

**MINUTES**  
**TOWN OF KERROBERT REGULAR COUNCIL MEETING**  
**Wednesday, May 22nd AT 7:00 PM**

**PRESENT:**

Mayor:  
Councillors: Heather Wack, Mike Mitchell, Brad Murphy, Del-Marie Kissick, Chad Tetzlaff  
Absent: Wayne Mock (with regrets)  
Staff: Tara Neumeier CAO  
Public: None

**CALL TO ORDER:**

Mayor Wayne Mock called the meeting to order at 7:05 p.m.

**PUBLIC HEARING:**

**DELEGATIONS:**

**ADDITIONS TO AGENDA:**

128/2024      Murphy:  
                    That item 6(d) Permission for 2024 Beer Gardens at the Kerrobert Rodeo be added to the agenda.

Carried

**APPROVAL OF MINUTES:**

129/2024      Mitchell:  
                    The minutes from the Regular Meeting of the Council of the Town of Kerrobert held on May 8th, 2024 be approved. Further, they are filed in the Municipal Records.

Carried

**MANAGEMENT REPORTS:**

130/2024      Wack:  
                    That the Administrator's Trackers from May 8th, 2024 be accepted for information.

Carried

131/2024      Mitchell:  
                    That the Monthly Operations Report dated May 16<sup>th</sup> 2024 be accepted for information, Further, it  
                    It is filed in the Municipal Records.

Carried



132/2024 Wack:  
That the Reserve Report dated May 1 2024 be received for information.  
Carried

133/2024 Murphy:  
That the Mileage Report dated April 30<sup>th</sup> 2024 be received for information.  
Carried

134/2024 Wack:  
That the Incident Report dated May 15<sup>th</sup> 2024 regarding the break-in and stolen  
Items from the Kerrobert Arena be received for information.  
Carried

**APPROVALS:**

135/2024 Kissick:  
That the List of Proposed Payments totaling \$ 86,917.62 dated May 17<sup>th</sup>, 2024, be approved.  
Furthermore, the List of Proposed Payments is attached as per Schedule "A", which shall form part of  
these minutes.  
Carried

Councillor Murphy Declared a conflict and left the council chambers at 7:24 p.m.

136/2024 Wack:  
That the Town of Kerrobert renew the Lease with Brataracres Inc. with an increase of 2.5%  
Cost of Living to the base rent price and the addition of a clause that it always remains grassland due  
to the close proximity to Town.  
Carried  
Councillor Murphy re-entered the Council Chambers at 7:27 p.m.

137/2024 Mitchell:  
That the 2024 Draft Audited Financial Statements be approved and the auditor proceed with  
finalization of the 2024 Audit.  
Carried

138/2024 Wack:  
That the request to have a beer garden at the 2024 Kerrobert Rodeo be approved. Further this  
is with the understanding that there will be an application for a liquor license.  
Carried

**COMMITTEES & OUTSIDE BOARDS:**

139/2024 Murphy:  
That the RCMP Monthly report dated April 30<sup>th</sup> 2024 be accepted for information.

Carried

**CORRESPONDENCE:**

140/2024 Mitchell:  
The Town of Kerrobert support the email from Government Relations Coordinator with the National Policing Federation to sign onto the call to action to release the full plan for the proposed Saskatchewan Marshal Service, including details on costing and anticipated impacts and pause any further investment into the Saskatchewan Marshal Service until a proper informed consultation has taken place. Furthermore, the CAO may submit the Logo for the Town of Kerrobert to be attached to the drafted Call to action.

Carried

141/2024 Murphy:  
The email with the quarterly update from Enbridge be accepted for information.

Carried

142/2024 Tetzlaff:  
The CAO send consent to Evolve Surface Strategies for the temporary approach/encroachment necessary for upcoming Enbridge Pipeline Inc. screening dig program anticipated in Q2/Q3 2024.

Carried

143/2024 Murphy:  
That the suggestion from a Kerrobert resident to install bidets in our public washrooms be accepted for information.

Carried

**BYLAWS:**

**NEW BUSINESS:**

144/2024 Tetzlaff:  
That the Town of Kerrobert hire for this year only Virtue Construction Ltd. to come in and complete the initial street sweeping of the entire Town of Kerrobert.

Carried

145/2024 Wack:  
That Council go into a Closed Meeting, subject to Section 120 of The Municipalities Act Local Authority Freedom of Information and Protection of Privacy Part III Sec 16(1)(d)(e) at 8:06 p.m.

