

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, February 8, 2023 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Del-Marie Kissick, Chad Tetzlaff, (7:20pm) Terry Dunn, Mike Mitchell
Absent: Brad Murphy (with regrets)
Staff: Tara Neumeier
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

31/2023 Kissick:
That the following items be added to the agenda for the Regular Council Meeting on February 8, 2023:
8(b) Monthly RCMP Report dated January 31, 2023
9(d) Email from potential buyer of a lot in town
11(h) Worksheet for Kerrobert as a sole proprietor with surrounding communities as customers
11(i) Worksheet for Operating Solo (New Truck)
11(j) Worksheet for Operating Solo (Used Truck)
11(k) Changing Authorization for Online Banking at the Kerrobert Credit Union
11(l) Discussion on Rink Maintenance moving forward
Carried

APPROVAL OF MINUTES:

32/2023 Dunn:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on January 25 2023 be approved. Further, that they be filed in the Municipal records.
Carried

DELEGATIONS:

MANAGEMENT REPORTS:

33/2023 Wack:
That the Administrator's report dated February 8 2023 be accepted as presented.

W W W

Carried

34/2023 Dunn:
Approval of the Administration Trackers dated January 25, 2023 be accepted as presented.

Carried

35/2023 Kissick:
That the Reserve Fund Report dated December 31 2022 be received for
Information. Further that it be filed in the Municipal Records.

Carried

36/2023 Mitchell:
That the Employee Payroll Summary report dated January 2023 be accepted as information.

Carried

APPROVALS:

37/2023 Wack:
That the List of Proposed Payments totalling \$88,492.92 dated February 3, 2023 be approved.
Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall
form part of these minutes.

Carried

COMMITTEES & OUTSIDE BOARDS:

38/2023 Mitchell:
That the Meeting Minutes of the Courthouse Committee dated January 30,2023 be received
for information. Further, that they be filed in the Municipal Records.

Carried

39/2023 Dunn:
That the Council for the Town of Kerrobert approve the date for the 2023 Town Christmas Party
for December 8th, Furthermore, that the CAO direct the Recreation Director that there are to be
no Arena bookings that will interfere with Employee attendance at the event.

Carried

40/2023 Dunn:
That the monthly RCMP report dated January 31, 2023 be received as information. Further,
that it be filed in the Municipal Records.

Carried

CORRESPONDENCE:



41/2023 Kissick:
That the response from the Minister of Government Relations explaining that Municipal Election dates will not be changed in order to keep greater consistency across the province as there was no consensus among stakeholders be received for information.

Carried

42/2023 Mitchell:
The CAO respond to the potential buyer about Lot 41, Block 21, G162 that Council has no Interest in having that lot transferred back to the town.

Carried

BYLAWS:

43/2023 Tetzlaff:
That Bylaw No. 1089-23, A Bylaw of the Town of Kerrobert in the Province of Saskatchewan, to provide for Incurring Long term Debt hereby be introduced and read a first time.

Carried

44/2023 Dunn:
That Bylaw No. 1089-23 be read a second time.

Carried

45/2023 Kissick:
That Bylaw No. 1089-23 hereby be given three readings at this meeting.

Carried Unanimously

46/2023 Wack:
That Bylaw No. 1089-23, A Bylaw of the Town of Kerrobert in the Province of Saskatchewan, to provide for Incurring Long term Debt hereby be adopted. Furthermore, that a copy of the Bylaw be attached as Schedule "B", which shall form part of these minutes.

Carried

NEW BUSINESS:

47/2023 Tetzlaff:
That the deadline for owners to prepay the local improvement special assessment as authorized by bylaw No. 1065-21 and bylaw No. 1088-23 be April 28th, 2023.

Carried

48/2023 Mitchell:
The Council for the Town of Kerrobert agrees the Mayor and Deputy Mayor signing a letter that allows the CAO authorization for online banking.

Carried

Wm

ITEMS NO ACTION TAKEN:

ROUND TABLE:

49/2023 Dunn:
That the Council continue proceedings past 10 p.m. as per Council Procedures Bylaw No. 1010-16.

