

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, July 19 2023 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Mike Mitchell, Heather Wack, Del-Marie Kissick, Terry Dunn
Absent: Chad Tetzlaff, Brad Murphy, (with regrets)
Staff: Tara Neumeier
Public:

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

182/2023 Kissick:
That item 7 (c) and 7 (d), Permission for a street liquor permit for the car show and Notice of Decision on a Permit for a temporary sea can be added to the agenda.

Carried

APPROVAL OF MINUTES:

183/2023 Wack:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on June 28, 2023 be approved.

Carried

DELEGATIONS:

MANAGEMENT REPORTS:

184/2023 Mitchell:
That the Administrative Trackers and verbal reported dated and presented June 14th 2023 be accepted as presented.

Carried

185/2023 Dunn:
That items 6(a) the Reserve Fund Report dated June 30th, 2023 and item 6(b) the Overtime tracker dated July 1st 2023 be accepted as presented.

Carried



186/2023 Mitchell:
That the Incident and Near Miss Report dated June 28, 2023 be received for information.

Carried

187/2023 Kissick:
That item 6(e) and 6(f), the mileage report dated June 28th 2023 and the Economic Development Update be accepted as information.

Carried

188/2023 Kissick:
That the Economic Development officer be approved to attend the Saskatchewan Economic Development Association (SEDA) Summit October 11-12, 2023 at the Saskatoon Inn, Saskatoon. Furthermore, she may also further her education with the requested SEDA online course, Establishing Foundation.

Carried

189/2023 Dunn:
That the Operations Monthly Report dated July, 2023 be accepted as presented.

Carried

APPROVALS:

190/2023 Mitchell:
That the List of Proposed Payments totalling \$418,223.21 dated July 14th, 2023, be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.

Carried

191/2023 Wack:
That the request for replacement of broken curbing at Lots 17-21, Block 8 be approved, at the cost of the town when the sidewalk contractors are in town to do warranty work with the Phase 1 project.

Carried

192/2023 Kissick:
That approval be given to the Kerrobert Car Show committee to obtain a liquor permit for the 200 Block of Bosworth with in this temporary fenced in block, for the purpose of the Annual Car Show and Street Dance.

Carried

193/2023 Kissick:
That the Notice of Decision for a temporary Sea Can on Lot 1 Block 64 Plan 77S11609 for storage during construction and renovations.

Carried



COMMITTEES & OUTSIDE BOARDS:

Carried

CORRESPONDENCE:

194/2023 Dunn:
That the Council for the Town of Kerrobert accept the resignation submitted by the current Recreation Director Bobbi Hebron with best wishes in her new position.

Carried

BYLAWS:

195/2023 Dunn:
That Bylaw No. 1092-23, A Bylaw to permit the operation of golf carts on the public streets within the limits of the Town of Kerrobert, to be known as the Golf Cart Bylaw be hereby introduced and read a first time.

Carried.

196/2023 Kissick:
That Bylaw No. 1092-23 be read a second time.

Carried

197/2023 Wack:
That Bylaw No. 1092-23, hereby be given three readings at this meeting.

Carried Unanimously

198/2023 Mitchell:
The Bylaw No. 1092-23, commonly known as the Golf Cart Bylaw be read a third time And hereby adopted, to come in effect with SGI approval. Furthermore, that The Golf Cart Bylaw be attached and form part of these minutes as Schedule "B".

Carried

NEW BUSINESS:

ITEMS NO ACTION TAKEN:


ROUND TABLE:



199/2023 Kissick:
That the meeting adjourns at 8:50 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held July 19 2023



Chief Administrative Officer
Town of Kerrobert



Mayor

Regular Council Meeting
 July 19, 2023
 Schedule "A"

TOWN OF KERROBERT
List of Accounts for Approval (Condensed)

