



PART TIME EMPLOYMENT OPPORTUNITY **Town of Kerrobert** **Economic Development Officer**

The Town of Kerrobert appeals to all with its outstanding location, family-orientated environment, excellent recreation facilities and numerous services and is located at the junction of Highways #21, #31 and #51.

Town of Kerrobert requires an Economic Development Officer who will be the face of the community in economic development and community connection through planned events and strong social media, needed coverage for the office assistant, and various clerk duties We require a positive, team-oriented, outgoing and organized person to set and meet goals and to work in conjunction with our Chamber of Commerce to attract, build and sustain our business sector.

Other duties, relevant to the position, shall be assigned as required.

This position is Part time at 21 hrs per week. It may require flexible hours to attend chamber meetings, plan and run community events.

The Town of Kerrobert offers competitive salary packages, an incredible work environment, and an excellent benefit package.

A full job description is available from the undersigned. Qualified applicants should send a cover letter and resume to the Town of Kerrobert at:

Tara Neumeier
Chief Administrative Officer
Box 558
Kerrobert, SK S0L 1R0
kerrobert.admin@sasktel.net

We sincerely thank all applicants for their interest, however, only candidates under consideration will be contacted.

Closing date: April 9th, 2024 and will remain open till position is filled

*The Town of Kerrobert works in a team environment and
cross trains its employees to perform multiple duties.*