Carried

- 146/2024      Wack:  
That Council conclude the Closed Meeting and resume the Regular meeting of council at 9:13 pm,  
  
Carried
- 147/2024      Wack:  
That the Town of Kerrobert will proceed to hire a survey company to legally extend Bulling Street to the alley that runs behind Yukon. Furthermore, at the same time establish legal alleys behind and around Lot 1 Block 64 Plan 77S11609 to match up to the Yukon alley and the alley that runs behind Bulling Street.  
  
Carried
- 148/2024      Tetzlaff:  
That the CAO be granted permission to apply to the Saskatchewan Municipal Board to refinance the Phase 1 loan for more favourable repayment terms.  
  
Carried
- 149/2024      Mitchell:  
That the CAO be authorized to supply a letter of support for the Target Sector Support Grant in order to potentially alleviate the cost of the legal fees associated with the development of Bylaws and policies for the Pioneer Haven. Furthermore, that Council is aware and approves for CAO Tara Neumeier to submit the application on behalf of the Pioneer Haven if necessary.  
  
Carried  
Councillor Murphy and Councillor Kissick declare a conflict and leave Council Chambers at 9:10 p.m
- 150/2024      Mitchell:  
That the Tenders for the Old Hospital garage/sheds be awarded as follows:  
Shed #1 be awarded to the Kerrobert Fire Department for storage of gear.  
Shed #2 and #3 The Town of Kerrobert accepts the single tender offer of \$250 for each shed for a total of \$500 to Brad Murphy  
Garage be awarded to TDK Oilfield Services for the amount of \$5,650  
  
Carried  
  
Councillor Murphy and Kissick return to the Council Chambers at 9:15 p.m.
- 151/2024      Murphy:  
That the two tenders that were received in response to the RFP for Waste and Recycling Collection Services for the Town of Kerrobert be received and brought forward to the June 12<sup>th</sup> Regular Meeting of Council for decision. Furthermore, this is to allow time to properly review and Evaluate the proposals.  
  
Carried

**ITEMS NO ACTION TAKEN:  
ROUND TABLE:**

**ADJOURNMENT:**


152/2024      Murphy:  
                    That the meeting adjourns at 9:40 p.m.

Carried

Certified to be a true and correct  
Copy of the Regular Meeting of  
Council held May 22nd, 2024



\_\_\_\_\_ Mayor

  
\_\_\_\_\_  
Chief Administrative Officer  
Town of Kerrobert

**TOWN OF KERROBERT**  
**List of Accounts for Approval**  
Batch: 2024-00023 to 2024-00023

Date Printed  
2024-05-17 11:11 AM

Bank Code - AP - AP-GENERAL OPER

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
29849	2024-05-17	Aon Reed Stenhouse Inc. Premium Adj 202	Premiums adjustment	1,341.00	1,341.00
29850	2024-05-17	B&B Enforcement Services Issued Letendre, Chris 2213	Bylaw Enforcement Services	646.15	646.15
29851	2024-05-17	Bahm's Auto Service & Supply April 24 Bahm's	April 2024 Statement	1,211.91	1,211.91
29852	2024-05-17	BeePLUS Workplace Solutions 338419	Office paper	292.60	292.60
29853	2024-05-17	Bick's Drugs April 24 Bick's	April 2024 Statement	44.15	44.15
29854	2024-05-17	Canada Post Corporation 9913462131	Water Analysis Postage	74.14	74.14
29855	2024-05-17	CAN Safety Training & Consulting 2024-005	Skid Steer Loader Course	2,160.75	2,160.75
29856	2024-05-17	Clartech Industries Inc INV1113002	Chemicals for pool	8,688.72	8,688.72
29857	2024-05-17	D-Can Ag Repair Ltd. 011475 011477	Helipad - Backpack blower Safety Inspections	1,021.15 475.50	1,496.65
29858	2024-05-17	Flocor Inc. 6961650	3/4 M3 Procoder Register	2,229.50	2,229.50
29859	2024-05-17	Gareau, Armand May 2024 Armand	Cell Phone Subsidy	35.00	35.00
29860	2024-05-17	Go Pack Packaging Solutions 1139	Bio-Boost Pro WWTP tablets	4,045.95	4,045.95
29861	2024-05-17	Heitt's Plumbing & Heating Ltd 73400 73378	Install furnace & water heater 434 WTP - Add booster pump and tank	9,561.90 2,618.85	12,180.75
29862	2024-05-17	Iron Peak Industries Inc. 7277	Repair fence in alley 400 Busted	1,887.00	1,887.00
29863	2024-05-17	Johnson, Kyle May 2024 Kyle	Cell Phone Subsidy	35.00	35.00
29864	2024-05-17	Kerrobot Shop Easy April 24 ShopEZ	April 2024 Statement	31.31	31.31
29865	2024-05-17	Konica Minolta Busn Solutions 293431357	Photocopier	258.32	258.32
29866	2024-05-17	Murphy, Shawn April 2024 Sarc	Delivery of Recycling to Sarcan	479.55	479.55
29867	2024-05-17	Neumeier, Tara May 2024 Tara	Cell Phone Subsidy	35.00	35.00
29868	2024-05-17	Northbound IN240193 IN240217	Monthly invoice summary Monthly invoice summary	1,299.40 748.13	2,047.53
29869	2024-05-17	Phillips, Morris May 2024 Morris	Cell Phone Subsidy	35.00	35.00
29870	2024-05-17	Pinnacle Distribution Inc.			