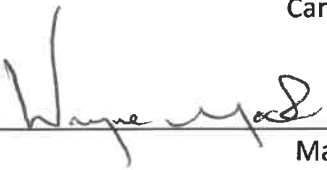
Carried

ADJOURNMENT:

50/2023 Tetzlaff:
That the meeting adjourns at 10:17 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held February 8 2023



Mayor



Chief Administrative Officer
Town of Kerrobert

Regular Meetings
February 8, 2023

TOWN OF KERROBERT List of Proposed Payments

Date Printed
2023-02-03 4:02 PM

Payments due on or before 2023-02-08 not exceeding 3,000,000.00

Page 1

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheque:					
ALB001	Alberts, Luke clothing order	teeshirts/sweatpants with l	2023-02-08	2,247.75	2,247.75
BEE001	BeePLUS Workplace Solutions 331083	letter paper for photocopier	2023-02-08	292.60	292.60
CAN013	Canoe Procurement Group 3019	connector	2023-02-08	71.65	71.65
CAN014	Canadian Climate Refridgeraton an 115 116 117	replace oil pump on compr troubleshoot oil pressure lc brine anylsls	2023-02-08 2023-02-08 2023-02-08	1,531.80 1,409.40 199.80	3,141.00
D&F001	D & F Welding Ltd. 10881	tractor and snow blower re	2023-02-08	1,665.00	1,665.00
DLUX001	D'LUX Archery & Hardware Jan 2023 stmt	Monthly charges	2023-02-08	179.02	179.02
DNOW001	DNOW Canada ULC 916293528 916293541	citrus base aresol spray de emergency light	2023-02-08 2023-02-08	226.89 924.93	1,151.82
FED001	Fed Of Canadian Municipalities 34201-COW3D3	membership & contribution	2023-02-08	362.10	362.10
GIL001	Gillies, John Jan 2023	Caretaker 41hrs @ 24	2023-02-08	984.00	984.00
GRO003	Ground Engineering Consultants 22 1333 23-022	Semi annual pizo monitorir final report submitted to go	2023-02-08 2023-02-08	13,133.03 2,963.47	16,096.50
HEI001	Heitt's Plumbing & Heating Ltd 70041	Fix water fill valve	2023-02-08	184.26	184.26
KER015	Kerrobot Bakery 17787	Buns	2023-02-08	85.00	85.00
KIN014	Kinsmen Club of Kerrobot -PCC Wildlife 23	Wildlife supper	2023-02-08	682.75	682.75
KON002	Konica Minolta Busn Solutions 283364903	Photocopier	2023-02-08	232.35	232.35
LMB001	LM By-Law Enforcement 96	monitoring Jake Brakes/pa	2023-02-08	1,713.60	1,713.60

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**TOWN OF KERROBERT
List of Proposed Payments**

Date Printed
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Payments due on or before 2023-02-08 not exceeding 3,000,000.00

Page 2

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
M.R. WEB	M.R. Website Development Studi 28513	SSL Cerficiate Renewal	2023-02-08	66.46	66.46
MAN003	MANN ENVIRONMENTAL W474	Emergency block on Bosw	2023-02-08	2,426.00	2,426.00
MUN002	MuniSoft 22/23-05251	Full page utility notices	2023-02-08	290.69	290.69
NORT001	Northbound 230053	consult and questions from	2023-02-08	236.26	236.26
PHI001	Phillips, Angus H2O Heater	Reimburse depreciated val	2023-02-08	150.00	150.00
POL002	Pollard, Jaimi Workboots 23	Allowance payout for workl	2023-02-08	250.00	250.00
PRAI003	Prairie Branches 206	Moving boxes	2023-02-08	100.00	100.00
RIV001	Rivers West District for Sport Grant workshop	Grant writing workshop	2023-02-08	40.00	40.00
SAS007	SaskPower 432 Atlantic-03	432 Atlantic Ave- Xmas vill	2023-02-08	848.65	848.65
SAS020	Saskatchewan Research Council 1236715	Water Analysis	2023-02-08	30.71	30.71
SOU003	Your Southwest Media Group 7428	general special assessmer	2023-02-08	535.50	535.50
TOW001	Town Of Kerrobert \$1.092-Jan 23	\$1.092M-Interest	2023-02-08	3,715.84	3,715.84
TOW001	Town Of Kerrobert \$2.6 NS-Jan 202	\$2.628M-interest	2023-02-08	9,158.96	9,158.96
TOW001	Town Of Kerrobert Jan 2023 W/S	Dec W/S Bills	2023-02-08	1,623.69	1,623.69
TOW001	Town Of Kerrobert 2022 Xmas pty	PCC rental for xmas party	2023-02-08	1,501.70	1,501.70
TOW001	Town Of Kerrobert Library Tree 22	Festival of tree paymt fro L	2023-02-08	60.00	60.00
TOW002	Town Of Luseland 2023-005	Purchased Antiscalent	2023-02-08	1,200.00	1,200.00

Online Banking:

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TOWN OF KERROBERT List of Proposed Payments

