

**MINUTES**  
**TOWN OF KERROBERT REGULAR MEETING OF COUNCIL**  
**Wednesday, June 25th 2025 AT 7:00 PM**

**PRESENT:**

Mayor: Michael Mitchell  
Councillors: Connor Phillips, Don Snell, Lisa Knorr, Regis Neumeier, Cody Hall, Kim Burgardt  
Absent: None  
Staff: Tara Neumeier CAO,  
Public: None

**CALL TO ORDER:** Mayor Mitchell called the meeting to order at 6:59 p.m.

**PUBLIC HEARING:**

**DELEGATIONS:** RCMP Staff Sargent Andrews and Corporal Conrad Fillion attended to give an update on community Engagement, staffing and just general update.

**ADDITIONS TO AGENDA:**

**APPROVAL OF THE MINUTES:**

168/2025 Hall:  
The minutes from the Regular Meeting of the Council of the Town of Kerrobert held on June 11th 2025, be approved. Further, they are filed in the Municipal Records.

Carried

**MANAGEMENT REPORTS:**

169/2025 Knorr:  
That the Administrative Trackers dated June 11<sup>th</sup> 2025 be received for information.

Carried

170/2025 Snell:  
That the Monthly Operations Report dated June 20<sup>th</sup> 2025 be received for information.

Carried

171/2025 Hall:  
That the Incident and Near Miss Report dated June 7<sup>th</sup> 2025 be received for information.

Carried

172/2025 Burgardt:  
That the Employee Payroll Summary Report for the month of June 2025 be received for information.

Carried

173/2025 Neumeier:  
That the Bank Reconciliation month ended May 31 2025 be received for information.

Carried

174/2025 Snell:  
That the Statement of Financial Activities for May 31 2025 be received for information.

Carried

#### **APPROVALS:**

175/2025 Phillips:  
That the List of Proposed Payments totaling \$48,185.71 starting at cheque 30666 to 30700 inclusive including online payments of \$15,610.67 be approved. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.

Carried

176/2025 Burgardt:  
That the NB250222 Development Permit approval for Lot 14 Block 66 Plan 75S13491 for a detached garage be received for information.

Carried

#### **COMMITTEES & OUTSIDE BOARDS:**

#### **CORRESPONDENCE:**

177/2025 Hall:  
That the emailed update from the West Central Municipal Government Committee discussing the formation of sub-committees with specific contacts be received for information. Furthermore, the Town of Kerrobert is Region 3 Urban with representative Jim Rickwood from Biggar.

Carried

**BYLAWS:**

178/2025      Hall:  
That Bylaw No 1105-25 A Bylaw of the Town of Kerrobert in the Province of Saskatchewan, To Incur A Debt in the Sum of One Million Six Hundred Eighty-Five Thousand and Seven Hundred Eighty -Two Dollars (\$1,685,782) For the Purpose of Financing the Cost of the Town's Share And Residents' Share of the Phase 2A Sewer Replacements Local Improvement Project be hereby Introduced and read a first time.

Carried

179/2025      Neumeier:  
That Bylaw No 1105-25 be read a second time.

Carried

180/2025      Snell:  
That Bylaw No 1105-25 hereby be given three readings at this meeting.

Carried Unanimously

181/2025      Phillips:  
That Bylaw No 1105-25 A Bylaw of the Town of Kerrobert in the Province of Saskatchewan, To Incur A Debt in the Sum of One Million Six Hundred Eighty-Five Thousand and Seven Hundred Eighty -Two Dollars (\$1,685,782) For the Purpose of Financing the Cost of the Town's Share And Residents' Share of the Phase 2A Sewer Replacements Local Improvement Project be hereby Adopted.

Carried

182/2025      Hall:  
That the Council for the Town of Kerrobert receive Prairie Bylaw Report dated June 18<sup>th</sup> 2025 for information.

Carried

**NEW BUSINESS:**

**ROUND TABLE:**

183/2025      Neumeier:  
That the Town of Kerrobert authorize the Recreation Director to plant some trees, move in some picnic tables and a garbage can to utilize some green space on empty lots downtown on Atlantic.

Carried

**ADJOURNMENT:**

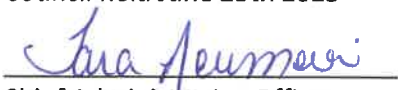
184/2025      Hall:  
That the meeting adjourns at 9:08 p.m.

Carried

Certified to be a true and correct  
Copy of the Regular Meeting of New  
Council held June 25th 2025



Mayor



Chief Administrative Officer  
Town of Kerrobert

Date Printed  
2025-06-20 2:55 PM

**TOWN OF KERROBERT**  
**List of Accounts for Approval**  
Batch: 2025-00029 to 2025-00029

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Bank Code - AP - AP-GENERAL OPER

