

MINUTES
TOWN OF KERROBERT *REGULAR* COUNCIL MEETING
Wednesday, April 12, 2023 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Del-Marie Kissick, Chad Tetzlaff, Terry Dunn, Mike Mitchell, Brad
Murphy
Absent: None
Staff: Tara Neumeier
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

APPROVAL OF MINUTES:

89/2023 Kissick:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on March
29 2023 be approved.
Carried

DELEGATIONS:

MANAGEMENT REPORTS:

90/2023 Mitchell:
That the Administrative Tracker be accepted as presented.
Carried

91/2023 Murphy:
That the Incident and Near Miss Report be a received for information.
Carried

92/2023 Murphy:
That the Overtime Tracker Report dated March 31, 2023, received as information.
Carried

APPROVALS:

93/2023 Dunn:
That the List of Proposed Payments totalling \$120,355.75 dated April 12th, 2023, be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.

Carried

94/2023 Kissick:
That the council for the Town of Kerrobert approve CAO to proceed with the next steps in tax enforcement on all files in the process regardless of where they are in the stages of the tax enforcement process. Furthermore, that the CAO proceed with taking final title of property Lots 5-9 Block 8 Plan G64 and any necessary actions to evict the previous owner once title is transferred.

Carried

COMMITTEES & OUTSIDE BOARDS:

95/2023 Wack:
That the Regular Meeting Minutes for the Courthouse Committee dated March 28, 2023, be received for information. Furthermore, that they will be filed in the Municipal Records.

Carried

96/2023 Tetzlaff:
That items 8(b) to 8(c) The Regular Meetings Minutes for the Kerrobert and District Recreation Board dated March 27th, 2023, be received for information. Furthermore, that they be filed in the Municipal Records.

97/2023 Wack:
That the Kerrobert & District Fire Committee AGM Minutes dated April 11th be accepted for information. Furthermore, that the Town of Council supports the proposed changes to agreement for 2024. Furthermore that they be filed in the Municipal Records.

Carried

CORRESPONDENCE:

98/2023 Dunn:
That the letter from the Ministry of Government Relations with notification of the 2023 Education Property Tax Mill Rates be received for information. Furthermore, that the CAO use these rates in the 2023 Tax Levy.

Carried

BYLAWS:

NEW BUSINESS:

99/2023 Murphy:
That Mayor and Councillor Wack be approved to vote Yes to all proposed 2023 SUMA



Carried

100/2023 Kissick:
That the Town Council of Kerrobert go into a Closed Meeting at 6:55 pm.

Carried

101/2023 Mitchell:
That the Regular Meeting of Council resume at 9:43 pm.

Carried

102/2023 Murphy:
That Council continue proceedings past 10:00 p.m. as per Council Procedures Bylaw No:
1010-16.

Carried

ITEMS NO ACTION TAKEN:

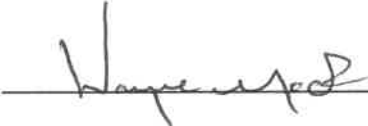
ROUND TABLE:

ADJOURNMENT:

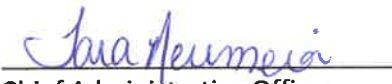
103/2023 Murphy:
That the meeting adjourns at 10:30 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held April 12, 2023



Mayor



Chief Administrative Officer
Town of Kerrobert

Regular Meeting of Council
April 12 Schedule "A"

