

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, January 25, 2023 AT 7:00 PM

PRESENT:

Mayor:

Councillors: Heather Wack, Del-Marie Kissick, Brad Murphy, Chad Tetzlaff, (7:07) Terry Dunn

Absent: Mayor Wayne Mock, Mike Mitchell (with regrets)

Staff: Tara Neumeier

Public: None

CALL TO ORDER:

Deputy Mayor Del Marie Kissick called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

APPROVAL OF MINUTES:

16/2023

Wack:

That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on January 11 2023 be approved. Further, that they be filed in the Municipal records.

Carried

DELEGATIONS:

Sharon Forsythe and Johanna Digal attended for an update on what has been happening within Sask Health in the area, as well as allow for any concerns to be brought forward.

MANAGEMENT REPORTS:

17/2023

Wack:

That the Town of Kerrobert reimburse the owner of Lot 30-32 Block 27 Plan G162 \$150 as compensation for replacing his water heater as it filled with sand after the replacement of the utility services in correlation with the Phase 1 Street Project.

Carried

18/2023

Wack:

That the CAO for the Town of Kerrobert be approved to hire the suggested applicant to fill the position of Office Clerk/Economic Development Officer at a starting wage of \$22/HR, at a date that is convenient for the applicant to start.

Carried

19/2023

Tetzlaff:

Approval of the Administration Trackers dated January 11, 2023 be accepted as presented.

Carried

20/2023 Dunn:
That the Mileage Reports dated December 31 2022 be received for Information. Further that it be filed in the Municipal Records.

Carried

21/2023 Murphy:
That the Operations Report dated January 19 2023 prepared by Team Leader Jim Schlosser be accepted as information. Further that it be filed in the Municipal Records.

Carried

APPROVALS:

22/2023 Dunn:
That the List of Proposed Payments totalling \$57,106.37 dated January 20, 2023 be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.

Carried

COMMITTEES & OUTSIDE BOARDS:

23/2023 Tetzlaff:
That the Waterworks Compliance Inspection Report done on January 2023 be accepted for information. Further that it be filed in the Municipal Records.

Carried

24/2023 Tetzlaff:
That the Ground Engineering Spring and Fall Groundwater Monitoring Summary and Recommendations as prepared by Ground Engineering Consultants with regards to the Landfill be received as information. Further, that it be filed in the Municipal Records.

Carried

CORRESPONDENCE:

25/2023 Murphy:
That the email from the Courtroom Gallery be received. Further that the Council of the Town of Kerrobert grant permission for them to proceed with the painting of the wall area above the chair rail and below the corbels in the gallery at their own expense.

Carried

BYLAWS:

26/2023 Tetzlaff:
That Bylaw No. 1090-23, A Bylaw respecting the variation of payment of all Local Improvement Special Assessments hereby be introduced and read a first time.

Carried

27/2023 Dunn:
That Bylaw No. 1090-23 be read a second time.

Carried

28/2023 Murphy:
That Bylaw No. 1090-23 hereby be given three readings at this meeting.

Carried Unanimously

29/2023 Wack:
That Bylaw No. 1090-23, A Bylaw respecting the variation of payment of all Local Improvement Special Assessments be hereby adopted. Furthermore, that a copy of the Bylaw be attached as Schedule "B", which shall form part of these minutes.

Carried

NEW BUSINESS:

ITEMS NO ACTION TAKEN:

ROUND TABLE:

ADJOURNMENT:

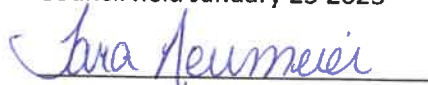
30/2023 Murphy:
That the meeting adjourns at 8:49 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held January 25 2023



Mayor



Chief Administrative Officer
Town of Kerrobert

**TOWN OF KERROBERT
List of Proposed Payments**

Date Printed
2023-01-20 2:33 PM

Payments due on or before 2023-01-25 not exceeding 3,000,000.00

Page 1

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheque:					
ACC004	Access 2000 Elevator & Lift 2027045	Regular maintenance/2 rel.	2023-01-25	579.82	579.82
BAH001	Bahm's Auto Service & Supply Dec 2022	monthly charges	2023-01-25	2,484.47	2,484.47
CAN002	Canada Post Corporation 9851314427	Water Analysis Postage	2023-01-25	83.26	83.26
GAR007	Gareau, Armand Jan 2023	Cell Phone	2023-01-25	35.00	35.00
GOL003	Golden West Broadcasting Ltd. CH xmas Adv22	xmas party radio	2023-01-25	183.75	183.75
HEI001	Heitt's Plumbing & Heating Ltd 69867	CR boilers	2023-01-25	273.06	278.08
	interest	interest on account	2023-01-25	5.02	
JOH007	Johnson, Kyle Jan 2023	Cell Phone Subsidy	2023-01-25	35.00	115.00
	Skate Sharp	Share of skate sharpening	2023-01-25	80.00	
KER001	Kerrobot Backhoe Service 14783	snow removal pacific ave I	2023-01-25	3,879.23	20,216.41
	14784	custom snow removal 7 HF	2023-01-25	3,017.18	
	552-01	519 Lanigan Street house	2023-01-25	13,320.00	
KER060	Kerrobot Shop Easy 002-00422059	plates etc for arena celebr	2023-01-25	37.86	37.86
MIN005	Minister of Finance 2028822233	mobile billing last qtr and	2023-01-25	1,250.97	1,250.97
MUN002	MuniSoft 242	PAD extension and E-Billir	2023-01-25	3,105.78	3,105.78
MUR005	Murlin Electronics AVU 284077	Web Development Labour	2023-01-25	2,042.99	2,042.99
NEU016	Neumeier Tara Jan 2023	Cell Phone	2023-01-25	35.00	35.00
PAR010	Parnitsky, Alex Big Valley Sale Jan 2023	New Work boots cell phone	2023-01-25 2023-01-25	219.78 35.00	254.78
POL002	Pollard, Jaimi Jan 2023	Cell Phone	2023-01-25	35.00	35.00

