

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, August 21 2023 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Mike Mitchell, Terry Dunn, Chad Tetzlaff (7:20pm)
Absent: Heather Wack, Del-Marie Kissick Brad Murphy, (with regrets)
Staff: Tara Neumeier
Public:

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:23 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

200/2023 Dunn:
 That item 7 (d), Northbound Notice of Decision and 11(d) Tree planting Day 2023 Proposal
 be added to the agenda.

Carried

APPROVAL OF MINUTES:

201/2023 Mitchell:
 That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on July
 19, 2023 be approved.

Carried

DELEGATIONS:

MANAGEMENT REPORTS:

202/2023 Dunn:
 That the Administrative Trackers and Report dated August 15 2023 be accepted as presented.

Carried

203/2023 Tetzlaff:
 That the CAO be granted permission to use money from the Landfill Reserve to purchase
 Concrete stacking blocks needed to build retaining walls that the 30 yd Loraas red bins will sit
 against. Furthermore, that the height of the walls be built only to the height allowed
 before Engineering is required.

Carried

W M

- 204/2023 Tetzlaff:
That the Work Order Report for the time period January 1 to August 2 2023 be received for information.
- Carried
- 205/2023 Mitchell:
That the incident and near miss reports be received for information. Furthermore, that it is the request of Council that a proper implement Jack be installed on the mower hitch.
- Carried
- 206/2023 Tetzlaff:
The Mileage report dated July 31 2023 be received for information.
- Carried
- 207/2023 Dunn:
That the Employee Payroll Report dated July 2023 and the Operations Monthly report dated August 14 2023 both be accepted for information.
- Carried
- 208/2023 Mitchell:
That the Solid Waste Contrast January -July 2022/2023 provided by the CAO be received for information.
- Carried

APPROVALS:

- 209/2023 Tetzlaff:
That the List of Proposed Payments totalling \$288,831.50 dated August 11th, 2023, be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.
- Carried
- 210/2023 Mitchell:
That the CAO be authorized to proceed with the taking of final title in the tax enforcement Process for Lots 14-15 Block 32 Plan G162.
- Carried
- 211/2023 Dunn:
That the updated Organizational Chart for the policy Manual be approved. Furthermore, that it filed in the Town Policy Binder.
- Carried
- 212/2023 Tetzlaff:
That the Notice of Decision for a carport on Lots 29-30 Block 14 Plan G64 be approved.
- Carried



COMMITTEES & OUTSIDE BOARDS:

213/2023 Mitchell:
That the monthly RCMP Report dated July 2023 be received for information.

Carried

CORRESPONDENCE:

214/2023 Mitchell:
That the Letter of Resignation from our Full-Time Operations team member Garry McNutt be accepted with regrets

Carried

215/2023 Mitchell:
That the letter from SGI accepting the Town Bylaw 1092-23 Golf Cart Bylaw be received For information.

Carried

216/2023 Dunn:
That the SAMA Primary Audit Report for 2023 be accepted for information.

Carried

BYLAWS:

NEW BUSINESS:

217/2023 Tetzlaff:
That the tender for a washer and dryer set from Tax title property Lot XXXXXXXX, Be accepted to sell as a set for \$200. Furthermore, as there was no way to test if They are in working condition the Town of Kerrobert will refund the money if they are Found to be broken.

Carried

218/2023 Dunn:
That request to forgive outstanding utilities from the Landlord of 217 Alberta Ave be denied. Furthermore, that the CAO be authorized to give the landlord six months interest free to pay the balance.

Carried

218/2023 Dunn:
That the Tree Planting Day 2023 proposed by the Recreation Director and Economic Development Officer be approved, pending confirmation through the CAO that it was Approved by the Agricultural Society.

Carried



219/2023 Dunn:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act*
Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d);
Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

220/2023 Mitchell:
That Council conclude the Closed Meeting and Resume the Regular Meeting of
Council.

