

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, March 1, 2023 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Del-Marie Kissick, Chad Tetzlaff, Terry Dunn, Mike Mitchell
Absent: Brad Murphy (with regrets)
Staff: Tara Neumeier
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

51/2023 Kissick:
That the following items be added to the agenda for the Regular Council Meeting on March 1, 2023
8(c) Cemetery Meeting Minutes February 28, 2023
11(c) Solid Waste Program Cost Analysis and Proposed Rates
Carried

APPROVAL OF MINUTES:

52/2023 Dunn:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on February 8 2023 be corrected as follows: Res 42/2023 will be amended to read That the Town of Kerrobert will respond to the potential buyer about Lot 41, Block 21 Plan G162 that Council will accept transfer of the lot at no cost to the town. Furthermore, this decision is based on the lot being a natural water run.
Carried

53/2023 Mitchell:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on February 8, 2023 be approved as corrected.
Carried

DELEGATIONS:

MANAGEMENT REPORTS:



- 54/2023 Dunn:
That the Administrator's report with Overtime tracker and workorder reported dated February 27th 2023 be accepted as presented.
- Carried
- 55/2023 Tetzlaff:
Approval of the Administration Trackers dated February 28 2023 be accepted as presented.
- Carried
- 56/2023 Mitchell:
That the monthly equipment mileage and YTD mileage reports for January 2023 be accepted For information. Furthermore, it be filed in the Municipal Records.
- Carried
- 57/2023 Kissick:
That the Employee Payroll Summary report dated February 2023 be accepted as information.
- Carried
- 58/2023 Wack:
That the Monthly Operations Report dated February 25th 2023 be accepted. Furthermore, the recommendation from the Foreman is acknowledged but Council is not concerned with the structure of the bylaw currently.
- Carried
- APPROVALS:**
- 59/2023 Kissick:
That the List of Proposed Payments totalling \$150,934.73 dated February 25, 2023 be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.
- Carried
- 60/2023 Tetzlaff:
That the Town of Kerrobert can confirm that it meets all the requirements of Canada-Active Transportation Fund Agreement, and that the CAO can be authorized to execute the Agreement on behalf of the Town of Kerrobert.
- Carried
- 61/2023 Tetzlaff:
That the Special Assessment Levy amount for Lots 21-24, Block 45 Plan G162 be adjusted to accurately reflect the amount of paving and curbing completed. Furthermore, this reduced the chargeable frontage metres from 30.50 to 25.60. An Agreement to Adjust was established through use of the Kerrobert Board of Revision in Luseland.
- Carried

COMMITTEES & OUTSIDE BOARDS:

62/2023 Tetzlaff:
That the Fairground Meeting Minutes dated February ,2023 be received for information.
Furthermore, that they be filed in the Municipal Records.

Carried

63/2023 Wack:
That the Regular Meeting of Minutes of the Kerrobert & District Recreation Board dated
February 13, 2023 be received for information. Furthermore, that they be filed in the Municipal
Records.

Carried

64/2023 Mitchell:
That the Cemetery Committee Meeting dated February 28 2023 be accepted as information.
Furthermore, that the Council has decided that cemetery reserves be used for the total cost
Of the hiring of Atlheritage to do GIS mapping of the cemetery. Furthermore, they have
approval for the pricing of the Niche for the Columbarium and increase in plots.

Carried

CORRESPONDENCE:

65/2023 Tetzlaff:
That the response from the Minister of Environment with approval for the extension of Permit
P019-207 to Operate Waste Disposal Grounds be received for information.

Carried

66/2023 Kissick:
That the proposal of different fee structures from Troy Baril be received for information.
Furthermore, that the Town pay for services on The Billable hour until there is a better
understanding of our demand for service.

