

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, March 29, 2023 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Del-Marie Kissick, Chad Tetzlaff, Terry Dunn, Mike Mitchell, Brad Murphy
Absent: None
Staff: Tara Neumeier
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

70/2023 Kissick:
That the following items be added to the agenda for the Regular Council Meeting on March 29, 2023
7(d) Draft Audited Financial Statements for December 31, 2022
Carried

APPROVAL OF MINUTES:

71/2023 Dunn:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on March 1 2023 be approved.
Carried

DELEGATIONS:

MANAGEMENT REPORTS:

72/2023 Kissick:
That the verbal Administrators report be accepted as presented.
Carried

73/2023 Mitchell:
That the Monthly Equipment Mileage Report for February 2023 be accepted for information. Furthermore, it be filed in the Municipal Records.
Carried



74/2023 Mitchell:
That the Employee Payroll Summary report dated March 2023 be accepted as information.

Carried

75/2023 Mitchell:
That the Reserve Report for February 2023 be accepted for information.

Carried

76/2023 Wack:
That the Monthly Operations Report dated March 21st, 2023 be accepted. Furthermore, the Grader will remain in operation until the streets are cleared of snow and the initial prep of the gravel roads is done for dust control.

Carried

APPROVALS:

77/2023 Mitchell:
That the List of Proposed Payments totalling \$129,683.61 dated March 29, 2023 be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.

Carried

78/2023 Murphy:
That the council for the Town of Kerrobert approve Kerrobert Minor Ball to host a beer garden at the Fairgrounds on Minor Ball Day. Furthermore, it is with the understanding a liquor license will be obtained and allowed in the area presented by Kerrobert Minor Ball.

Carried

79/2023 Tetzlaff:
That the recommendation from the Kerrobert Recreation Director to add the liquor license process to facility rental forms to grant permission for a license for their event when the rental form is signed, be approved.

Carried

80/2023 Dunn:
That the Council for the Town of Kerrobert approve the Draft Audited Financial Statements for December 31, 2022 as presented.

Carried

COMMITTEES & OUTSIDE BOARDS:

81/2023 Murphy:
That items 8(a) to 8(c) The Regular Meetings Minutes for the Courthouse Committee, Communities in Bloom and Kerrobert Library be received for information. Furthermore, that they be filed in the Municipal Records.

Carried

82/2023 Mitchell:

That the RCMP Monthly Report dated February 28th, 2023 be accepted in information
Furthermore, that they be filed in the Municipal Records.

Carried

CORRESPONDENCE:

83/2023 Tetzlaff:
That the letter from the Kerrobert Interpretive Nature Trail regarding the dissolution be
be received for information.

Carried

84/2023 Wack:
That the email regarding Semi traffic on Atlantic be received. Furthermore, that the CAO
be approved to order 2 new signs to install at each end of Atlantic Ave.

Carried

BYLAWS:

NEW BUSINESS:

85/2023 Mitchell:
That the proposed Letter to Commercial Customers – 2023 Solid Waste Rates be approved.
Furthermore, that the letter goes out with the April 1st Utility Billing.

Carried

86/2023 That the Solid Waste Cost Analysis be tabled for consideration, Council agrees that
charges should be adjusted but need time to consider options.

Carried

87/2023 That Council continue proceedings past 10:00 p.m. as per Council Procedures Bylaw No:
1010-16.

Carried

ITEMS NO ACTION TAKEN:

ROUND TABLE:

ADJOURNMENT:

88/2023 Mitchell:
That the meeting adjourns at 11:01 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held March 29 2023



Mayor



Chief Administrative Officer
Town of Kerrobert

Regular Meeting Minutes
 March 29, 2023
 Schedule "A"