Carried

221/2023 Dunn:
That the CAO be authorized to extend an offer to \$25/HR, based on education
and experience, along with all other standard policy employment terms,
to the first-choice applicant.

Carried

ITEMS ACTION TAKEN:

ROUND TABLE :

ADJOURNMENT:

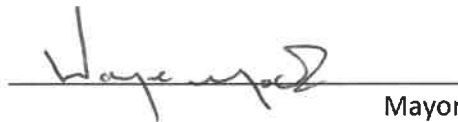
222/2023 Mitchell:
That the meeting adjourns at 9:21 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held August 21 2023



Chief Administrative Officer
Town of Kerrobert



Mayor

TOWN OF KERROBERT
List of Accounts for Approval (Condensed)
Batch: 2023-00038 to 2023-00040

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
29162	2023-08-11	VOID - Cheque Printing			
29163	2023-08-11	VOID - Cheque Printing			
29164	2023-08-11	VOID - Cheque Printing			
29165	2023-08-11	VOID - Cheque Printing			
29166	2023-08-11	VOID - Cheque Printing			
29167	2023-08-11	VOID - Cheque Printing			
29168	2023-08-11	VOID - Cheque Printing			
29169	2023-08-11	VOID - Cheque Printing			
29170	2023-08-11	VOID - Cheque Printing			
29171	2023-08-11	VOID - Cheque Printing			
29172	2023-08-11	VOID - Cheque Printing			
29173	2023-08-11	VOID - Cheque Printing			
29174	2023-08-11	VOID - Cheque Printing			
29175	2023-08-11	VOID - Cheque Printing			
29176	2023-08-11	VOID - Cheque Printing			
29177	2023-08-11	VOID - Cheque Printing			
29178	2023-08-11	VOID - Cheque Printing			
29179	2023-08-11	VOID - Cheque Printing			
29180	2023-08-11	VOID - Cheque Printing			
29181	2023-08-11	VOID - Cheque Printing			
29182	2023-08-11	VOID - Cheque Printing			
29183	2023-08-11	VOID - Cheque Printing			
29184	2023-08-11	VOID - Cheque Printing			
29185	2023-08-11	VOID - Cheque Printing			
29186	2023-08-11	Alberts, Caitlynn			

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		07/13/2023	Park Program Supplies	86.38	86.38
29187	2023-08-11	Bahm's Auto Service & Supply			
		June 2023 Stmt	June 2023 Statement	1,337.40	1,337.40
29188	2023-08-11	Canada Post Corporation			
		9876034603	Water Analysis Postage x 6	103.18	103.18
29189	2023-08-11	Canadian Climate Refridgeraton and H			
		310	Mycom W6A Compressor	15,261.63	15,261.63
29190	2023-08-11	Clartech Industries Inc			
		INC1078030	Pool chemicals	872.49	
		IN1079180	Pool chemicals	1,538.04	2,410.53
29191	2023-08-11	Colored Shale Products			
		137652	Ball Diamond Reno - Shale	6,578.61	6,578.61
29192	2023-08-11	D'LUX Archery & Hardware			
		July 2023 Stmt	July 2023 Statement	342.87	342.87
29193	2023-08-11	Fab-All Welding Ltd.			
		25501	Welding on rink boards	1,956.29	1,956.29
29194	2023-08-11	Flocor Inc.			
		6868887	New water meters - Jim	2,027.26	
		6868886	New water meters and flange set -	1,299.95	3,327.21
29195	2023-08-11	Gareau, Armand			
		August 2023-09	Happy Holidays	35.00	35.00
29196	2023-08-11	JAT Tree Service			
		847348	Removal of poplar tree	1,680.00	1,680.00
29197	2023-08-11	Johnson, Kyle			
		August 2023-09	Cell Phone Subsidy	35.00	35.00
29198	2023-08-11	Kerrobot Backhoe Service			
		0605	Excavate culvert on Manitoba	1,567.32	
		0607	Leel trench and install culvert	1,890.89	
		14869	Freeze & replace 1" valve	555.00	4,013.21
29199	2023-08-11	Kerrobot Reddimart			
		July 2023 Stmt	Water	22.62	22.62
29200	2023-08-11	Kinsmen Club of Kerrobot -PCC			
		Schraefel Wedd.	Schraefel Wedding - July 7-9/23	252.00	
		Sperling Weddin	Sperling Wedding - July 22, 2023	288.00	540.00
29201	2023-08-11	Kindersley & District Co-op			
		July 2023 Stmt	July 2023 Statement - Jerry can fill	181.35	181.35
29202	2023-08-11	Knorr, Nancy			
		2023/07/20	Reimbursement for Cooper's pass	63.75	63.75
29203	2023-08-11	Kohlman, Ronda			
		LessonRmb	To reimburse swimming lesson fee	140.00	140.00
29204	2023-08-11	Konica Minolta Busn Solutions			
		288386332	Photocopier	439.63	439.63
29205	2023-08-11	LM By-Law Enforcement			
		127	Luke July Wages	1,260.00	1,260.00
29206	2023-08-11	McNutt, Garry			
		August 2023-09	cell phone	35.00	35.00
29207	2023-08-11	Medelco Inc.			
		193177	Inv. 193177 - Chiropractic Table	2,546.50	2,546.50
29208	2023-08-11	MEK Equipment			
		6710	Spacer, gauge wheel, washer's/nu	81.29	81.29
29209	2023-08-11	Mike's Septic Service			

