

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, September 13 2023 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Mike Mitchell, Heather Wack, Brad Murphy
Absent: Terry Dunn, Del-Marie Kissick, Chad Tetzlaff (with regrets)
Staff: Tara Neumeier
Public: 2 Residents were in attendance

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:00 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

223/2023 Wack:
That item 7 (c), Request to close the 700 Block of Manitoba for an evening be added to the agenda.

Carried

APPROVAL OF MINUTES:

224/2023 Murphy:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on August 21, 2023 be approved.

Carried

DELEGATIONS:

MANAGEMENT REPORTS:

225/2023 Murphy:
That the Administrative Trackers and Report dated August 21 2023 be accepted as presented.

Carried

226/2023 Mitchell:
That the Reserve Report dated September 2023 be accepted as presented.

Carried



227/2023 Murphy:
That the Tax Enforcement list after 2022 Liens were registered be accepted for information.

Carried

228/2023 Wack:
That the Certificate of Confirmation from SAMA for the 2023 Assessment Roll be accepted for information.

Carried

229/2023 Mitchell:
That the CAO be authorized that the overpayment on Lots 17-18 Block 23 Plan G162 for utilities be refunded. Furthermore, the overpayment is to be used to clear the tax arrears on the same property, and then issue a refund cheque for the rest.

Carried

APPROVALS:

230/2023 Mitchell:
That the List of Proposed Payments totalling \$190,907.33 dated September 8th, 2023, be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.

Carried

231/2023 Wack:
That the request to close the office for Tree Planting Day be approved, based on the condition that the extra office staff not involved volunteer their time to help.

Carried

232/2023 Murphy:
That the request to close the 700 Block of Manitoba for an evening for a block party be Approved.

Carried

COMMITTEES & OUTSIDE BOARDS:

233/2023 Murphy:
That the Kerrobert Library Meeting Minutes dated September 7 2023 be received for Information.

Carried

234/2023 Wack:
That the Communities in Bloom Meeting Minutes dated August 14th, 2023 be received for information.

Carried



235/2023 Wack:
That the Town of Council approve the request from the Communities in Bloom committee be allowed to move their excess unused allocated budget to reserves to help purchase new Christmas Street light decorations in the future.

Carried

236/2023 Wack:
That the Regular Meeting Minutes of the Kerrobert and District Recreation Board dated August 14th, 2023 be accepted as presented.

Carried

CORRESPONDENCE:

237/2023 Murphy:
That the Town Council approve the letter requesting Consolidation of Lots 1-5, Block 9 Plan G64.

Carried

238/2023 Mitchell:
That the Town Council approve Farpoint Films to feature the Kerrobert Courthouse in an episode. Furthermore, it is subject to the rental fee and verification that they are a legit series.

Carried

239/2023 Mitchell:
That the CAO for the Town of Kerrobert be authorized to enter into a Mutual Aide Agreement with the Unity Rural Fire Association. Furthermore, this is with the consent of the Kerrobert Fire Department.

Carried

BYLAWS:

240/2023 Murphy:
That the Bylaw 1093-23 be tabled while the CAO confirms some intentions of enforcement with the local Chamber of Commerce.

Carried

NEW BUSINESS:

241/2023 Mitchell:
That the tender received for the outdated Water works inventory be awarded to Kerrobert Backhoe for the amount of \$2,500.

Carried

242/2023 Mitchell:
That the report from the Economic Development Officer regarding the two down-town Tax titles properties be received. Furthermore, that the Council accepts the recommendation to proceed with focusing on the one property.

Carried

243/2023 Murphy:
That Councillor Mitchell be appointed as the Town of Kerrobert Representative to reach out to Torque to address concerns over the safety of loading/unloading of volatile product within Town of Kerrobert Limits.

Carried

244/2023 Wack:
That Council go into a Closed Meeting, subject to Section 120 of *The Municipalities Act* Local Authority Freedom of Information and Protection of Privacy Part III Sec .14(1)(d); Local Authority Freedom of Information and Protection of Privacy Part III Sec .18(1)(b).

Carried

245/2023 Wack:
That Council conclude the Closed Meeting and Resume the Regular Meeting of Council at 8:44 pm.

Carried

246/2023 Dunn:
That the CAO be authorized to extend an offer for the full-time Operations position to Morris Phillips as discussed.

Carried

247/2023 Murphy:
That the Town of Kerrobert will hire Kerrobert Prairie Branches on a contract basis to Shred paper for the town on a once-a-week basis at a rate of \$15/HR.

