

MINUTES
TOWN OF KERROBERT REGULAR COUNCIL MEETING
Wednesday, March 27th AT 7:00 PM

PRESENT:

Mayor: Wayne Mock
Councillors: Heather Wack, Del-Marie Kissick, Chad Tetzlaff, Mike Mitchell, Brad Murphy
Absent: None
Staff: Tara Neumeier CAO
Public: None

CALL TO ORDER:

Mayor Wayne Mock called the meeting to order at 7:03 p.m.

PUBLIC HEARING:

ADDITIONS TO AGENDA:

65/2024 Wack:
That item 5 (c) Monthly Operations Report dated March 25th 2024 be added to the agenda.

Carried

APPROVAL OF MINUTES:

66/2024 Mitchell:
The minutes from the Regular Meeting of the Council of the Town of Kerrobert held on March 13th, 2024 be approved. Further, they are filed in the Municipal Records.

Carried

DELEGATIONS:

MANAGEMENT REPORTS:

67/2024 Tetzlaff:
That the Administrator's Report dated March 2024 be accepted for information.

Carried

68/2024 Mitchell:
That the CAO be approved to rent construction fencing to surround the perimeter of the newly acquired tax title properties of Lots 5, B & D, 11-14 Block 47 Plan G420 and A Block 47 Plan G420, X 49 & 8 Block 46 Plan G420. Furthermore, no trespassing signs will be installed, and a public notice sent out to inform the residents of the change of ownership and the possibility of enforcement.

Carried



69/2024 Wack:
The Council for the Town of Kerrobert approved the CAO's recommendation to switch the office email accounts away from SaskTel to MuniSoft to enhance security, support, and storage size.

Carried

70/2024 Murphy:
The Economic Development Office is approved to sell, if possible, the Chiropractic Table purchased in 2023 for the entire cost of what was paid for it. Furthermore, the proceeds of the sale of the bed will be used to help with upgrades to the furnace at tax title property Lot 25 Block 2 Plan G64.

Carried

71/2024 Tetzlaff:
That the Administration Trackers dated March 13th, 2024 be accepted for information.

Carried

72/2024 Kissick:
That the Monthly Operations Report dated March 25th, 2024 be accepted for information.

Carried

APPROVALS:

73/2024 Wack:
That the List of Proposed Payments totaling \$109,593.72 dated March 22nd, 2024, be approved. Furthermore, the List of Proposed Payments is attached as per Schedule "A", which shall form part of these minutes.

Carried

COMMITTEES & OUTSIDE BOARDS:

74/2024 Mitchell:
That agenda items 7(a) and 7(b), Pioneer Haven Co Inc Board Meeting Minutes dated February 12th 2024 and the Special Meeting Minutes dated February 28th be accepted for information.

Carried

75/2024 Wack:
That the monthly RCMP report dated February 29th, 2024 be accepted for information.

Carried

CORRESPONDENCE:

76/2024 Tetzlaff:
The council accepts the resignation of Councillor Dunn with regret. Furthermore, a by-election will not be held as per Section 15(b) of the Local Government Elections Act which allows a vacant seat to remain vacant within one year of a scheduled general election.

Carried

BYLAWS:

NEW BUSINESS:

ITEMS NO ACTION TAKEN:

ROUND TABLE:

77/2024 Tetzlaff:
The Council approves that Assistant Administrator Ariel Murphy be added as a representative for Member Direct and Signing authority on all accounts that the Town of Kerrobert has at the Kerrobert Credit Union.

Carried

ADJOURNMENT:

78/2024 Tetzlaff:
That the meeting adjourns at 9:00 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of
Council held March 27th, 2024