**TOWN OF KERROBERT
 List of Proposed Payments**

Date Printed
 2023-03-27 8:36 AM

Payments due on or before 2023-03-29 not exceeding 3,000,000.00

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Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheque:					
AON001	Aon Canada Inc - T57048C prmium adjust	Premiums adjustment	2023-03-29	994.00	994.00
BAH001	Bahm's Auto Service & Supply Feb Stmt	Monthly Charges	2023-03-29	5,399.40	5,399.40
CAN002	Canada Post Corporation 9857632228	Water Analysis Postage	2023-03-29	83.23	83.23
CLA001	Clark's Supply And Service Ltd IN418371	Relief Valve	2023-03-29	314.66	314.66
CLE001	Cleartech Industries Inc 1059555 CR334438/334437	Chlorine Gas 2 Deposits refunded on ga:	2023-03-29 2023-03-29	1,347.03 -577.50	769.53
CON005	Construction 41 SQ-427	Advance for materials for d	2023-03-29	8,500.00	8,500.00
DCAN001	D-Can Ag Repair Ltd. 009320 009320-1	Safety Inspection Unit 51 Repairs Unit 51	2023-03-29 2023-03-29	957.39 1,932.70	2,890.09
DEL002	Delco Automation Inc. M34724	Chlorine Reagents	2023-03-29	375.14	375.14
DLUX001	D'LUX Archery & Hardware Feb 2023		2023-03-29	249.89	249.89
FED002	Federal Express Canada Corporatic 2-570-27738	freight for the loader seat	2023-03-29	110.57	110.57
GAR007	Gareau, Armand Mar 2023-02	Happy Holidays	2023-03-29	35.00	35.00
GIL001	Gillies, John Feb1-Mar14	Feb 1-Mar 14 Curling Rink	2023-03-29	1,464.00	1,464.00
HALL01	Hall Staci 001244	Library Programming- Doll:	2023-03-29	19.88	19.88
HEB001	Hebron, Bobbi Fue I Mar 202-01	Monthly Fuel Allowance	2023-03-29	50.00	50.00
HEI001	Heitt's Plumbing & Heating Ltd 70294	Boiler Repair	2023-03-29	552.78	552.78
INF001	Information Services Corp 191081986	Title Detail #156153281	2023-03-29	12.00	12.00

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JOH007	Johnson, Kyle Mar 2023-02	Cell Phone Subsidy	2023-03-29	35.00	35.00
KER001	Kerrobot Backhoe Service 14802	custom snow removal 8 Hr	2023-03-29	1,562.40	1,562.40
KER009	Kerrobot Paint & Body 80541	Annual inspection on the H	2023-03-29	206.43	206.43
KER072	Kerrobot Reddimart Feb 2023	Curling Rink Bar	2023-03-29	2,211.93	2,211.93
KLD001	KLD Wellness Foundation Inc. 2023 Levy-01	2023 Doctor Retention Gra	2023-03-29	10,602.45	10,602.45
KON002	Konica Minolta Busn Solutions 285519256	Photocopier	2023-03-29	314.55	314.55
LIF001	Lifesaving Society 34418	Affiliation Fee	2023-03-29	125.00	125.00
LORA001	Loraas Environmental Services Feb 2023-01	Jan 2023	2023-03-01	20,806.83	20,806.83
LOV001	Love Greg Dep- xmas 23	Deposit on entertainment f	2023-03-29	500.00	500.00
MCN005	McNutt, Garry Mar 2023 Marks 2023	cell phone Work boots	2023-03-29 2023-03-29	35.00 220.49	255.49
MID003	Mid Plains Diesel Ltd 1029123	Tire Chains	2023-03-29	2,729.30	2,729.30
NEU016	Neumeier Tara Mar 2023-02	cell phone	2023-03-29	35.00	35.00
PHI009	Phillips, Connor overcharge	overcharged on debit mact	2023-03-29	80.00	80.00
POL002	Pollard, Jaimi Mar 2023-02	Cell Phone	2023-03-29	35.00	35.00
PRO007	Provost Glass & Door 50719	door work	2023-03-29	977.86	977.86
REC001	Receiver General Of Canada WageMar2023-01	Wage Garnish March 23	2023-03-29	1,374.56	1,374.56
REC001	Receiver General Of Canada Mar 2023	CPP def for Dan	2023-03-29	1,849.24	1,849.24