Date Printed
 2023-07-14 10:14 AM

Batch: 2023-00034 to 2023-00036

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
29080	2023-07-07	Aaron Timoffee Professional Coatings 04/09/23	Painting exterior of courthouse bui	6,932.65	6,932.65
29081	2023-07-07	Big Rack Vac Services Ltd 56278	Hydro vac pool	993.11	993.11
29082	2023-07-07	Challenger Dozer Services 14111	Tilled tree lines (Columbia tree pro	666.00	666.00
29083	2023-07-07	Concept Plus Architecture 256.002-02	Courthouse Stairs	4,927.55	4,927.55
29084	2023-07-07	D-Can Ag Repair Ltd. 009833	Replace distributor on grael truck	529.24	529.24
29085	2023-07-07	Dive Saskatchewan June23/23	3hr intro clinic - waterslide	350.00	350.00
29086	2023-07-07	Golden West Broadcasting Ltd. 1075-3110 1051-9304	Logo on grad page Name mentions	105.00 162.75	267.75
29087	2023-07-07	Hebron, Bobbi 10899	Staff appreciation - pool painting d:	24.98	24.98
29088	2023-07-07	Information Services Corp June2023Stmt	June 2023 statement	239.70	239.70
29089	2023-07-07	Kerrobot Backhoe Service 14859	Boschman Graves - excavation/rpl	444.00	444.00
29090	2023-07-07	Kerrobot Reddimart June2023stmt	June 2023 Statement	40.82	40.82
29091	2023-07-07	Kindersley & District Co-op June2023stmt	Jerry cans	8.65	8.65
29092	2023-07-07	Konica Minolta Busn Solutions 287807810	Photocopier	373.55	373.55
29093	2023-07-07	LM By-Law Enforcement 116	Luke June Wages	2,268.00	2,268.00
29094	2023-07-07	Meridian Surveys Ltd. IN10386	Layout magnetic north for Helipad	424.88	424.88
29095	2023-07-07	Minister of Finance 2028823241	PPSTN portable billing charge	1,165.50	1,165.50
29096	2023-07-07	MuniSoft 2023/24-01750	Training - half day	1,286.25	1,286.25
29097	2023-07-07	Northbound IN230322	Consultation	236.25	236.25
29098	2023-07-07	Phillips, Angus 1616	Reimburse damage to private prop	388.50	388.50
29099	2023-07-07	Prairie Sky Treasures 491	For sale righs for town lots	664.22	664.22
29100	2023-07-07	Prairie Branches 292	Lawn Cutting	175.00	175.00
29101	2023-07-07	Reinbold Electric Ltd. 17366	Helipad project	18,172.26	18,172.26
29102	2023-07-07	Remco Memorials Columbarium23	Columbarium	4,488.57	4,488.57
29103	2023-07-07	Rev Energy Services Ltd.			

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			4328	Flat repair on tire	1,458.54	
			4329	Flat repair - unit 40	38.85	
			4350	Axel on rototiller, install new tires	375.18	1,872.57
29104	2023-07-07	Saskatchewan Research Council				
			1242395	Water Analysis	30.71	
			1242650	Water Analysis	30.71	
			1242970	Water Analysis	30.71	92.13
29105	2023-07-07	Your Southwest Media Group				
			8386	Museum 50/50 raffle	420.00	
			8699	Grad sponser	194.25	
			8731	Rec director job ad	252.00	
			8211	"Outdoor gun range is closed"	126.00	992.25
29106	2023-07-07	Town Of Kerrobert				
			June 2023 W-06	June W/S Bills	2,275.28	2,275.28
29107	2023-07-07	Triod Supply 2011 Ltd.				
			000-150097	Ring and balde or bush hog	509.49	509.49
29108	2023-07-07	Triple Clean Exhaust Mainten				
			20119320	Arena - canopy, filters, fan	861.00	
			20119321	PCC - canopy, filters, fan, firewall	1,018.50	1,879.50
29109	2023-07-13	Acti-Zyme Products Ltd.				
			121878	Lagoon chemicals	4,505.49	4,505.49
29110	2023-07-13	Aquam				
			363908	Pool supplies & games	162.70	162.70
29111	2023-07-13	Big Rack Vac Services Ltd				
			56479	Hydro Vac	1,299.78	1,299.78
29112	2023-07-13	Canada Post Corporation				
			9872501448	Water Analysis Postage x 7	135.45	135.45
29113	2023-07-13	Clark's Supply And Service Ltd				
			IN418974	Hose & hose nozzle	403.02	403.02
29114	2023-07-13	CCA Construction CodeAuthority				
			23-4179	Plan rw and onsite inspection	582.02	582.02
29115	2023-07-13	DataSafe Recovery Services Ltd				
			10372	Emergency Reponse Plan Maint. A	525.00	525.00
29116	2023-07-13	Delco Automation Inc.				
			M36351	CL17 kit	495.69	495.69
29117	2023-07-13	Delta Co-op Luseland				
			70623	Street sign posts	374.02	374.02
29118	2023-07-13	D'LUX Archery & Hardware				
			June2023Stmt		1,260.85	1,260.85
29119	2023-07-13	Dunn, Terry				
			2023/07/10	Indemnity Jan - June	1,200.00	1,200.00
29120	2023-07-13	Everest, Tracy				
			2023/07/12	Repayment of CR on taxes	39.55	39.55
29121	2023-07-13	Gareau, Armand				
			July 2023-08	Cell Phone Subsidy	35.00	35.00
29122	2023-07-13	Hebron, Bobbi				
			Fuel July	Monthly Fuel Allowance	50.00	50.00
29123	2023-07-13	Jay's				
			S23814276		85.23	85.23
29124	2023-07-13	Jensen Stromberg				
			June2023Stmt	June 2023 Stmt - Missed Interest	93.74	93.74