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REV001	Rev Energy Services Ltd.				
	2240	Flat Repair	2023-01-25	199.80	
	2241	Flat repair	2023-01-25	166.50	
	2252	Repair cracks in hockey ne	2023-01-25	104.07	470.37
SAS014	Saskatchewan Parks And Log books	Arena log books x 3	2023-01-25	180.75	180.75
SAS020	Saskatchewan Research Council				
	1236053	Water Analysis	2023-01-25	46.46	
	1236236	Water Analysis	2023-01-25	30.71	
	1236439	Water Analysis	2023-01-25	30.71	107.88
SCHL001	Schlosser, James Jan 2023	Cell phone subsidy	2023-01-25	35.00	35.00
SHEP002	Shepherd Marli Jan 2023	Cell phone subsidy	2023-01-25	35.00	35.00
SUM001	SUMA 99469	Benefits	2023-01-25	40.00	40.00
TOW001	Town Of Kerrobert Jan 2023	Roll #132-Voykin Tax Payr	2023-01-25	126.00	126.00
TOW001	Town Of Kerrobert 513 Jan 2023	Utility/Tax acct 513 0010	2023-01-25	456.00	456.00
TOW001	Town Of Kerrobert Rev 2253	Apply to Tax roll 1067 Arre:	2023-01-25	2,625.53	2,625.53
WHE001	Wheatland Regional Library 4899	library levy	2023-01-25	4,006.10	4,006.10
WRL001	Western Regional Landfill Inc. Dec 2022	Landifil empties Dec	2023-01-25	367.36	367.36
Online Banking:					
ACC003	Access Communications Co-op Lt Jan 2023	cable	2023-01-25	130.60	130.60
COLL001	Collabria Mastercard Dec 2022 stmt	Monthly charges	2023-01-25	3,086.07	3,086.07
POU002	Poulin's Pest Control 1529589	Monthly pest control	2023-01-25	89.31	89.31
QUA003	Quadient Canada Ltd. Jan 2023	Postage for Postage Mach	2023-01-25	800.00	800.00
REC001	Receiver General Of Canada Dec 2022-CPP	CPP relating to Mayors rer	2023-01-25	458.86	458.86

14

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Page 3

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RED001	Redhead Equipment Ltd. X63441	Inspection	2023-01-25	1,383.82	1,383.82
SAS004	SaskEnergy Dec 2022	Dec 2022	2023-01-25	10,506.55	10,506.55
SAS011	SaskTel Cmr Dec 2022 Dec 2022-08	Dec 2022 Cell Phones Dec 2022 Phone	2023-01-25 2023-01-25	290.97 1,172.03	1,463.00
Total To Be Paid:					57,106.37
Paid Items:					0.00
Manual Cheques and Other:					0.00
Grand Total for AP:					<u>57,106.37</u>

SUMMARY

	Number	Amount
Computer Cheque	26	39,188.16
Online Banking	8	17,918.21
Total Proposed Payments:	34	57,106.37

OVERALL SUMMARY

Total To Be Paid:	57,106.37
Paid Items:	0.00
Manual Cheques and Other:	0.00
Overall Grand Total:	<u>57,106.37</u>

	Number	Amount
Computer Cheque	26	39,188.16
Online Banking	8	17,918.21
Total Proposed Payments:	34	57,106.37

Payments Printed: 34

15

COPY

**Town of Kerrobert
Bylaw No. 1090-23
A Bylaw Respecting the Variation of Payment of all Local
Improvement Special Assessments**

The Council of the Town of Kerrobert, in the Province of Saskatchewan, enacts this bylaw as follows:

1. On any local improvement undertaken in the Town of Kerrobert, the owner of a lot which has been specially assessed in respect of the local improvement may:

a. Pay only a portion of Prepayment Assessment as long as it is equal to or greater than \$1,000 and then roll the remaining balance to the levy to reduce the annual installments.

The adjusted installment amount to be levied to taxes will be calculated by reducing the total meters by the number of meters that would have been paid with the partial payment AND then multiplying the meters left by the Non-Prepaid Special Assessment Rate.

b. Pay additional money towards the outstanding principal of the Local improvement assessment at any time during the year provided that:

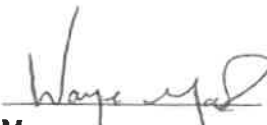
- They pay the full amount of interest plus principal due that year together with any additional amount they wish to prepay to reduce the outstanding principal still owing, provided such prepayment is equal to or greater than \$1,000.
- Upon any such prepayment the Town shall recalculate the payments still owing for the assessment based on an interest of 8% over the years remaining on the loan.

Unless the prepayment amount is equal to the outstanding principal owed, any new payment amount will alter the existing installment amount on the taxes but will not reduce the years left owing on the overall fifteen term of the assessment.

2. Any and all additional funds that are received as a variation in payment for the local improvement special assessment will be applied directly to any applicable outstanding debt that the Town of Kerrobert incurred to finance the local improvement.

This bylaw shall become effective upon adoption by Council.




Mayor



CAO

Read a 3rd time and adopted this 25 day of January 2023