

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, May 24, 2023 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Chad Tetzlaff, Terry Dunn, Mike Mitchell, Del-Marie Kissick (7:40 pm)
Absent: Brad Murphy, Heather Wack (with regrets)
Staff: Tara Neumeier
Public: One in attendance

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

136/2023 Dunn:
 That the item Application to Construct a Service Connection for 548 Alberta Ave be added to the agenda as a late item directly prior to the meeting.
Carried

APPROVAL OF MINUTES:

137/2023 Dunn:
 That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on May 10, 2023 be approved.
Carried

DELEGATIONS: None

MANAGEMENT REPORTS:

138/2023 Tetzlaff:
 That the Administrator's report be accepted as presented and discussed.
Carried

139/2023 Mitchell:
 That the Administrative Trackers dated May 10th 2023 be accepted as presented.
Carried

140/2023 Tetzlaff:
 That the Monthly Operation Report dated May 17th 2023 be accepted as presented.

WM

Carried

141/2023 Dunn:
That items 6(d) and 6(e) the Reserve Fund Report dated April 30th, 2023 and the Statement of Financial Activities dated April 30, 2023 be accepted as presented.

Carried

APPROVALS:

142/2023 Mitchell:
That the List of Proposed Payments totalling \$100,211.34 dated May 24th, 2023, be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.

Carried

143/2023 Dunn:
That the Notice of Decision for Lots 25-33 Block 35 Plan G162 Development Permit be approved.

Carried

144/2023 Dunn:
That the Application to Construct a Service Connection for 548 Alberta Ave be approved.

Carried

COMMITTEES & OUTSIDE BOARDS:

145/2023 Mitchell:
That the Regular Meeting Minutes for Communities in Bloom be received for information. Furthermore, that they be filed in the Municipal Records.

Carried

CORRESPONDENCE:

BYLAWS:

146/2023 Tetzlaff:
That Bylaw No. 1091-23 A Bylaw to Provide for the Management and Preservation of Trees Growing in the Town of Kerrobert, commonly known as the Tree Bylaw hereby be read a second time.

Carried

147/2023 Dunn:
That Bylaw No 1091-23 be read a third time and adopted, with the addition to the Tree Removal Request Form that if a species other than the recommended ones on the website is requested, evidence that they are suitable for a boulevard tree be provided with the request.

Carried



NEW BUSINESS:

148/2023 Mitchell:
That the recommended Species for tree planting that will be posted on the Town of Kerrobert Website be just the recommended small, medium and large tree that were pulled off the City of Saskatoon website.

Carried

ITEMS NO ACTION TAKEN:

ROUND TABLE:

149/2023 Kissick:
That the Council for the Town of Kerrobert go into a Closed Meeting, subject to Section 120 of the Municipalities Act Local Authority Freedom of Information and Protection of Privacy Part III Section 18.

Carried

CAO Tara Neumeier declared a conflict of interest and left the meeting at 8:02

150/2023 Kissick:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council.

Carried

CAO Tara Neumeier was invited back to meeting

151/2023 Tetzlaff:
That the Town of Kerrobert hire Ariel Murphy as the new Assistant Administrator starting at \$22/hour for the 6-month probation period as the policy states.

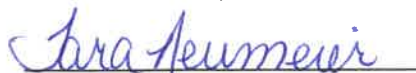
Carried

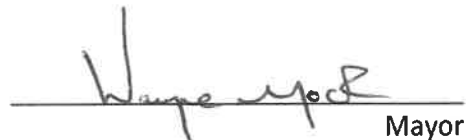
ADJOURNMENT:

152/2023 Tetzlaff:
That the meeting adjourns at 8:35 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held May 24, 2023


Chief Administrative Officer
Town of Kerrobert


Mayor

TOWN OF KERROBERT
List of Proposed Payments

Date Printed

2023-05-17 1:10 PM

Payments due on or before 2023-05-24 not exceeding 3,000,000.00

Page 1

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
Bank Code: AP - AP-GENERAL OPER					
Computer Cheque:					
BAH001	Bahm's Auto Service & Supply April 2023	Monthly charges	2023-05-24	660.65	660.65
BCL001	BCL Engineering Ltd. 1-Landfill	partial pymt for landfill clos	2023-05-24	24,507.82	24,507.82
CAN002	Canada Post Corporation 9864950040	Water Analysis Postage	2023-05-24	85.32	85.32
DNOW001	DNOW Canada ULC 916453800	trash cans/paper towel/win	2023-05-24	551.77	551.77
EDD001	Eddie's Woodworking 001-798	Repair along bottom of Sh	2023-05-24	1,186.36	1,186.36
GAR007	Gareau, Armand May 2023-03	cell phone	2023-05-24	35.00	35.00
GOL005	Golden Prairie Lodge Feb-Apr 2023	Handibus Fuel	2023-05-24	658.71	658.71
HEB001	Hebron, Bobbi Fuel May 2-01	Monthly Fuel Allowance	2023-05-24	50.00	50.00
HOL002	Holefer, Jerry Bylaw 970-11	Remiburse per Bylaw 970-	2023-05-24	120.00	120.00
JEN001	Jensen Stromberg YE audit fee-23	Prepare 2023 Financial Sta	2023-05-24	10,898.00	10,898.00
JOH007	Johnson, Kyle May 2023-04	Cell Phone Subsidy	2023-05-24	35.00	35.00
KERR001	Kerrobert School Comm Council Calender 23-01	One community calender	2023-05-24	15.00	15.00
LORA001	Loraas Environmental Services April 2023-03	April 2023	2023-05-24	21,169.14	21,169.14
MCN005	McNutt, Garry May 2023-02	cell phone	2023-05-24	35.00	35.00
MIN014	Ministry of Finance 248550	Adv open assessment role	2023-05-24	30.00	30.00
NEU016	Neumeier Tara May1 2023-04	cell phone	2023-05-24	35.00	35.00
NORT001	Northbound				

