

**MINUTES**  
**TOWN OF KERROBERT *REGULAR* COUNCIL MEETING**  
**Wednesday, October 25 2023 AT 7:00 PM**

**PRESENT:**

Mayor: Wayne Mock  
Councillors: Mike Mitchell, Del-Marie Kissick, Terry Dunn  
Absent: Heather Wack, Brad Murphy, Chad Tetzlaff, (with regrets)  
Staff: Tara Neumeier  
Public:

**CALL TO ORDER:**

Mayor Wayne Mock called the meeting to order at 6:55 p.m.

**PUBLIC HEARING:**

**ADDITIONS TO AGENDA:**

274/2022      Dunn:  
That the items 6(c) Quote for the Airport Runways lights and 11(b) discussion on Phase 2 adjustment options be added to the agenda.

Carried

**APPROVAL OF MINUTES:**

275/2023      Mitchell:  
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on October 11, 2023 be approved.

Carried

**DELEGATIONS:** Sask Health Authority representatives Sharon Forsythe and Johanna Digal attended for an update on what has been happening within Sask Health in the area, as well as allow for any concerns to be brought forward.

**MANAGEMENT REPORTS:**

276/2023      Kissick:  
That the Administrative Trackers dated October 25th 2023 be accepted as presented.

Carried



277/2023 Tetzlaff:  
That the Incident Report dated October 19th 2023 be accepted as information. Furthermore, it be filed in the Municipal records.

Carried

278/2023 Dunn:  
That Town of Kerrobert does not apply to the CAP Grant to repair the Airport Runway lights as documented in the EDO's October 18<sup>th</sup> 2023 update. Furthermore, that it is decided that at this time the amount of money that is necessary out of general revenue is not justified by number or volume of use at our airport.

Carried

279/2023 Kissick:  
That the Tree Day Budget Summary prepared by the Recreation Director be accepted as information.

Carried

280/2023 Kissick:  
That the monthly Operations Report dated October 17, 2023 be accepted. Furthermore, That the CAO inquire with Operations if some of the water meter repairs be started during the winter months. Also, that the report will be filed in the Municipal Records.

Carried

**APPROVALS:**

281/2023 Dunn:  
That the List of Proposed Payments totalling \$107,047.85 dated October 20, 2023, be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.

Carried

282/2023 Mitchell:  
That CAO be approved to remove all contents both inside and out at Tax Title Property 545 Atlantic Ave and dispose of these contents at the Town Landfill. Furthermore, no items will be sold or retained for sale at a later date.

Carried



**COMMITTEES & OUTSIDE BOARDS:**

283/2023 Mitchell:  
That the draft Fire and Rescue Agreement presented by Councillor Kissick be accepted for Information. Furthermore, the signing of the agreement will be tabled until the changes for increase in costs are finalized by the Fire Department and brought back to a later meeting.

Carried

**CORRESPONDENCE:**

**BYLAWS:**

284/2023 Kissick:  
That Bylaw 1093-23 The Business License Bylaw be tabled due to a late request by the Chamber of Commerce to continue the discussion on Farmer's Markets within the bylaw.

Carried

285/2023 Dunn:  
That Bylaw 1094-23 A Bylaw of the Town of Kerrobert to Provide for the Care and Control of Animals and Bees be introduced and read a first time. Furthermore, that the CAO at the second reading include a clause to grandfather in the bees that already exist outside of Town at the Wildlife Reservoir, as they were absorbed into town limits by a land Annexation.

Carried

**NEW BUSINESS:**

286/2023 Kissick:  
That Tax Title Property 621 Manitoba Avenue, if not sold after being advertised be cleaned out of abandoned personal property, and hauled to the local Landfill. Furthermore, money will be added to 2024 Budget to begin restoration of the property to potentially partner with the Sask Health Authority or other groups to provide housing to hospital staff to help reduce the staff Shortages at our local hospital.

