

MINUTES

TOWN OF KERROBERT *REGULAR* COUNCIL MEETING Wednesday, November 8 2023 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Mike Mitchell, Del-Marie Kissick, Brad Murphy, Heather Wack, Chad Tetzlaff,
Absent: Terry Dunn (with regrets)
Staff: Tara Neumeier CAO, Ariel Murphy Assistant Admin
Public:

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 6:55 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

APPROVAL OF MINUTES:

289/2023 Kissick:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on
October 25, 2023 be approved.

Carried

DELEGATIONS: None

MANAGEMENT REPORTS:

290/2023 Mitchell:
That the Administrative Trackers dated October 25th 2023 be accepted as presented.

Carried

291/2023 Wack:
That the Mileage Report dated September 30, 2023 be accepted as presented.

Carried

292/2023 Kissick:
That the Overtime Tracker up to October 2023 be accepted as presented.

Carried



293/2023 Mitchell:
That the Employee Payroll Summary Report for October 2023 be accepted for information.

Carried

APPROVALS:

294/2023 Wack:
That the List of Proposed Payments totalling \$70,606.77 dated November 3, 2023, be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.

Carried

295/2023 Tetzlaff:
That Town of Kerrobert Council Jessica Mitchell be granted approval to display her Christmas Village in conjunction with the Festival of Trees, furthermore to continue to offer it to the residents over the season she will be open a couple nights a week during the month of December.

Carried

296/2023 Tetzlaff:
That the Town of Kerrobert grant the Courthouse Restoration Society approval to obtain a Liquor license for the annual Town Christmas Party as well as, approval to have after hour Private tours at the courthouse providing that a member of the Courthouse Restoration Society as potential fundraisers when requested.

Carried

297/2023 Mitchell:
That the Town of Kerrobert grant approval for the Courthouse Restoration Society to proceed with the hiring of Critters Gritters in the amount of \$1,852.00 for Exterior Bat Inspection.

Carried

298/2023 Kissick:
That the Town of Kerrobert grant approval for the CAO to roll outstanding Accounts Receivable Accounts that can be rolled to the property taxes according to the Municipalities Act Section 369(1) outstanding invoices relating to Bylaw Order to Remedy Notices.

Carried



299/2023 Wack:
That the CAO be granted permission to sign the Blanket Request Consent Request for the Pipeline Integrity Dig Program request received October 26th 2023.

Carried

COMMITTEES & OUTSIDE BOARDS:

300/2023 Tetzlaff:
That the RCMP Monthly report dated October 31, 2023 be accepted for information.

Carried

301/2023 Mitchell:
That the Pioneer Haven Board Meeting Minutes dated September 18 2023 be accepted for Information.

Carried

(Councillor Murphy entered the council chambers at 7:35 pm)

CORRESPONDENCE:

302/2023 Murphy:
That the Inspection Report from the Ministry of Environment on the Town of Kerrobert's Inert Landfill dated October 31, 2023 be accepted for information. Furthermore, that it be filed in the Municipal Records.

Carried

303/2023 Kissick:
That the Council from the Town of Kerrobert in response to the STARS letter received October 31, 2023 decline to incorporate a voluntary donation number into the 2024 budget. Furthermore, this is consistent to how other requests for donations are handled.

Carried

BYLAWS:

304/2023 Mitchell:
That Bylaw 1094-23 A Bylaw of the Town of Kerrobert to Provide for the Care and Control of Animals and Bees be read a second time.

Carried



305/2023 Wack:
That Bylaw 1094-23 A Bylaw of the Town of Kerrobert to Provide for the Care and Control of the Animals and Bees be read a third time and hereby be adopted.
Carried

NEW BUSINESS:

ITEMS NO ACTION TAKEN:

ROUND TABLE :

306/2023 Kissick:
That the Town of Kerrobert grant The Vintage to establish a temporary fenced in area in the Town lot adjacent to their business in order to sell the Kinsmen Christmas Trees this year, due the Kerrobert Hardware ceasing business.
Carried

307/2023 Mitchell:
That the CAO re-send the Fire Bill related to the costs associated with the Tramping Lake Fire back to the Village of Tramping Lake for payment. Furthermore, it is the responsibility of the Village to pay for the help from the Kerrobert Fire Department and re-coup it in any means they see necessary.
Carried

ADJOURNMENT:

308/2023 Kissick:
That the meeting adjourns at 8:20 p.m.
Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held November 8 2023


Mayor

Chief Administrative Officer
Town of Kerrobert

Regular Meeting Minutes
Nov 8, 2023 Schedule "A"