Carried

ITEMS ACTION TAKEN:

ROUND TABLE :

248/2023 Murphy:
That the other members of Town Council approve that Councillor Del Kissick will miss more than Three consecutive meetings of council but will still remain in good standing.


Carried

ADJOURNMENT:

249/2023 Mitchell:
That the meeting adjourns at 9:15 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held September 13 2023



Chief Administrative Officer
Town of Kerrobert



Mayor

Regular Meeting Sept 13, 2023
Schedule "A"

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2023-00043 to 2023-00047

Date Printed
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Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
29243	2023-08-25	Seal Rite Coatings				
		Helipad Walkway			777.00	777.00
29244	2023-08-28	VOID - Misspelled name on chq				
29245	2023-09-08	Ace Contracting Ltd.				
		567		Mini excavator rental and haul gra	1,102.50	1,102.50
29246	2023-09-08	Bahm's Auto Service & Supply				
		July 2023 Stmt		July 2023 Statement	1,425.67	
		August Stmt		August 2023 Statement	1,114.01	2,539.68
29247	2023-09-08	Bick's Drugs				
		July 2023 Stmt		July 2023 Statement	168.85	
		794279		Expo markers	32.17	201.02
29248	2023-09-08	BS Electric				
		0178		Replace lights in town office	3,916.58	3,916.58
29249	2023-09-08	Canada Post Corporation				
		9879724284		Water Analysis Postage	69.87	69.87
29250	2023-09-08	Delco Automation Inc.				
		M37167		V3000	2,625.00	2,625.00
29251	2023-09-08	Delta Co-op Luseland				
		08/12/23		ABS coupler and std cement yellow	21.71	21.71
29252	2023-09-08	D'LUX Archery & Hardware				
		August 2023 Stm		August 2023 Statement	1,590.35	1,590.35
29253	2023-09-08	Fer-Marc Equipment Ltd.				
		105243		Service call -	1,829.28	1,829.28
29254	2023-09-08	Ferrell, Jennifer				
		LessonReimb		Lesson Reimbursement	100.00	100.00
29255	2023-09-08	Flocor Inc.				
		6871701		New water meters	703.84	
		6873872		New water meters x 20	5,034.41	
		6868541		New water meters	251.36	5,989.61
29256	2023-09-08	Gopher				
		#IN311320		Tetherball	94.58	94.58
29257	2023-09-08	Hi Pro Recreation Services				
		23-82		Arena Board Cleaning	832.50	832.50
29258	2023-09-08	KEE Sheet Metal Ltd.				
		27393		Arena ducting to kitchen	78.37	78.37
29259	2023-09-08	Kerrobert Backhoe Service				
		14883		Remove cement tio and level with	262.50	262.50
29260	2023-09-08	Kerrobert Paint & Body				
		81387		Side glass repair - skidsteer	419.04	419.04
29261	2023-09-08	Kerrobert Shop Easy				
		July 2023 Stmt		July 2023 Statement	14.26	14.26
29262	2023-09-08	Kindersley & District Co-op				
		Aug 2023 Stmt		Jerry Can fills - August	249.67	249.67
29263	2023-09-08	Konica Minolta Busn Solutions				
		288954834		Photocopier	218.66	218.66
29264	2023-09-08	KTM Eavestroughing				

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TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2023-00043 to 2023-00047