Carried

287/2023 Kissick:  
That the CAO be approved to direct BCL Engineering Ltd. to hire JS Industries Inc. to complete the necessary sewer cleaning and camera work for Phases 2 and 3 scheduled for May of 2024.

Carried



**ITEMS NO ACTION TAKEN:**

**ROUND TABLE :**

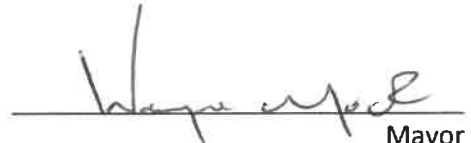
**ADJOURNMENT:**

288/2023 Kissick:  
That the meeting adjourns at 9:04 p.m.

Carried

Certified to be a true and correct  
Copy of the Regular meeting of  
Council held October 25 2023

  
\_\_\_\_\_  
Chief Administrative Officer  
Town of Kerrobert

  
\_\_\_\_\_  
Mayor

**TOWN OF KERROBERT**  
**List of Accounts for Approval**  
Batch: 2023-00055 to 2023-00055

Date Printed  
2023-10-20 9:31 AM

Bank Code - AP - AP-GENERAL OPER

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
29367	2023-10-20	Bahm's Auto Service & Supply Sept 2023 Stmt		845.41	845.41
29368	2023-10-20	BCL Engineering Ltd. 128.04	Roadway Improvements - Phase II	11,173.31	11,173.31
29369	2023-10-20	Bick's Drugs Sept 2023 Stmt	September 2023 Statement	88.00	88.00
29370	2023-10-20	Bick's Drugs Sept Stmt pool	September 2023 Statement (POOL)	33.45	33.45
29371	2023-10-20	Biletski, Evan Clock Insert	Insert for broken clock in office	17.19	17.19
29372	2023-10-20	Canada Post Corporation 9884242546	Water Analysis Postage	92.92	92.92
29373	2023-10-20	CR Consumer Reports Renewal 2023	Subscription Renewal	39.00	39.00
29374	2023-10-20	Crystal Springs Aqua Farms Ltd. 10020	Trees for the courthouse	2,423.40	2,423.40
29375	2023-10-20	Gareau, Armand Oct 2023	Cell Phone Subsidy	35.00	35.00
29376	2023-10-20	Golden Prairie Lodge May-Sept Fuel	Fuel for Cemetary/Handibus May-	1,289.16	1,289.16
29377	2023-10-20	Heitt's Plumbing & Heating Ltd 71894	Rink boilers warranty work	825.84	825.84
29378	2023-10-20	Johnson, Kyle Oct 2023	Cell Phone Subsidy	35.00	35.00
29379	2023-10-20	JorAnn Safety 204422	Confined Space training	519.75	519.75
29380	2023-10-20	Kerrobot Backhoe Service 0632	Repair water valves x 2 Yukon Ave	2,153.40	2,153.40
29381	2023-10-20	Kerrobot Bakery 18313	Buns - harvest hoedown	72.25	72.25
29382	2023-10-20	Kerrobot Sand & Gravel Ltd. 13933	Transport C-Can for Cemetary	390.00	390.00
29383	2023-10-20	Kerrobot Shop Easy Sept 2023 Stmt	September 2023 Statement	121.59	121.59
29384	2023-10-20	Kerrobot Golf Club Inc. 10-23-TOK	Curling club - booze from golf cour	229.62	229.62
29385	2023-10-20	Kerrobot Towing & Storage 897954	Deck load - Chev 1/2 ton R&M	355.32	355.32
29386	2023-10-20	Knorr, Curtis Container Lock	Cemetary Container Lock Reimbur	185.76	185.76
29387	2023-10-20	MacKinnon, Drake DD Harvest Fest	Harvest Festival DDs	200.00	200.00
29388	2023-10-20	Mitchell, Rayanne Parade Candy	Harvest Festival Parade Candy	99.58	99.58
29389	2023-10-20	MuniSoft 2023/24-02896	Work SN: N5PFCG00N035214	22.20	22.20
29390	2023-10-20	Neil Charteris Reclamation Ser			