Carried

BYLAWS:

Carried

NEW BUSINESS:

67/2023 Mitchell:
That the CAO be authorized to adjust The Lease Agreement with Brataracres Ltd. for
Acreage area lost with the sale of land to Ravenwood Developers Ltd. The adjustment is at
The reclamation rate originally agreed upon in the agreement. Furthermore, that the
Agreement also includes a "Right of First Refusal" as well.

Carried



68/2023 That the Solid Waste Cost Analysis be tabled for consideration, Council agrees that Charges should be adjusted but need time to consider options.

Carried

ITEMS NO ACTION TAKEN:

ROUND TABLE:

ADJOURNMENT:


69/2023 Mitchell:
That the meeting adjourns at 9:18 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held March 1 2023



Mayor



Chief Administrative Officer
Town of Kerrobert

Regular Meeting of Council
March 1, 2023 Schedule "A"

**TOWN OF KERROBERT
List of Proposed Payments**

Date Printed
2023-02-25 2:18 PM

Payments due on or before 2023-03-01 not exceeding 3,000,000.00

Page 1

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheque:					
BAH001	Bahm's Auto Service & Supply Jan 2023	Monthly charges	2023-03-01	1,923.18	1,923.18
BIC001	Bick's Drugs Jan 2023	Monthly charges	2023-03-01	19.72	19.72
CAN002	Canada Post Corporation 9854471572	Water Analysis Postage	2023-03-01	76.24	76.24
CAN012	Canadian Living Renewal 23	one year renewal for maga	2023-03-01	26.20	26.20
DEL002	Delco Automation Inc. M33874 M34044	60 Calcite bags/10 Flomag 2 Reagent dispensers and	2023-03-01 2023-03-01	4,399.50 665.81	5,065.31
GAR007	Gareau, Armand Feb 2023-01	cell phone	2023-03-01	35.00	35.00
INSS001	Insight Sign & Decal Co. 10444	coroplast dry erase cheque	2023-03-01	143.19	143.19
JAY002	Jay's S23463134	delivery of Calrite and flom	2023-03-01	1,142.65	1,142.65
JOH007	Johnson, Kyle Feb 2023-01	Cell Phone Subsidy	2023-03-01	35.00	35.00
KER009	Kerrobot Paint & Body 80413	5ML clear mirror	2023-03-01	47.54	47.54
KER060	Kerrobot Shop Easy 425602	coffee	2023-03-01	51.98	51.98
KER072	Kerrobot Reddimart Jan 2023 stmt	Monthly charges	2023-03-01	5,976.83	5,976.83
KIN014	Kinsmen Club of Kerrobot -PCC Purvis Wedding Town x mas 22	Purvis Wedding Town xmas party	2023-03-01 2023-03-01	590.00 579.75	1,169.75
KON002	Konica Minolta Busn Solutions 284988062	Photocopier	2023-03-01	249.72	249.72
LORA001	Loraas Environmental Services Jan 2023	Jan 2023	2023-03-01	21,130.84	21,130.84
MIK001	Mike's Septic Service 36	Steam and Vac sewer bac	2023-03-01	357.00	357.00