Date Printed
2023-11-03 1:30 PM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2023-00057 to 2023-00057

Page 1

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
29411	2023-11-03	101036026 Saskatchewan Ltd 309	Fire extinguishers annual mtc	1,188.75	1,188.75
29412	2023-11-03	Canadian Climate Refridgeraton and H 426	Curling rink fridge repairs	1,321.94	1,321.94
29413	2023-11-03	D&M Fire Safety Systems 68464	Semi-annual inspection	186.38	
		68463	Semi-annual inspection	217.88	
		68465	Semi-annual inspections	186.38	590.64
29414	2023-11-03	Delco Automation Inc. M37921	WTP Chemicals	111.36	111.36
29415	2023-11-03	Delta Co-op Luseland Oct Stmt 2023	October 2023 Statement	457.50	457.50
29416	2023-11-03	Glackin, Daryl 621372	Installing lines on SR	414.75	414.75
29417	2023-11-03	Great Plains College 80539	Workplace Fall Protection-Armand	398.00	398.00
29418	2023-11-03	Kerrobert Legion Branch #88 Wreath 2023	Remembrance Day Wreath	25.00	25.00
29419	2023-11-03	Kinsmen Club of Kerrobert -PCC Harvest Fest	Harvest Festival Dance	581.25	581.25
29420	2023-11-03	Loraas Environmental Services October 2023	October 2023	23,976.43	23,976.43
29421	2023-11-03	MuniSoft 2023/24-03199	MS Office Renewal - Oct 31	231.99	231.99
29422	2023-11-03	Murphy, Ariel Milage	Trip to Kindersley for Harvest Fest	52.63	52.63
29423	2023-11-03	Neumeier Tara SUMA Reimb	SUMA Meeting Milage	52.63	52.63
29424	2023-11-03	Pinnacle Distribution Inc. 6434950	Tissues, gloves, paper towel, etc.	635.30	635.30
29425	2023-11-03	Prairie Sky Treasures 565	Library mug order	216.45	216.45
29426	2023-11-03	Prairie Branches 355	Custom Paper Shredding	15.00	15.00
29427	2023-11-03	Receiver General Of Canada Oct Wage Garnis	October Wage Garnish (Final)	506.50	506.50
29428	2023-11-03	Saskatchewan Research Council 1247894	Water Analysis	30.71	
		1248254	Water Analysis	30.71	61.42
29429	2023-11-03	Shepherd, Marli CR Floats	Curling Rink Bar Floats	600.00	600.00
29430	2023-11-03	Your Southwest Media Group 9369	TTP Ad	340.20	340.20
29431	2023-11-03	SUMA INV-000101767	WC Regional Meeting	40.00	40.00
29432	2023-11-03	Technical Safety Authority ER-14944	Renewal - Elevator license	120.00	120.00

TOWN OF KERROBERT
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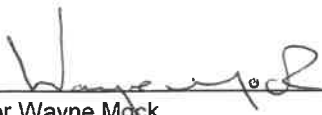
COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
29433	2023-11-03	Town Of Kerrobert 115 Pacific Ref	Sadie Schan 115 Pacific refund	6,314.96	6,314.96
29434	2023-11-03	Town Of Kerrobert Tax Roll Balanc	Acct 513 0010 Tax Roll Balancing I	584.91	584.91
29435	2023-11-03	Town Of Kerrobert Oct W/S Bills	September W/S Bills	2,168.77	2,168.77
29436	2023-11-03	Town Of Kerrobert 2023-00257	Hall rental - harvest fest	959.25	959.25
29437	2023-11-03	West of 3rd Graphics 4739	Dog tags for animal licenses	108.51	108.51
29438	2023-11-03	Zee Medical Service Co. 203857 203854	First Aid restock - town office Med kit restock - pool/arena	79.16 421.98	501.14
				Total Computer Cheque:	42,575.28

ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2023-0130	2023-11-03	Access Communications Co-op Lt Mar 2023-02	Cable	179.05	179.05
2023-0131	2023-11-03	Millsap Fuel Distributors 203014	Fuel for October 2023	1,790.59	1,790.59
2023-0132	2023-11-03	Municipal Employees' October, 2023	October 2023 MEPP remit	9,345.58	9,345.58
2023-0133	2023-11-03	Receiver General Of Canada October Gov Rem	Govt Remittances - Oct 2023	15,639.69	15,639.69
2023-0134	2023-11-03	SaskTel Cmr Oct 2023 Stmt	October 2023 Phone	1,076.58	1,076.58
				Total Online Banking:	28,031.49
				Total AP:	70,606.77

Certified Correct November 8, 2023



Mayor Wayne Mock