Mayor



Chief Administrative Officer
Town of Kerrobert

TOWN OF KERROBERT
List of Accounts for Approval
 Batch: 2024-00015 to 2024-00015

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
29717	2024-03-22	Ace Enviromental Services Ltd.	2024-005	Snow removal March 5 - 8	6,921.60	6,921.60
29718	2024-03-22	Aon Reed Stenhouse Inc.	ESM0039867567	Cyber security	3,842.50	3,842.50
29719	2024-03-22	Aviotec	AP1820-03	Engineer for Helipad	14,514.35	
			AP1820-04	Engineer for Helipad	595.02	15,109.37
29720	2024-03-22	Big Rack Vac Services Ltd	64956	Looking for waterline leak	2,574.72	
			64957	Expose gasline and curbstop	1,722.24	
			66590	Steamer to snake culvert	2,230.20	6,527.16
29721	2024-03-22	Clark's Supply And Service Ltd	IN438154	Hose 3/8" x 100' blue solid swivel	433.94	433.94
29722	2024-03-22	Delco Automation Inc.	M40121	30" SS Pre-filters x 24	14,726.29	14,726.29
29723	2024-03-22	Gareau, Armand	Mar 24 Armand	Cell phone subsidy	35.00	35.00
29724	2024-03-22	Golden Prairie Lodge	Mar 24 C-Store	Fuel from November - February	958.78	958.78
29725	2024-03-22	Great Plains College	82785	Confined Space Entry - Morris	199.00	
			82852	Ground Disturbance I & II - Jaimi	221.00	420.00
29726	2024-03-22	Hall Staci	2024-03-12	Easter program supplies	23.87	23.87
29727	2024-03-22	Johnson, Kyle	Mar 24 Kyle	Cell Phone Subsidy	35.00	35.00
29728	2024-03-22	Kerrobot Reddimart	Calcutta Beer	Miss receipt - beer for bar	499.81	499.81
29729	2024-03-22	LUK Plumbing	47373	Check the furnace in 434 Atlantic	217.56	217.56
29730	2024-03-22	Ministry of Social Services	Issued	Ministry of Social Services		
			20240318-01	Refund for Customer #663 - Ger	131.98	
			Bonnie Germann	Interest portion of refund	16.94	148.92
29731	2024-03-22	Murphy, Shawn	March 2024	Delivery of Reycling to Sarcan	335.50	335.50
29732	2024-03-22	Neumeier, Tara	Mar 24 Tara	Cell Phone Subsidy	35.00	35.00
29733	2024-03-22	Northbound	IN240116	Monthly invoice summary	1,260.02	1,260.02
29734	2024-03-22	Phillips, Morris	Mar 24 Morris	Cell Phone Subsidy	35.00	35.00
29735	2024-03-22	Pinnacle Distribution Inc.	6450758	Dura plus, urinal screens, cleaner	352.38	352.38
29736	2024-03-22	Pollard, Jaimi	Mar 24 Jaimi	Cell Phone Subsidy	35.00	35.00
29737	2024-03-22	Press Herald Publications Ltd.				



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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			UWDI00037794	Ag Week page 14 ad	140.70	140.70
29738	2024-03-22	Rev Energy Services Ltd.				
			5691	Snow removal - 18 hours	2,179.80	
			5690	Repair hydraulic ramp pin on grade	677.10	
			5700	Mar 5 snow removal	2,862.69	
			5701	Mar 6 snow removal	2,914.86	
			5720	Mar 7 snow removal	2,846.55	
			5734	Mar 8 snow removal	1,072.58	
			5774	Remove fuellines, plum in new line	1,365.87	13,919.45
29739	2024-03-22	RM of Oakdale				
			008-24	Water tanker fire NE 14-33-24 Pro	700.00	700.00
29740	2024-03-22	Saskatchewan Research Council				
			1253113	Water Analysis	33.86	33.86
29741	2024-03-22	Schlosser, James				
			Mar 24 Jim	Cell phone subsidy	35.00	35.00
29742	2024-03-22	SGI Canada				
			T12369799-8-24	commerical auto pack	1,470.22	1,470.22
29743	2024-03-22	Sheppard & Millar Office				
			10-3109 (24)	Trasfer of old hosiptal	830.00	830.00
29744	2024-03-22	Shepherd Marli				
			Mar 24 Marli	Monthly Fuel Subsidy	50.00	50.00
29745	2024-03-22	Town Of Kerrobert				
			Mar 24 238SK LI	LI Pymt- Gareau - 238 Saskatchev	300.00	
			Mar 24 513 UT	Utility/Tax Acct 513 0010	588.90	
			Mar 24 537 UT	Account 537 - Schlosser UT/TX	377.98	
			Mar 24 132 TX	Roll #132-Voykin Tax Payment	126.00	
			3/24 Voykin CPP	Dan Voykin CPP deduction	194.08	1,586.96
29746	2024-03-22	UMAAS				
			2024 Membership	2024 Membership Tara	250.00	250.00
29747	2024-03-22	Vollman, Jerry				
			Mar 24 Jerry	Cell Phone Subsidy	35.00	35.00
29748	2024-03-22	WFR Wholesale Fire & Rescue Lt				
			INV/2023/5244	TurboFlare traffic control kit	660.45	
			INV/2024/0159	Rubber boots, balaclavas	1,008.60	
			INV/2023/5188	Rubber boots, extrication gloves, h	1,191.80	2,860.85
				Total Computer Cheque:		73,864.74

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0041	2024-03-22	Kindersley & District Co-op				
			Feb 24 CO-OP	February 2024 Statement	160.53	160.53
2024-0042	2024-03-22	Millsap Fuel Distributors				
			Feb 24 Millsap1	February 2024 FD Statement	84.61	84.61
2024-0043	2024-03-22	Millsap Fuel Distributors				
			Feb 24 Millsap2	Fuel for February 2024	3,371.92	3,371.92
2024-0044	2024-03-22	Quadiant Canada Ltd.				
			Mar 24 Postage	Postage for Postage Machine	800.00	800.00



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2024-0045	2024-03-22	SaskEnergy Feb 24 Energy	February 2024 Energy	9,337.70	9,337.70
2024-0046	2024-03-22	SaskPower Feb 24 Power	Power Bills Feb 13	17,470.32	17,470.32
2024-0047	2024-03-22	SUMA April 24 SUMA	April 2024 Benefits	4,503.90	4,503.90
				Total Online Banking:	<u>35,728.98</u>
				Total AP:	<u>109,593.72</u>

Certified Correct March 27, 2023



Mayor Wayne Mock