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29125	2023-07-13	Johnson, Kyle July 2023-08	Cell Phone Subsidy	35.00	35.00
29126	2023-07-13	Kerrobert Backhoe Service 0595	Alvin Huckabay's constuction yd cu	2,333.22	2,333.22
29127	2023-07-13	Kerrobert Minor Hockey 2023/07/11	Employee Appreciation - Armand	50.00	50.00
29128	2023-07-13	Kerrobert Minor Ball 23238-009	Benevity, donor not named	600.00	600.00
29129	2023-07-13	Kerrobert Shop Easy June2023Stmt	June 2023 Statement	64.83	64.83
29130	2023-07-13	Kerrobert Museum 2023/07/12	History Books	100.00	100.00
29131	2023-07-13	Kissick, Del-Marie 2023/07/10	Indemnity Jan - June	1,045.00	1,045.00
29132	2023-07-13	Loraas Environmental Services June 2023	June 2023	19,397.02	19,397.02
29133	2023-07-13	McNutt, Garry July 2023-08	cell phone	35.00	35.00
29134	2023-07-13	Mike's Septic Service 009 049	Suck out FG, 2 loads+milage Suck out @ pool, 2.5hrs	404.25 422.63	826.88
29135	2023-07-13	Mitchell, Michael 2023/07/10	Indemnity Jan - June	1,455.00	1,455.00
29136	2023-07-13	Mock, Wayne 2023/05/10 2023/07/10	Milage for SUMA Convention Indemnity Jan - June	216.00 4,642.71	4,858.71
29137	2023-07-13	Murphy, Brad 2023/07/10	Indemnity Jan - June	925.00	925.00
29138	2023-07-13	Murlin Electronics AVU June2023Stmt	June 2023 Statement	313.00	313.00
29139	2023-07-13	NAPA Auto Parts June2023Stmt	June 2023 Statement	1,337.40	1,337.40
29140	2023-07-13	Neumeier Tara July 2023-07	Cellphone Subsidy	35.00	35.00
29141	2023-07-13	Pattison Agriculture-Unity 07/10/2023	Service on weed whacker	494.82	494.82
29142	2023-07-13	Pinnacle Distribution Inc. 6420454	Dura plus/urinal screen wave/19" p	252.96	252.96
29143	2023-07-13	Pioneers Haven Co. Inc. 2023/07/12	Gibson Energy Grant - Benevity	2,427.50	2,427.50
29144	2023-07-13	Pollard, Jaimi July 2023-08	Cell Phone	35.00	35.00
29145	2023-07-13	Prairie Sky Treasures 535	Pool lifegaurd clothing	222.00	222.00
29146	2023-07-13	Press Herald Publications Ltd. UWDI00036648	Grad Feature	78.75	78.75
29147	2023-07-13	Receiver General Of Canada WageJune2023-07	Govt Remittances	1,558.07	1,558.07
29148	2023-07-13	Saskatchewan Research Council 1243396	Water Analysis	30.71	30.71
29149	2023-07-13	Schlosser, James			

