sept 22-03 Roll 1067	Utility/Tax acct 513 0010 Apply to tax arrears Roll 10	2022-09-28 2022-09-28	456.00 6,660.00	7,116.00
TRI001	Triod Supply 2011 Ltd. 145130/CM145168	CT DRLN CAT-3	2022-09-28	1,072.70	1,072.70
WRL001	Western Regional Landfill Inc. Aug 2022-02	Landiffl empties July	2022-09-28	885.60	885.60
Online Banking:					
POU002	Poulin's Pest Control 1493237	Monthly pest control	2022-09-28	89.31	89.31
QUA003	Quadient Canada Ltd. Sept 2022	Postage for Postage Mach	2022-09-28	800.00	800.00
SAS004	SaskEnergy Aug 2022-06	August 2022	2022-09-28	1,044.89	1,044.89
SAS007	SaskPower Aug 12 2022-02	Power Bills Aug 12 2022	2022-09-28	9,526.12	9,526.12

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Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
				Total To Be Paid:	72,329.96
				Paid Items:	0.00
				Manual Cheques and Other:	0.00
				Grand Total for AP:	<u>72329.96</u>

SUMMARY

	Number	Amount
Computer Cheque	45	60,869.64
Online Banking	4	11,460.32
Total Proposed Payments:	<u>49</u>	<u>72,329.96</u>

OVERALL SUMMARY

Total To Be Paid:	72,329.96
Paid Items:	0.00
Manual Cheques and Other:	0.00
Overall Grand Total:	<u>72,329.96</u>

	Number	Amount
Computer Cheque	45	60,869.64
Online Banking	4	11,460.32
Total Proposed Payments:	<u>49</u>	<u>72,329.96</u>

Payments Printed: 49