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REIN001	Reinbold Electric Ltd. 17471	Arena Furnace	2023-03-29	1,791.48	1,791.48
REV001	Rev Energy Services Ltd. 2450 2451 2530	Sump Frame at Fire Hall Reinforce Sump Grating Clear Snow	2023-03-29 2023-03-29 2023-03-29	1,082.92 734.82 1,638.00	3,455.74
SAS014	Saskatchewan Parks And 2023		2023-03-29	125.00	125.00
SAS020	Saskatchewan Research Council 1237883 1238082 1238292 1238556	Water Analysis Water Analysis Water Analysis Water Analysis	2023-03-29 2023-03-29 2023-03-29 2023-03-29	30.71 30.71 30.71 30.71	122.84
SCHL001	Schlosser, James Mar 2023-02	Cell phone subsidy	2023-03-29	35.00	35.00
SGI002	SGI Canada T12369799-8/-23	commerical auto pack	2023-03-29	1,555.02	1,555.02
SHEP002	Shepherd Marli Mar 2023-02	Cell phone subsidy	2023-03-29	35.00	35.00
SUM001	SUMA 21387212	Benefits	2023-03-29	1,680.00	1,680.00
THO009	Thompson Bearing & Farm Parts 83669	Retainer - Kubota Tractor	2023-03-29	25.17	25.17
TOW001	Town Of Kerrobert Mar Pymt #2	LI Pymt- Gareau - 243 Sas	2023-03-29	150.00	150.00
TOW001	Town Of Kerrobert Mar 2023-02	Roll #132-Voykin Tax Payr	2023-03-29	126.00	126.00
TOW001	Town Of Kerrobert 513 Mar 2023-02	Utility/Tax acct 513 0010	2023-03-29	456.00	456.00
ULINE01	Uline Canada Corporation 11903601	Laminate Folding Table	2023-03-29	806.32	806.32
Wes020	Western Litho Printers 172037	Road data permit decals	2023-03-29	11.01	11.01
WRL001	Western Regional Landfill Inc. 0000542061	Feb Charges	2023-03-29	409.76	409.76

Online Banking:

ACC003 Access Communications Co-op Lt

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	Mar 2023-01	cable	2023-03-29	130.60	130.60
COLL001	Collabria Mastercard Feb 14 2023	Monthly charges	2023-03-29	1,818.71	1,818.71
MIN009	Minister of Finance Feb 2023-01	Feb 2023 EPT return	2023-03-29	5,616.18	5,616.18
MUN001	Municipal Employees' Mar 2023-02	March 2023 MEPP remit	2023-03-29	8,914.94	8,914.94
POU002	Poulin's Pest Control 1545581	Monthly pest control	2023-03-29	89.31	89.31
QUA003	Quadient Canada Ltd. Mar 2023-02	Postage for Postage Mach	2023-03-29	800.00	800.00
REC001	Receiver General Of Canada March 2023-02	Govt Remittances	2023-03-29	17,032.55	17,032.55
SAS007	SaskPower Feb 2023 01	Power Bills Feb 13 2023	2023-03-01	16,054.35	16,054.35
SAS011	SaskTel Cmr Cell Feb 23	Feb 2023 Cell Phones	2023-03-29	290.97	290.97
SAS011	SaskTel Cmr Feb 2023-01	Feb 2023 Phone	2023-03-29	1,006.76	1,006.76
TOW001	Town Of Kerrobert Feb 2023 W/S	Feb W/S Bills	2023-03-29	1,623.69	1,623.69

Total To Be Paid:	129,683.61
Paid Items:	0.00
Manual Cheques and Other:	0.00
Grand Total for AP:	129,683.61

SUMMARY

	Number	Amount
Computer Cheque	48	76,305.55
Online Banking	11	53,378.06
Total Proposed Payments:	59	129,683.61

OVERALL SUMMARY

Total To Be Paid:	129,683.61
Paid Items:	0.00
Manual Cheques and Other:	0.00
Overall Grand Total:	129,683.61

	Number	Amount
Computer Cheque	48	76,305.55

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		Online Banking	11	53,378.06	
		Total Proposed Payments:	59	129,683.61	

Payments Printed: 59