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		July 2023-08	Cell phone subsidy	35.00	35.00
29150	2023-07-13	SGI			
		DumpTruck	Plates renewal - 496 MRV	802.24	802.24
29151	2023-07-13	Shepherd Marli			
		July 2023-08	Cell phone subsidy	35.00	35.00
29152	2023-07-13	Tetzlaff, Chad			
		2023/07/10	Indemnity Jan - June	1,625.00	1,625.00
29153	2023-07-13	Thompson Bearing & Farm Parts			
		84839	Key	26.72	26.72
29154	2023-07-13	Town Of Kerrobert			
		\$1.09 - July	\$1.092M-Interest	4,157.55	4,157.55
29155	2023-07-13	Town Of Kerrobert			
		\$2.6 - July	\$2.628M-interest	10,098.34	10,098.34
29156	2023-07-13	Town Of Kerrobert			
		July 2023-08	Roll #132-Voykin Tax Payment	126.00	
		July Pymt-04	LI Pymt- Gareau - 243 Saskatchev	300.00	
		2023/07/12	CPP Owed from Dan Voykin's T4	462.36	888.36
29157	2023-07-13	Town Of Kerrobert			
		513 July	Utility/Tax acct 513 0010	458.92	458.92
29158	2023-07-13	Triod Supply 2011 Ltd.			
		150285	Ring & Skid	476.01	476.01
29159	2023-07-13	Vollman, Jerry			
		July 2023-08	On-Call/Mileage	35.00	35.00
29160	2023-07-13	Wack, Heather			
		2023/05/10	Milage for SUMA convention	216.00	
		2023/07/10	Indemnity Jan - June	1,785.00	2,001.00
29161	2023-07-13	Western Regional Landfill Inc.			
		7515-0000000135	June Charges	503.84	503.84
				Total Computer Cheque:	123,590.04

ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2023-0078	2023-07-07	Collabria Mastercard			
		06/21/23	Monthly Charges	3,321.74	3,321.74
2023-0079	2023-07-07	Millsap Fuel Distributors			
		164624-01	Fuel for June 2023	3,614.25	3,614.25
2023-0080	2023-07-07	Minister of Finance			
		June 2023	April 2023 EPT return	236,807.48	236,807.48
2023-0081	2023-07-07	Municipal Employees'			
		June 2023-07	May 2023 MEPP remit	10,277.14	10,277.14
2023-0082	2023-07-07	Receiver General Of Canada			
		June 2023-07	Govt Remittances	20,851.11	20,851.11
2023-0083	2023-07-07	VOID - wrong amount			
2023-0084	2023-07-07	SaskTel Cmr			
		June 2023-07	June 2023 Phone	1,077.28	1,077.28
2023-0085	2023-07-07	SUMA			
		July 2023	Benefits	4,847.37	4,847.37
2023-0086	2023-07-13	Poulin's Pest Control			

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ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			1577861	Monthly pest control	89.31	89.31
2023-0087	2023-07-13	Quadient Canada Ltd.	June 2023-07	Postage for Postage Machine	800.00	800.00
2023-0088	2023-07-13	SaskEnergy	June 2023	June 2023	1,032.74	1,032.74
2023-0089	2023-07-13	SaskPower	June 11 2023	Power Bills June 11, 2023	11,623.35	11,623.35
2023-0090	2023-07-13	SaskTel Cmr	Cell June	June 2023 Cell Phones	291.40	291.40
					Total Online Banking:	294,633.17
					Total AP:	418,223.21