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			629384	Ice stopper and repairs to downsp	2,608.50	
			629385	Repair leaking joints	1,276.50	3,885.00
29265	2023-09-08	LM By-Law Enforcement				
			137	Luke August Wages	441.00	441.00
29266	2023-09-08	Loraas Environmental Services				
			July 2023	June 2023	26,247.34	26,247.34
29267	2023-09-08	Meridian Surveys Ltd.				
			IN11088	Measure fence corners/update pla	673.10	673.10
29268	2023-09-08	Neil Charteris Reclamation Ser				
			23052	Dust Control	8,928.57	8,928.57
29269	2023-09-08	Northbound				
			IN230442	P&D-DPA-Kirchner Carport	472.50	
			August 2023 Stm	Monthly invoice summary	905.64	1,378.14
29270	2023-09-08	Nutrien Ag Solutions (Canada)				
			901307844	Start-Up	75.00	
			901315644	Start-up	225.00	300.00
29271	2023-09-08	Omnisport Inc.				
			8222	Lock nuts for Type F screws	74.47	74.47
29272	2023-09-08	Pinnacle Distribution Inc.				
			6424315		323.84	
			6424314	Bathroom supplies for rink	854.39	
			6427832	Squeegees, caster	461.16	1,639.39
29273	2023-09-08	Quadiant Canada Ltd.				
			6286452-02	Postage for Postage Machine	584.97	584.97
29274	2023-09-08	Receiver General Of Canada				
			August Garnish	Aug wage garnish	1,002.50	1,002.50
29275	2023-09-08	Redhead Equipment Ltd.				
			P96004	Engine repairs, starters, switches,	9,399.96	9,399.96
29276	2023-09-08	Redhead Equipment				
			Issued RedHead Equipment			
			69656		3,975.10	3,975.10
29277	2023-09-08	Reinbold Electric Ltd.				
			19083	Troubleshoot water plant	345.42	345.42
29278	2023-09-08	Ressler Farms				
			031752	Weld lawnmower, levelling rollers	204.80	204.80
29279	2023-09-08	Rev Energy Services Ltd.				
			4577	Tube and flat repair	54.95	
			4625	Mower tire	55.50	
			4669	Sign Mount	333.00	
			4668	Welding shop	888.00	1,331.45
29280	2023-09-08	Rocco Stone Masonry Contractors				
			739	Stair brick repair	1,459.65	1,459.65
29281	2023-09-08	Rona Macklin				
			322850-00	Arena beam material	470.24	470.24
29282	2023-09-08	Saskatchewan Workers'				
			Stmt 2023 2nd	2023 2nd payment on acct	6,351.47	6,351.47
29283	2023-09-08	Saskatchewan Research Council				

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**TOWN OF KERROBERT**  
**List of Accounts for Approval**  
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**COMPUTER CHEQUE**

| Payment #    | Date              | Vendor Name                              | Invoice #       | Reference                            | Invoice Amount         | Payment Amount |
|--------------|-------------------|------------------------------------------|-----------------|--------------------------------------|------------------------|----------------|
|              |                   |                                          | 1243901         | Haloacetic Acids/Trihalomethanes     | 341.78                 |                |
|              |                   |                                          | 1244934         | Water Analysis                       | 30.71                  |                |
|              |                   |                                          | 1245321         | Water Analysis                       | 30.71                  |                |
|              |                   |                                          | 1245565         | Water Analysis                       | 30.71                  |                |
|              |                   |                                          | 1245812         | Water Analysis                       | 30.71                  | 464.62         |
| <b>29284</b> | <b>2023-09-08</b> | <b>Southeast College</b>                 |                 |                                      |                        |                |
|              |                   |                                          | 62254           | Tuition - Tara conflict resolution   | 100.00                 | 100.00         |
| <b>29285</b> | <b>2023-09-08</b> | <b>Your Southwest Media Group</b>        |                 |                                      |                        |                |
|              |                   |                                          | 8939            | Office admin ad, wash/dryer, oper    | 718.20                 |                |
|              |                   |                                          | 8998            | "For sale by tendor" ad              | 235.20                 | 953.40         |
| <b>29286</b> | <b>2023-09-08</b> | <b>Starling Mechanical Ltd</b>           |                 |                                      |                        |                |
|              |                   |                                          | 2021-0549       | Fix waterline leaks and copper fitti | 729.23                 | 729.23         |
| <b>29287</b> | <b>2023-09-08</b> | <b>Suncorp Valuations</b>                |                 |                                      |                        |                |
|              |                   |                                          | CA00011571      | Annual revision fee/collumbarium     | 2,100.74               | 2,100.74       |
| <b>29288</b> | <b>2023-09-08</b> | <b>Swimming Pools by Pleasureway</b>     |                 |                                      |                        |                |
|              |                   |                                          | 23-0478         | Test reagents                        | 92.61                  |                |
|              |                   |                                          | 23-1015         | Test reagents                        | 113.82                 | 206.43         |
| <b>29289</b> | <b>2023-09-08</b> | <b>The Container Guy Ltd.</b>            |                 |                                      |                        |                |
|              |                   |                                          | 5369            | SeaCan - Cemetary                    | 3,885.00               | 3,885.00       |
| <b>29290</b> | <b>2023-09-08</b> | <b>Theatre Saskatchewan linc.</b>        |                 |                                      |                        |                |
|              |                   |                                          | 2023 Membership | Prairieland Players Membership fe    | 140.00                 | 140.00         |
| <b>29291</b> | <b>2023-09-08</b> | <b>Thompson Bearing &amp; Farm Parts</b> |                 |                                      |                        |                |
|              |                   |                                          | 85433           | Filter                               | 95.52                  | 95.52          |
| <b>29292</b> | <b>2023-09-08</b> | <b>Town Of Kerrobert</b>                 |                 |                                      |                        |                |
|              |                   |                                          | Aug W/S Bills   | August W/S Bills                     | 2,464.48               | 2,464.48       |
| <b>29293</b> | <b>2023-09-08</b> | <b>Triod Supply 2011 Ltd.</b>            |                 |                                      |                        |                |
|              |                   |                                          | 000-151574      | Lining/ring                          | 195.00                 | 195.00         |
|              |                   |                                          |                 |                                      | Total Computer Cheque: | 102,959.17     |