Payments due on or before 2023-02-08 not exceeding 3,000,000.00

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
MIL001	Millsap Fuel Distributors 137503/136819	Fuel for Jan 2023	2023-02-08	3,699.74	3,699.74
MUN001	Municipal Employees' Jan 2023	Jan 2023 MEPP remit	2023-02-08	8,332.16	8,332.16
POU002	Poulin's Pest Control 1537781	Monthly pest control	2023-02-08	89.31	89.31
REC001	Receiver General Of Canada Jan 2023	Govt Remittances	2023-02-08	18,855.00	18,855.00
RED001	Redhead Equipment Ltd. P66080	shifter kit and hose assem	2023-02-08	1,381.24	1,381.24
SAS011	SaskTel Cmr Jan 2023	Jan 2023 Phone	2023-02-08	1,007.60	1,007.60
SUM001	SUMA Feb 2023-01	Benefits	2023-02-08	3,804.01	3,804.01

Total To Be Paid:	88,492.92
Paid Items:	0.00
Manual Cheques and Other:	0.00
Grand Total for AP:	88,492.92

SUMMARY

	Number	Amount
Computer Cheque	32	51,323.86
Online Banking	7	37,169.06
Total Proposed Payments:	39	88,492.92

OVERALL SUMMARY

Total To Be Paid:	88,492.92
Paid Items:	0.00
Manual Cheques and Other:	0.00
Overall Grand Total:	88,492.92

	Number	Amount
Computer Cheque	32	51,323.86
Online Banking	7	37,169.06
Total Proposed Payments:	39	88,492.92

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BYLAW NO: 1089-23

A BYLAW OF THE TOWN OF KERROBERT IN THE PROVINCE OF SASKATCHEWAN, TO PROVIDE FOR INCURRING LONG TERM DEBT

WHEREAS the Council of the Town of Kerrobert deems it desirable and necessary to incur a debt as set out in Section 162 of *The Municipalities Act*, in the amount of TWO MILLION NINE HUNDRED FIFTY-FIVE THOUSAND TWO HUNDRED SIXTEEN AND 00/100 DOLLARS (\$2,955,216) for the purpose of financing the cost of the Municipality's share and the unrepaid owners' share of the 2021 Local Improvement Project for renewal of Streets, Watermains and Sewers.

WHEREAS the amount of the assessment by the last revised assessment roll thereof, for the year 2021 is the sum of SEVENTY-FOUR MILLION FIVE HUNDRED TWENTY-ONE THOUSAND ONE HUNDRED TWENTY DOLLARS and 00/100 DOLLARS (\$74,521,120.00); and,

WHEREAS the amount of existing long-term debt of the Town of Kerrobert is the sum of THREE MILLION TWO HUNDRED EIGHTY THOUSAND THREE HUNDRED FOUR DOLLARS AND 64/100 DOLLARS (\$3,280,304.64); no part of which either principal or interest is in arrears; and

NOW, THEREFORE, Council of the Town of Kerrobert in the Province of Saskatchewan enacts as follows:

1. THAT pursuant The Local Improvements Act, 1993 and Sections 162 and 163 of the Municipalities Act, the Town of Kerrobert will require Saskatchewan Municipal Board approval to incur a debt in the amount of TWO MILLION NINE HUNDRED FIFTY-FIVE THOUSAND ONE HUNDRED SIXTEEN AND 00/100 DOLLAR (\$2,955,216); and
2. THAT subject to enacting clause 5 the amount of said debt shall be payable in semi-annual instalments of ONE HUNDRED SIXTY THOUSAND ONE HUNDRED EIGHTY-TWO AND 90/100 DOLLARS (\$160,182.90) of principal and interest combined, in the years 2023 to 2037 inclusive, with a fixed rate of 6.95% for year 1 through 5, 6.90% for year 6 through 10, 6.85% for year 11 through 15.
3. The long term debt shall be issued on the credit and security of the TOWN OF KERROBERT at large, but as to the portion to be levied by special assessment on the lands benefitting from the works as set out in Schedule "A" the Town shall collect the same only by way of special assessment frontage.
4. Schedule "A" attached shall be read with and form part of this bylaw.

BYLAW NO: 1089-23

A BYLAW OF THE TOWN OF KERROBERT IN THE PROVINCE OF SASKATCHEWAN, TO PROVIDE FOR INCURRING LONG TERM DEBT

5. THAT the amounts paid to retire said debt may exceed those provided for in enacting clause 2 where the Council of the Town of Kerrobert has concluded it would be in the best interests of the Town to make such greater payments.

THIS bylaw shall come into force and take effect on the date of approval being issued by the Saskatchewan Municipal Board, Local Government Committee.



Mayor



Administrator

Certified a true copy of Bylaw No: 1089-23
given first reading by Council on *February*
8th, 2023

Read a 3rd time and hereby
adopted on this *8* day of *February 2023*