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Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			6457233	Urinal screen wave, gloves, garbage	135.78	135.78
29871	2024-05-17	Pollard, Jaimi				
		May 2024 Jaimi		Cell Phone Subsidy	35.00	35.00
29872	2024-05-17	Purolator Courier Ltd.				
		595009708-1		Shipping on court documents	67.07	
		505008662		Shipping on water meters	80.98	148.05
29873	2024-05-17	Reinbold Electric Ltd.				
		21667		WWTP replace broken belt, new s	1,477.25	1,477.25
29874	2024-05-17	Saskatchewan Research Council				
		1255205		Water Analysis	33.86	
		1255525		Water Analysis	33.86	67.72
29875	2024-05-17	Schlosser, James				
		May 2024 Jim		Cell phone subsidy	35.00	35.00
29876	2024-05-17	SGI				
		818LVN Renewal		2020 Norstar Trailer 818LVN	242.94	
		997JUN Renewal		997JUN Ashphalt Trlr Plate Renew	302.30	545.24
29877	2024-05-17	Shepherd Marli				
		May 2024 Marli		Monthly Fuel Subsidy	50.00	50.00
29878	2024-05-17	Your Southwest Media Group				
		10337		EDO Job posting	573.30	573.30
29879	2024-05-17	Starling Mechanical Ltd				
		2021-0773		Change gas valve on furnace 621	805.42	
		2021-0843		Fix plumbing on outside of CH	535.56	1,340.98
29880	2024-05-17	Swimming Pools by Pleasureway				
		24-0299		HDF Hayward 400K BTU Heater	6,621.56	6,621.56
29881	2024-05-17	Thiessen, Jaden				
		20240517-01		Refund for Customer #790 - Thi	162.93	162.93
29882	2024-05-17	Town Of Kerrobert				
		May 24 Dan CPP		Dan Voykin CPP deduction	194.08	
		May 24 #132 Dan		Roll #132-Voykin Tax Payment	136.00	
		May 24 #513 KJ		Utility/Tax Acct 513 0010	601.36	
		May 24 #537 JS		Account 537 - Schlosser UT/TX	367.98	
		May 24 #157 AG		Tax #157 000 Armand Gareau pmi	300.00	1,599.42
29883	2024-05-17	Vollman, Jerry				
		May 2024 Jerry		Cell Phone Subsidy	35.00	35.00
29884	2024-05-17	Western Regional Landfill Inc.				
		7515-0000000456		April 2024 Charges	558.24	558.24
Total Computer Cheque:						52,641.45

**ONLINE BANKING**

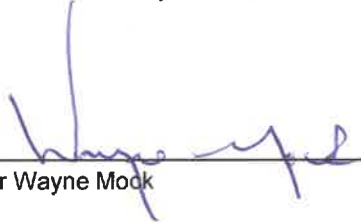
Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2024-0070	2024-05-17	Millsap Fuel Distributors				
		Apr 24 Millsap		Fuel for April 2024	3,170.05	3,170.05
2024-0071	2024-05-17	Minister of Finance				
		Apr EPT Return		April 2024 EPT Return	4,773.05	4,773.05
2024-0072	2024-05-17	Quadiant Canada Ltd.				
		May 2024 Quadie		Postage for Postage Machine	800.00	800.00

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<b>Payment #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Reference</b>	<b>Invoice Amount</b>	<b>Payment Amount</b>
2024-0073	2024-05-17	SaskEnergy April 24 Energy	April 2024 Energy	8,245.40	8,245.40
2024-0074	2024-05-17	SaskPower Apr 2024 Power	Power Bills April 12	15,676.07	15,676.07
2024-0075	2024-05-17	SaskTel Cmr Apr 2024 Phones	April 2024 Phones	1,320.20	1,320.20
2024-0076	2024-05-17	SaskTel Cmr Apr 2024 Cells	April 2024 Cell Phones	291.40	291.40
				<b>Total Online Banking:</b>	<u>34,276.17</u>
				<b>Total AP:</b>	<u>86,917.62</u>

Certified Correct May 22, 2023

  
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Mayor Wayne Mock