**ONLINE BANKING**

| Payment #        | Date              | Vendor Name                            | Invoice #       | Reference                        | Invoice Amount | Payment Amount |
|------------------|-------------------|----------------------------------------|-----------------|----------------------------------|----------------|----------------|
| <b>2023-0102</b> | <b>2023-08-31</b> | <b>Collabria Mastercard</b>            |                 |                                  |                |                |
|                  |                   |                                        | Aug 22 Stmt     | 22/07/2023 - 22/08/2023 Statemer | 5,130.98       | 5,130.98       |
| <b>2023-0103</b> | <b>2023-08-31</b> | <b>Millsap Fuel Distributors</b>       |                 |                                  |                |                |
|                  |                   |                                        | 181359          | Fuel for July 2023               | 2,351.71       | 2,351.71       |
| <b>2023-0104</b> | <b>2023-08-31</b> | <b>Municipal Employees'</b>            |                 |                                  |                |                |
|                  |                   |                                        | August/23 MEPP  | August 2023 MEPP remit           | 10,406.38      | 10,406.38      |
| <b>2023-0105</b> | <b>2023-08-31</b> | <b>Poulin's Pest Control</b>           |                 |                                  |                |                |
|                  |                   |                                        | 1596195         | Monthly pest control             | 89.31          | 89.31          |
| <b>2023-0106</b> | <b>2023-08-31</b> | <b>Receiver General Of Canada</b>      |                 |                                  |                |                |
|                  |                   |                                        | August Gov Rem  | August Govt Remittances          | 21,986.41      | 21,986.41      |
| <b>2023-0107</b> | <b>2023-08-31</b> | <b>Rocco Stone Masonry Contractors</b> |                 |                                  |                |                |
|                  |                   |                                        | Reissue 729/730 | Stair Reconstruction             | 25,907.40      | 25,907.40      |
| <b>2023-0108</b> | <b>2023-08-31</b> | <b>SaskPower</b>                       |                 |                                  |                |                |
|                  |                   |                                        | 432 Atlantic    | 432 Atlantic Ave                 | 391.40         | 391.40         |
| <b>2023-0109</b> | <b>2023-08-31</b> | <b>SaskTel Cmr</b>                     |                 |                                  |                |                |
|                  |                   |                                        | August 2023     | August 2023 Phone                | 1,077.85       | 1,077.85       |



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**ONLINE BANKING**

| <b>Payment #</b> | <b>Date</b> | <b>Vendor Name</b>         | <b>Reference</b>        | <b>Invoice Amount</b> | <b>Payment Amount</b> |
|------------------|-------------|----------------------------|-------------------------|-----------------------|-----------------------|
| 2023-0110        | 2023-08-31  | SaskTel Cmr<br>August Cell | August 2023 Cell Phones | 291.40                | 291.40                |
| 2023-0111        | 2023-08-31  | SUMA<br>Aug 2023-02        | August Benefits         | 4,624.36              | 4,624.36              |
|                  |             |                            |                         | Total Online Banking: | <u>72,257.20</u>      |
|                  |             |                            |                         | Total AP:             | <u>175,216.37</u>     |

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**TOWN OF KERROBERT**  
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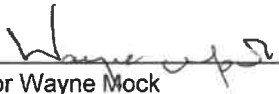
Bank Code - ICIP - ICIP payments

COMPUTER CHEQUE

| Payment # | Date       | Vendor Name          | Invoice # | Reference                          | Invoice Amount | Payment Amount |
|-----------|------------|----------------------|-----------|------------------------------------|----------------|----------------|
| 31        | 2023-09-08 | BCL Engineering Ltd. | 17        | File #128.02 - Water Main Rpl. Pgr | 15,690.96      | 15,690.96      |
|           |            |                      |           | Total Computer Cheque:             |                | 15,690.96      |

Total ICIP: 15,690.96  
Grand Total: 190,907.33

Certified Correct September 8, 2023

  
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Mayor Wayne Mock