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COPY

TOWN OF KERROBERT

**BYLAW NO. 1092-23
GOLF CART BYLAW**

COPY

**A BYLAW TO PERMIT THE OPERATION OF GOLF CARTS ON THE PUBLIC
STREETS WITHIN THE LIMITS OF THE TOWN OF KERROBERT
Subject to and in accordance with s.113.1 of The Traffic Safety Act and The
Registration Exemption and Reciprocity Regulations (2014)**

The Council for the Town of Kerrobert, in the Province of Saskatchewan enacts as follows:

1. This bylaw may be referred to as "The Golf Cart Bylaw".
2. That all provisions and enactments set forth in this bylaw shall relate to and be in full force and effect within the limits of the Town of Kerrobert
3. "Golf Cart" in this Bylaw shall be defined as: a self-propelled vehicle with 3 or more wheels that:
 - a. Is designed to carry golfers and their equipment through the golf course.
 - b. Cannot exceed 24 km/hr. (14.9 mph)
 - c. Weighs less than 590 kgs (not including the weight of the passengers and golf clubs)
 - d. Is not defined as an all-terrain vehicle in The All-Terrain Vehicles Act or a low-speed vehicle as defined in the *Motor Safety Regulations*.
4. It shall be lawful to operate a Golf Cart during the daylight hours one half hour before sunrise and one-half hour after sunset on all roadways within the limits of the Town of Kerrobert.
5. Persons operating a Golf Cart on the roadways within town limits must not be on any provincial highway, other than to cross one. Golf Carts cannot operate on any roadway with a posted speed over 50km/hr.
6. Golf Carts shall display a slow-moving warning sign at the rear, as prescribed in *The Vehicle Equipment Regulations*. (35.5 cm high) refer to Appendix A. Place as near to the center as practicable with one side parallel to and not less than 900 millimeters not more than 1,500 millimeters from the ground, as per Section 2 (1) (kk) of *The Vehicles Equipment Regulations*.
7. No person shall operate a Golf Cart on the roadways within the limits of the Town of Kerrobert without a valid driver's license. The owner of the golf cart must insure themselves and every other person who, with the owner's consent, operates the golf cart, against liability imposed by law arising out of the ownership, use or operation of that golf cart and must provide proof of insurance at the request of a peace/bylaw officer. The minimum liability requirement is \$200,000.
8. Any person who contravenes any of the provisions of this Bylaw is guilty of an offense and liable on a summary conviction to a fine as follows:

- a. Operation of a Golf Cart on a prohibited road \$80
- b. No Slow-moving sign attached to the golf cart 100
- c. Failure to provide proof of Liability Insurance 500

Any person who contravenes the provisions of this Bylaw as NOT specifically set out in this section, is guilty of an offense and is liable on summary conviction to a fine in an amount not exceeding that provided for by the Town of Kerrobert General Penalty Bylaw.

9. Where any person has committed or is alleged to have committed a breach of any of the provisions of this Bylaw, a ticket, notice, or summons may be served on such person by a Police Officer, Bylaw Officer or any person duly authorized by Council; Such a person served with a ticket or notice may voluntarily pay at the Town of Kerrobert Office between the hours of 8:30 a.m. to 12 pm and 1 pm to 4:30pm excepting Saturdays, Sundays and public holidays. If payment is made within 10 days, then that person shall not be liable to prosecution for the offense.
10. Service of a ticket, notice or summons pursuant to this Bylaw may be made by:
 - a. Personally, delivering the ticket, notice or summons to the person committing the breach of the provision of this Bylaw; or
 - b. By mailing such ticket, notice or summons to the last known address of the Owner of the Golf Cart by registered mail.
11. The Town of Kerrobert will monitor and inform SGI of any collisions that occur and if there were any injuries or fatalities.
12. Golf Carts must be operated in accordance with the rules of the Traffic Safety Act and any other municipal bylaw related to traffic. Federal and provincial impaired driving laws also apply to the operation of a Golf Cart.
13. This Bylaw shall come into force and take effect upon the approval thereof by Saskatchewan Government Insurance.




 Mayor


 CAO

Read this 1st time on the 19 day of July 2023
 Read this 2nd time on the 19 day of July 2023
 Read this 3rd time and hereby adopted on the 19 day of July 2023

APPENDIX A