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Payment #	Date	Vendor Name	Reference	Invoice #	Invoice Amount	Payment Amount
				23064	55,389.00	55,389.00
29391	2023-10-20	Neumeier Tara	Reservoir walking trail			
		Oct 2023	Roll 611 - <i>cell phone</i>		35.00	35.00
29392	2023-10-20	Phillips, Morris	Cell Phone Subsidy		23.80	23.80
		Oct Cell Phone				
29393	2023-10-20	Pollard, Jaimi	Cell Phone		35.00	35.00
		Oct 2023				
29394	2023-10-20	Redhead Equipment	Cummins seal kit, viscous damper	P03547	1,113.63	1,113.63
29395	2023-10-20	Saskatchewan Research Council	Water Analysis	1247389	30.71	
			Water Analysis	1247646	30.71	61.42
29396	2023-10-20	Schan, Ellyne	Utility repayment - 115 Pacific Ave	Roll #293	619.90	619.90
29397	2023-10-20	Schlosser, James	Cell phone subsidy	Oct 2023	35.00	35.00
29398	2023-10-20	Shepherd Marli	Monthly Fuel Subsidy	October 2023	50.00	50.00
29399	2023-10-20	Starling Mechanical Ltd	321 Railway Meter Changeout	2021-0594	208.13	208.13
29400	2023-10-20	Town Of Kerrobert	\$1.092M Monthly Interest	\$1.09 - Oct 202	4,098.49	4,098.49
29401	2023-10-20	Town Of Kerrobert	\$2.628M Interest Payments	\$2.6 - Oct 2023	9,936.96	9,936.96
29402	2023-10-20	Town Of Kerrobert	LI Pymt- Gareau - 238 Saskatchewan	Oct 238 SK Ave	300.00	300.00
29403	2023-10-20	Town Of Kerrobert	Utility/Tax Acct 513 0010	Oct 513 Pmt	458.92	458.92
29404	2023-10-20	Town Of Kerrobert	Roll #132-Voykin Tax Payment	Voykin Oct 2023	126.00	126.00
29405	2023-10-20	Town Of Kindersley	ATAP Gas Chlorination	21951	2,020.20	2,020.20
29406	2023-10-20	Vollman, Jerry	Cell Phone Subsidy	Oct 2023	35.00	35.00
29407	2023-10-20	Volk Shannon	labour, supplies, and paint	104	3,154.80	3,154.80
29408	2023-10-20	Wedel, Jessica	Hotel Reimbursement for SEDA	SEDA Conference	317.84	317.84
29409	2023-10-20	White Ice (1995) Ltd.	Cloth line kit	32994	386.80	386.80
29410	2023-10-20	Western Regional Landfill Inc.	September Charges	7515-0000000244	680.72	680.72
					Total Computer Cheque:	100,333.76

**ONLINE BANKING**

Payment #	Date	Vendor Name	Reference	Invoice #	Invoice Amount	Payment Amount
2023-0125	2023-10-20	Poulin's Pest Control				

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			1605558	Monthly pest control	89.31	89.31
2023-0126	2023-10-20	Quadient Canada Ltd.	October 2023	Postage for Postage Machine	800.00	800.00
2023-0127	2023-10-20	SaskEnergy	September 2023	September 2023	1,178.80	1,178.80
2023-0128	2023-10-20	SaskPower	432 Atlantic 9-	432 Atlantic Ave - Sept/Oct 2023	45.30	45.30
2023-0129	2023-10-20	SUMA	10822	Benefits	4,600.68	4,600.68
					Total Online Banking:	6,714.09

Total AP: 107,047.85

Certified Correct October 25, 2023

  
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Mayor Wayne Mock