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	230261	OstaPIW Notice of Decisio	2023-05-24	472.51	472.51
POL002	Pollard, Jaimi May 2023-04	Cell Phone	2023-05-24	35.00	35.00
SAS003	Saskatchewan Workers' Stmnt 2023 1st	2023 1st payment on acct	2023-05-24	5,853.47	5,853.47
SAS020	Saskatchewan Research Council 1240249	Water Analysis	2023-05-24	30.71	
	1240553	Water Analysis	2023-05-24	30.71	
	1240789	Water Analysis	2023-05-24	30.71	92.13
SCHL001	Schlosser, James May 2023-04	Cell phone subsidy	2023-05-24	35.00	35.00
SGI003	SGI 818lvn 2023-02	2020 Northstar Trailer	2023-05-24	242.94	242.94
SHEP002	Shepherd Marli May 2023-04	Cell phone subsidy	2023-05-24	35.00	35.00
SIM001	Sim-Con Oilfield Equipment Ltd 49138	detector calibration and sei	2023-05-24	327.45	327.45
SOU003	Your Southwest Media Group 8110	Curling Rink tech ad	2023-05-24	141.75	
	8180	crushed asphalt for sale	2023-05-24	472.50	
	8193	assessment roll open ad	2023-05-24	126.00	740.25
SWI001	Swimming Pools by Pleasureway 23-0249	Aqua vac and cart	2023-05-24	2,264.88	2,264.88
TOW001	Town Of Kerrobert May 2023-04	Roll #132-Voykin Tax Payr	2023-05-24	126.00	126.00
TOW001	Town Of Kerrobert 513 Mayl 20-01	Utility/Tax acct 513 0010	2023-05-24	523.91	523.91
TOW002	Town Of Luseland 2023-058	1/2 share ins lift truck	2023-05-24	290.21	290.21
VOL0010	Vollman, Jerry May 2023-02	cell phone	2023-05-24	35.00	35.00
WES021	West Central Safety Corp 33	Hearing Test for Armand/G	2023-05-24	173.25	173.25
WRL001	Western Regional Landfill Inc. 7515-0073	April Charges	2023-05-24	803.76	803.76
ZEE001	Zee Medical Service Co.				

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Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
	198834	Stock first aide at WTP	2023-05-24	270.72	
	198838	restock first aide at shop	2023-05-24	249.65	
	199026	sqwincher 11 oz	2023-05-24	169.76	
	199027	Insect Repellent, sunscree	2023-05-24	59.87	750.00
ZER004	Zerr, Brandon Reimburse	gift pool pass kid moved at	2023-05-24	150.00	150.00
Online Banking:					
MIN009	Minister of Finance April 2023-03	April 2023 EPT return	2023-05-24	7,105.95	7,105.95
POU002	Poulin's Pest Control 1561158	Monthly pest control	2023-05-24	89.31	89.31
QUA003	Quadient Canada Ltd. May 2023-04	Postage for Postage Mach	2023-05-24	800.00	800.00
SAS007	SaskPower April 13 01-02	Power Bills March 13 2023	2023-05-24	14,996.47	14,996.47
SAS011	SaskTel Cmr Cell April 23-0	April 2023 Cell Phones	2023-05-24	291.40	291.40
SUM001	SUMA May 2023-05	Benefits	2023-05-24	3,904.68	3,904.68
				Total To Be Paid:	100,211.34
				Paid Items:	0.00
				Manual Cheques and Other:	0.00
				Grand Total for AP:	100,211.34

SUMMARY

	Number	Amount
Computer Cheque	34	73,023.53
Online Banking	6	27,187.81
Total Proposed Payments:	40	100,211.34

OVERALL SUMMARY

			Total To Be Paid:	100,211.34
			Paid Items:	0.00
			Manual Cheques and Other:	0.00
			Overall Grand Total:	100,211.34

	Number	Amount
Computer Cheque	34	73,023.53
Online Banking	6	27,187.81
Total Proposed Payments:	40	100,211.34

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