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			014	Suck out @ FG	493.50	493.50
29210	2023-08-11	Minister of Finance				
		July 2023		RCMP Rural Policing	90,154.40	90,154.40
29211	2023-08-11	MuniSoft				
		2023/24-01924		Receipt & Utility paper	704.44	
		2023/24-02313		Additional user license - rec compt	2,775.00	3,479.44
29212	2023-08-11	Neumeier Tara				
		August 2023-08		Cell phone subsidy	35.00	35.00
29213	2023-08-11	Northbound				
		IN230367		Consultation fees	433.14	
		IN230416		P&D-DPA-Walz Seacan	794.50	1,227.64
29214	2023-08-11	Omnisport Inc.				
		8209		Type F screws	293.54	
		8246		Type F Screws	689.65	983.19
29215	2023-08-11	Patterson Agriculture Ltd.				
		3020917		Whipper Snippers for PW and Rec	1,298.68	1,298.68
29216	2023-08-11	Pollard, Jaimi				
		August 2023-09		Cell Phone	35.00	35.00
29217	2023-08-11	Prairie Sky Treasures				
		469		Positive tickets	64.38	64.38
29218	2023-08-11	Prairie Branches				
		309		Lawns - 621 MB, 630 MB, 313 Bos	75.00	75.00
29219	2023-08-11	Provincial Mediation Board				
		43-44/14 11-12/		application fee x 2 (43-44/14, 11-1:	40.00	40.00
29220	2023-08-11	Purolator Courier Ltd.				
		453681575		Shipping	44.60	
		454009627		Shipping	79.07	123.67
29221	2023-08-11	Receiver General Of Canada				
		July Wage Garni		July Wage Garnish	1,443.09	1,443.09
29222	2023-08-11	Reinbold Electric Ltd.				
		18838		Lights on exterior of arena and CR	1,591.76	
		18804		Troubleshoot alve actuator WTP	237.33	1,829.09
29223	2023-08-11	Rev Energy Services Ltd.				
		4388		Flat repair -- mower	38.85	
		4389		Flat repair - Dodge	38.85	
		4390		Mower tire carisle installed	147.63	
		4531		6" tube installed - Mower (Jerry)	42.18	267.51
29224	2023-08-11	Rocky Mountain Equipment				
		PO3307		Spindle assy	108.33	108.33
29225	2023-08-11	Rocco Masons Corp				
		730		Cutting/replaing stones for front str	5,527.80	
		729		Reconstruction of courthouse stair	20,379.60	25,907.40
29226	2023-08-11	The Royal Life Saving Society				
		35001		Award guide: Swim Patrol	22.05	22.05
29227	2023-08-11	Saskatchewan Research Council				
		1243623		Water Analysis	30.71	
		1243900		Lagoon Analysis	233.10	
		1244347		Water Analysis	30.71	
		1244689		Water Analysis	30.71	325.23
29228	2023-08-11	Schlosser, James				
		August 2023-09		Cell phone subsidy	35.00	35.00

