

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, November 22 2023 AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Mike Mitchell, Del-Marie Kissick, Brad Murphy, Heather Wack,
Absent: Chad Tetzlaff, Terry Dunn (with regrets)
Staff: Tara Neumeier CAO, Ariel Murphy Assistant Admin
Public:

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:05 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

APPROVAL OF MINUTES:

309/2023 Kissick:
That the minutes from the Regular Meeting of Council of the Town of Kerrobert held on November 8, 2023 be approved.

Carried

DELEGATIONS: Kim Gartner new Candidate for Saskatchewan Party was in attendance to introduce himself, give his history and reasons for running.

MANAGEMENT REPORTS:

310/2023 Mitchell:
That the Administrative Report dated November 22 2023 be accepted, with a correction that the donation amounts are \$7,500 each not \$2,500 for the new fire truck from the Alliance and Enbridge grants.

Carried

311/2023 Wack:
That the Administrative trackers up to November 8 2023 accepted as presented.

Carried

312/2023 Murphy:
That the Monthly Operations Report dated November 20th be accepted as presented.

Carried

APPROVALS:

313/2023 Mitchell:
That the List of Proposed Payments totalling \$64,724.69 dated November 17, 2023, be approved. Furthermore, that the List of Proposed Payments be attached as per Schedule "A", which shall form part of these minutes.

Carried

314/2023 Wack:
That Town of Kerrobert Council grant approval to the Kerrobert Credit Union to add the new Administration Staff of Ariel Murphy and Caitlin Jahner to the list of town employees that have permission to access the safe deposit box. Furthermore, this is for the purpose of storing the second system back-up off site.

Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

315/2023 Kissick:
That the letter from the Saskatchewan Housing Corporation that details the current year and forecasted Municipal Share of operations be accepted for information. Furthermore, the CAO budget for the projected share of loss for 2024.

Carried

BYLAWS:

NEW BUSINESS:

316/2023 Wack:
That Council confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
a) Submission of the 2022 Audited Financial Statements
b) Submission of the 2022 public reporting on municipal waterworks to the Ministry of Government Relations
c) The Town of Kerrobert is in good standing with respect to the reporting and remittance of the Education Property Taxes
d) There is an adoption of a Council Procedure Bylaw and an Employee Code of Conduct



e) All members of Council have filed and annually updated their public disclosure statements as required.

Furthermore, that the Council understands if any requirements are not met our Municipal Revenue Sharing Grant may be withheld until all requirements are met and that we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

317/2023

Mitchell:

That the CAO be approved to proceed cost associated the work needed to re-install power to Tax Title Property at 621 Manitoba Ave as per the quote presented by BS Electric.

Carried

318/2023

Mitchell:

That the Council for the Town of Kerrobert approve the application to the Tremendous Tree Grant in support of replenishing boulevard trees and adding additional trees around Town recreation spaces and parks.

Carried

ITEMS NO ACTION TAKEN:

ROUND TABLE :

ADJOURNMENT:

318/2023

Wack:

That the meeting adjourns at 9:16 p.m.

Carried

Certified to be a true and correct
Copy of the Regular meeting of
Council held November 22 2023



Chief Administrative Officer
Town of Kerrobert


Mayor

Regular Council meeting
November 22, 2023
Schedule "A"

Date Printed
2023-11-17 9:05 AM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2023-00059 to 2023-00060