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MIL005	Millard Towers MTL-23020	Pole kit and wind sock and	2023-03-01	5,932.50	5,932.50
MUN002	MuniSoft 23/24-00195 23/24-00267	Multi Factor Authen renew: Anti virus software on servi	2023-03-01 2023-03-01	333.00 32.19	365.19
NEU016	Neumeier Tara Feb 2023-01	Cell phone	2023-03-01	35.00	35.00
PAR010	Parnitsky, Alex Feb 2023-01	cell phone	2023-03-01	35.00	35.00
POL002	Pollard, Jaimi Feb 2023-01	Cell Phone	2023-03-01	35.00	35.00
QUA003	Quadient Canada Ltd. 6282243	Postage for Postage Mach	2023-03-01	584.97	584.97
REC001	Receiver General Of Canada WageFeb2023	Wage Garnish Feb 23	2023-03-01	1,584.41	1,584.41
REC001	Receiver General Of Canada Radio Licens-23	radio licenses	2023-03-01	357.28	357.28
RED002	Redhead Equipment Issued to: RedHead Equipment X64522	Clutch booster leaking on C	2023-03-01	4,492.33	4,492.33
SAM001	SAMA 2023142	2023 Annual Fees	2023-03-01	16,483.00	16,483.00
SAS014	Saskatchewan Parks And Membership 2023	2023 SPRA Membership	2023-03-01	50.00	50.00
SAS020	Saskatchewan Research Council 1237066 1237275 1237565	Water Analysis Water Analysis Water Analysis	2023-03-01 2023-03-01 2023-03-01	30.71 30.71 30.71	92.13
SCHL001	Schlosser, James Feb 2023-01	Cell phone subsidy	2023-03-01	35.00	35.00
SGI003	SGI 748FWG-2023	annual auto pack	2023-03-01	1,419.50	1,419.50
SHEP002	Shepherd Marli Feb 2023-01	Cell phone subsidy	2023-03-01	35.00	35.00
SOU003	Your Southwest Media Group 7582	Summer job ads	2023-03-01	447.93	447.93

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TOW001	Town Of Kerrobert Feb 2023-01	Roll #132-Voykin Tax Payr	2023-03-01	126.00	126.00
TOW001	Town Of Kerrobert 513 Feb 2023-01	Utility/Tax acct 513 0010	2023-03-01	456.00	456.00
VOL0010	Vollman, Jerry Feb 2023	Cell Phone	2023-03-01	35.00	35.00
WEB005	Webb's Office Equipment Inc. 38499	Ink/sealing sol for postage	2023-03-01	366.78	366.78
WRL001	Western Regional Landfill Inc. Jan 2023	Landiffl empties Jan	2023-03-01	485.92	485.92
Online Banking:					
ACC003	Access Communications Co-op Lt Feb 2023-01	cable	2023-03-01	130.60	130.60
COLL001	Collabria Mastercard Jan 2023	monthly charges	2023-03-01	1,550.97	1,550.97
MIN009	Minister of Finance Jan 2023	Jan 2023 EPT return	2023-03-01	18,367.33	18,367.33
MUN001	Municipal Employees' Feb 2023-01	Feb 2023 MEPP remit	2023-03-01	9,022.44	9,022.44
QUA003	Quadient Canada Ltd. Feb 2023-01	Postage for Postage Mach	2023-03-01	800.00	800.00
REC001	Receiver General Of Canada Feb 2023-01	Govt Remittances	2023-03-01	18,970.54	18,970.54
SAS004	SaskEnergy Jan 2023-	Jan 2023	2023-03-01	10,696.81	10,696.81
SAS007	SaskPower Jan 2023	Power Bills Jan 13 2023	2023-03-01	15,714.07	15,714.07
SAS011	SaskTel Cmr Cell Jan 2023	Jan 2023 Cell Phones	2023-03-01	290.97	290.97
SUM001	SUMA March 2023-02	Benefits	2023-03-01	4,486.91	4,486.91

Total To Be Paid:	150,934.73
Paid Items:	0.00
Manual Cheques and Other:	0.00
Grand Total for AP:	150934.73

SUMMARY

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TOWN OF KERROBERT
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Payments due on or before 2023-03-01 not exceeding 3,000,000.00

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
			<u>Number</u>	<u>Amount</u>	
		Computer Cheque	37	70,904.09	
		Online Banking	10	80,030.64	
		Total Proposed Payments:	<u>47</u>	<u>150,934.73</u>	

OVERALL SUMMARY

Total To Be Paid:	150,934.73
Paid Items:	0.00
Manual Cheques and Other:	0.00
Overall Grand Total:	<u><u>150,934.73</u></u>

	<u>Number</u>	<u>Amount</u>
Computer Cheque	37	70,904.09
Online Banking	10	80,030.64
Total Proposed Payments:	<u>47</u>	<u>150,934.73</u>

Payments Printed: 47