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29229	2023-08-11	SGI 966 JVE	2015 Dodge Ram 966 JVE	1,545.60	1,545.60
29230	2023-08-11	Shepherd Marli Aug 3	Monthly Fuel Subsidy	50.00	50.00
29231	2023-08-11	Springwater Colony 1741-1749	Grael - 274180kg @\$36	13,953.24	13,953.24
29232	2023-08-11	Starling Mechanical Ltd 2021-0531	Plumbing and heating repairs at O	871.00	871.00
29233	2023-08-11	Sub Zero Refridgeration 40617	To fix cooler in PCC bar	1,668.59	1,668.59
29234	2023-08-11	Swimming Pools by Pleasureway 23-1135	Reagent	295.70	295.70
29235	2023-08-11	Thompson Bearing & Farm Parts 85092	Filter	15.93	15.93
29236	2023-08-11	Town Of Kerrobert 4493	Roll 1067 tax payment	1,828.71	
		August Pymt-03	LI Pymt- Gareau - 238 Saskatchewan	300.00	2,128.71
29237	2023-08-11	Town Of Kerrobert July 2023 W-07	July W/S Bills	2,411.68	2,411.68
29238	2023-08-11	Town Of Kerrobert August 2023-08	Roll #132-Voykin Tax Payment	126.00	126.00
29239	2023-08-11	Town Of Kerrobert 513 August	Utility/Tax acct 513 0010	458.92	458.92
29240	2023-08-11	Triod Supply 2011 Ltd. 000-151148	Ring x 2 @ 34.33 ea	76.21	76.21
29241	2023-08-11	Vollman, Jerry August 2023-07	Cell Phone Subsidy	35.00	35.00
29242	2023-08-11	Western Regional Landfill Inc. 7515-0000000173	July Charges	723.28	723.28
				Total Computer Cheque:	194,784.91

OTHER

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
1	2023-07-31	Kubota Canada Inc. Loan Pmt 1	Payment 1 for 2023	10,287.49	10,287.49
				Total Other:	10,287.49

ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2023-0091	2023-07-31	Collabria Mastercard July 2023 stmt	July 2023 Statement	2,414.54	2,414.54
2023-0092	2023-07-31	Minister of Finance July 2023	July 2023 EPT return	32,308.84	32,308.84
2023-0093	2023-07-31	Municipal Employees' June 2023-08	June 2023 MEPP remit	9,692.98	9,692.98
2023-0094	2023-07-31	Poulin's Pest Control 1586418	Monthly pest control	89.31	89.31

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ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
2023-0095	2023-07-31	Quadiant Canada Ltd.			
	August 2023-08		Postage for Postage Machine	800.00	800.00
2023-0096	2023-07-31	Receiver General Of Canada			
	June 2023-08		Govt Remittances	19,858.45	19,858.45
2023-0097	2023-07-31	SaskEnergy			
	July 2023		July 2023	1,053.05	1,053.05
2023-0098	2023-07-31	SaskPower			
	July 11, 2023		Power Bills July 11	11,590.51	11,590.51
2023-0099	2023-07-31	SaskTel Cmr			
	July 2023-08		July 2023 Phone	1,075.72	1,075.72
2023-0100	2023-07-31	SaskTel Cmr			
	Cell July		July 2023 Cell Phones	291.40	291.40
2023-0101	2023-07-31	SUMA			
	Aug 2023-01		Benefits	4,584.30	4,584.30
				Total Online Banking:	83,759.10
				Total AP:	288,831.50