**TOWN OF KERROBERT
List of Proposed Payments**

Date Printed
2023-04-08 2:41 PM

Payments due on or before 2023-04-13 not exceeding 3,000,000.00

Page 1

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheque:					
CONST001	CCA Construction Code Authority 22-3954	Permit #22-004 - Phillips	2023-04-03	435.02	435.02
DEL002	Delco Automation Inc. Year 2 -2023	Service contract year 2	2023-04-08	15,064.87	15,064.87
DEL003	Delta Co-operative Association 650019938	PCC toilet repair kit	2023-04-12	48.67	48.67
KER075	Kerrobot Museum Costs for Lotte	help cover costs for the joi	2023-04-12	1,000.00	1,000.00
KERG001	Kerrobot Golf Club Inc. HRP-69/2022-02	3 x 11 round punch passes	2023-04-03	33.00	33.00
KON002	Konica Minolta Busn Solutions 286110153	Photocopier	2023-04-12	343.55	343.55
LORA001	Loraas Environmental Services Mar 2023-02	March 2023	2023-04-12	19,781.53	19,781.53
MIN005	Minister of Finance 2028822234	PPSTN portable billing cha	2023-04-12	932.40	932.40
NORT001	Northbound 230170	consult and questions from	2023-04-12	472.50	472.50
PIN001	Pinnacle Distribution Inc. L193568	scrubber repair	2023-04-12	231.82	231.82
POL002	Pollard, Jaimi Aug 2022-03	Cell Phone	2023-04-12	35.00	35.00
ROCK001	Rocky Mountain Phoenix W20035	Labour to fix snowblower	2023-04-12	1,085.58	1,085.58
SAS020	Saskatchewan Research Council 1238904 1239202 1239445	Water Analysis Water Analysis Water Analysis	2023-03-29 2023-04-12 2023-04-12	30.71 30.71 30.71	92.13
SEDA	SEDA 2023 membership	2023 Membership	2023-04-12	376.95	376.95
SHEP002	Shepherd Marli Aug 2022--04	Cell phone subsidy	2023-04-12	35.00	35.00
SOU003	Your Southwest Media Group 7924	assistant admin job	2023-04-12	554.40	554.40

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THO009	Thompson Bearing & Farm Parts 18871964	New 2023 Schulte Blower	2023-04-12	41,602.80	41,602.80
TOW001	Town Of Kerrobert \$1.092-April-23	\$1.092M-Interest	2023-04-12	3,875.74	3,875.74
TOW001	Town Of Kerrobert \$2.6 NS-Apr 23	\$2.628M-interest	2023-04-13	9,872.24	9,872.24
WES017	West of 3rd Graphics 4412	town flags	2023-04-12	850.26	850.26
Online Banking:					
MIL001	Millsap Fuel Distributors 1431179/142525 149410	Fuel for Feb 2023 Fuel for Jan 2023	2023-04-12 2023-04-12	4,155.99 5,061.86	9,217.85
MIN009	Minister of Finance March 2023-02	March 2023 EPT return	2023-04-12	6,420.28	6,420.28
POU002	Poulin's Pest Control 1552997	Monthly pest control	2023-03-29	89.31	89.31
SAS011	SaskTel Cmr Mar 2023-02	Mar 2023 Phone	2023-04-12	1,034.23	1,034.23
SAS011	SaskTel Cmr Cell Mar 23-01	Feb 2023 Cell Phones	2023-04-12	290.75	290.75
SUM001	SUMA April 2023-04	Benefits	2023-04-12	4,956.18	4,956.18
TOW001	Town Of Kerrobert March 2023 W/S-	March W/S Bills	2023-04-12	1,623.69	1,623.69

Total To Be Paid:	120,355.75
Paid Items:	0.00
Manual Cheques and Other:	0.00
Grand Total for AP:	120,355.75

SUMMARY

	Number	Amount
Computer Cheque	20	96,723.46
Online Banking	7	23,632.29
Total Proposed Payments:	27	120,355.75

OVERALL SUMMARY

Total To Be Paid:	120,355.75
Paid Items:	0.00
Manual Cheques and Other:	0.00
Overall Grand Total:	120,355.75

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Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
				<u>Number</u>	<u>Amount</u>
		Computer Cheque		20	96,723.46
		Online Banking		7	23,632.29
		Total Proposed Payments:		27	120,355.75

Payments Printed: 27

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