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Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
29439	2023-11-17	Air Liquide Canada Inc 76571174	Cylinder lease, yearly x 3	605.05	605.05
29440	2023-11-17	Bahm's Auto Service & Supply Oct 2023 Stmt	October 2023 Statement	1,488.72	1,488.72
29441	2023-11-17	BeePLUS Workplace Solutions 335622	Office paper	292.60	292.60
29442	2023-11-17	Bick's Drugs Oct 2023 Stmt	October 2023 Statement	199.69	199.69
29443	2023-11-17	BS Electric 193	434 Atliantic reconnect/coding	480.14	480.14
29444	2023-11-17	Canada Post Corporation 9887906496	Water Analysis Postage	77.19	77.19
29445	2023-11-17	Cleartech Industries Inc INV1092518	Loaner equipment fee	223.85	223.85
29446	2023-11-17	D-Can Ag Repair Ltd. 010634	Air line, brake pot, air leak	356.26	356.26
29447	2023-11-17	Gillies, John Oct 10-31, 2023	52 hours @ \$24/hour	1,248.00	1,248.00
29448	2023-11-17	Kerrobot Backhoe Service 14896 14922	315 Manitoba Ave - locate blocked Excavate 315 Manitoba to unblock	388.50 1,831.50	2,220.00
29449	2023-11-17	Konica Minolta Busn Solutions 290096850	Photocopier	461.84	461.84
29450	2023-11-17	REV - Minister of Finance			
29451	2023-11-17	MuniSoft 2023/34-03235	Cheque order #2023212	545.96	545.96
29452	2023-11-17	Murlin Electronics AVU 291540	Troubleshoot computer at WTP	344.07	344.07
29453	2023-11-17	Phillips, Morris Lights	Lights	44.32	44.32
29454	2023-11-17	Prairie Sky Treasures 566	Caution signs - ice	101.01	101.01
29455	2023-11-17	Reinbold Electric Ltd. 19565 19556	Replace UPS in PCL cabinet Troubleshoot well 2. Lost phase	602.01 124.88	726.89
29456	2023-11-17	Rev Energy Services Ltd. 5002	Install wall to catch snow on dump	2,681.88	2,681.88
29457	2023-11-17	Saskatchewan Research Council 1248597	Water Analysis	30.71	30.71
29458	2023-11-17	Minister of Finance 249620	Urban Binder Release 2023-2	378.00	378.00
29459	2023-11-17	Saskatchewan Housing Authority 2022 Deficit	Municipal share of housing deficit	959.37	959.37
29460	2023-11-17	SGI 2023/11/09 2023/11/09(2)	416 JZV - 2015 Precision Trailer 392 JWT - 2001 Homebuilt Trailer	129.52 76.52	206.04

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COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
29461	2023-11-17	Your Southwest Media Group				
			9472	Christmas Party Weekend Ad	133.88	133.88
29462	2023-11-17	Town Of Luseland				
			2023-152	Trailer Chipper Insurance	38.26	38.26
29463	2023-11-17	Uline Canada Corporation				
			8767601	Ice Melt - WTP	938.06	938.06
29464	2023-11-17	Wack, Heather				
			Float Reimb	Harvest Festival Floats	171.05	171.05
29465	2023-11-17	Western Litho Printers				
			179445	Roadata Decals	76.94	76.94
29466	2023-11-17	Zee Medical Service Co.				
			203855	Med kit restock - WTP	197.95	
			203853	Med kit restock - Shop	194.61	392.56
					Total Computer Cheque:	15,422.34

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2023-0135	2023-11-17	Collabria Mastercard				
			09/22-10/22 '23	October 2023 Statement	3,312.88	3,312.88
2023-0136	2023-11-17	Kindersley & District Co-op				
			381082	Fire department - diesel	56.33	56.33
2023-0137	2023-11-17	Poulin's Pest Control				
			1616401	Monthly pest control	89.31	89.31
2023-0138	2023-11-17	Redhead Equipment Ltd.				
			P04992	Volvo washer pump for grader	367.88	
			P05653	lamp, oil filters, air filters	949.25	1,317.13
2023-0139	2023-11-17	SaskEnergy				
			October 2023	October 2023	4,253.64	4,253.64
2023-0140	2023-11-17	SaskPower				
			Sept Power Bill	Power Bills Sept 12	10,738.31	
			Oct 2023 Bills	Power Bills Oct 12	19,349.66	30,087.97
2023-0141	2023-11-17	SaskPower				
			432 Atlantic No	432 Atlantic Ave - November	45.30	45.30
2023-0142	2023-11-17	SaskTel Cmr				
			Oct 2023	October 2023 Cell Phones	291.40	291.40
2023-0143	2023-11-17	Minister of Finance				
			October 2023	October 2023 EPT return	9,848.39	9,848.39
					Total Online Banking:	49,302.35

Total AP: 64,724.69

Wm

Date Printed
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Certified Correct November 22, 2023



Mayor Wayne Mock