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
30666	2025-06-20	Abbott, Chad	864901	Push lawn mower repair	50.00	50.00
30667	2025-06-20	Bahm's Auto Service & Supply	May 2025 Bahm's	May 2025 Statement Bahm's	937.63	937.63
30668	2025-06-20	Bick's Drugs	May 2025 Pool	May 2025 - Pool Statement #2361.	76.60	76.60
30669	2025-06-20	Cholin, Kaden	'25 Scholarship	2025 Scholarship Recipient	500.00	500.00
30670	2025-06-20	Cleartech Industries Inc	INV1165804	Hydrochloric acid 240 kg	588.13	588.13
30671	2025-06-20	Delco Automation Inc.	M45193	Avista Vitec 3000, 500lb drum	3,018.75	3,018.75
30672	2025-06-20	Golden Prairie Lodge	Jan - May 2025	C-Store Fuel Jan-May 2025	1,343.73	1,343.73
30673	2025-06-20	Go Pack Packaging Solutions	1462	Traffic Paint: Yellow & Blue	2,175.60	2,175.60
30674	2025-06-20	Johnson, Kyle	Jun 2025 Kyle	Cell Phone Subsidy	35.00	35.00
30675	2025-06-20	Kerrobot Backhoe Service	0754	Broken sewer line 41 Pacific	2,704.52	2,704.52
30676	2025-06-20	Kissick, Celeste	'25 Scholarship	2025 Scholarship Recipient	500.00	500.00
30677	2025-06-20	Kraft, Carson	'25 Scholarship	2025 Scholarship Recipient	500.00	500.00
30678	2025-06-20	Lifesaving Society Saskatchewan Brar	37473	Bronze Medallion & Bronze Cross	330.00	330.00
30679	2025-06-20	MacKinnon, Drake	'25 Scholarship	2025 Scholarship Recipient	500.00	500.00
30680	2025-06-20	Mike's Septic Service	4768	Suck out @ FG	441.00	441.00
30681	2025-06-20	Milne, Journee	'25 Scholarship	2025 Scholarship Recipient	500.00	500.00
30682	2025-06-20	MuniSoft	2025/26-01400	Receipt paper x 6,000	458.42	458.42
30683	2025-06-20	Neumeier, Tara	Jun 2025 Tara	Cell Phone Subsidy	35.00	35.00
30684	2025-06-20	Northbound	IN250263	Monthly invoice summary	425.25	425.25
30685	2025-06-20	Nutrien Ag Solutions (Canada)	902234949	Startup 10L, premium 3-way XP 10	473.00	473.00
30686	2025-06-20	Phillips, Morris	Jun 2025 Morris	Cell Phone Subsidy	35.00	35.00
30687	2025-06-20	Pioneers' Haven Co. Inc.	20250511	Repay bill pd by Pioneers' Haven	756.07	756.07
30688	2025-06-20	Prairie Bylaw	Issued 016-2025	Lewicki, Matthew Bylaw Services - June 12, 2025	775.97	775.97

**TOWN OF KERROBERT**  
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**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
30689	2025-06-20	Prairie Bylaw				
		Issued	Lewicki, Matthew			
		017-2025		Bylaw Services - June 17, 2025	776.55	776.55
30690	2025-06-20	Prairie Sky Treasures				
		803		Medium tote bags x 40	177.16	
		796		Memorial tree stickers & letter dec	27.70	204.86
30691	2025-06-20	Prairie Branches				
		757		Custom Paper Shredding	30.00	
		755		Custom Lawn Service June 3	160.00	190.00
30692	2025-06-20	RM of Progress No. 351				
		20250618		Pioneers' Haven Bylaw Revision	44.05	44.05
30693	2025-06-20	Saskatchewan Health Authority				
		Reimbursement		Reimbursement for ETF error	41.87	41.87
30694	2025-06-20	Saskatchewan Research Council				
		3016209		Water Analysis	33.86	33.86
30695	2025-06-20	Schlosser, James				
		Jun 2025 Jim		Cell phone subsidy	35.00	35.00
30696	2025-06-20	Shepherd, Marli				
		Jun 2025 Marli		Monthly Fuel Subsidy	50.00	50.00
30697	2025-06-20	Town of Kerrobert				
		20		Roll #447 Hood tax payment - 20	1,782.00	
		Jun 25 #132 DV		Roll #132-Voykin Tax Payment	128.00	
		Jun 25 #537 JS		Account 537 - Schlosser UT/TX	376.41	
		Jun 25 #513 KJ		Utility/Tax Acct 513 0010	573.92	
		Jun 25 #425 JSM		Tax Account #425 000 Jessica	300.00	3,160.33
30698	2025-06-20	Virtue Contrucon Ltd.				
		12-5015		Contract Street Sweeping - May 8	10,765.85	10,765.85
30699	2025-06-20	Vollman, Jerry				
		Jun 2025 Jerry		Cell Phone Subsidy	35.00	35.00
30700	2025-06-20	Wurz, Hannah				
		Reimburse Wage		Lesson Coverage - 4 hrs @ \$19.50	78.00	78.00
					Total Computer Cheque:	32,575.04

**ONLINE BANKING**

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
2025-0101	2025-06-20	Access Communications Co-op Lt				
		June 2025 Cable		June 2025 Cable	130.60	130.60
2025-0102	2025-06-20	MC				
		Issued	Collabria Mastercard			
		04/22-05/22 25		April 22 - May 22, 2025 Statement	2,907.45	2,907.45
2025-0103	2025-06-20	Kindersley & District Co-op				
		427345		Diesel	170.92	170.92
2025-0104	2025-06-20	Millsap Fuel Distributors				
		May 2025 Fuel		May 2025 Fuel	1,672.85	1,672.85
2025-0105	2025-06-20	Poulin's Pest Control				
		1788629		Monthly pest control	89.31	89.31
2025-0106	2025-06-20	Quadiant Canada Ltd.				

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**ONLINE BANKING**

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		Jun 2025 Quadie	Postage for Postage Machine	800.00	800.00
2025-0107	2025-06-20	SaskPower			
		May 14/25 Power	Apr 11/25 - May 14/25 Power	9,839.54	9,839.54
			Total Online Banking:		15,610.67

Total AP: 48,185.71

Certified Correct June 25, 2025



Mayor Michael Mitchell



## Kerrobert, RM 350, 349,351,352 Quarterly progress report 2025/2026

### 4<sup>th</sup> Quarter Progress (January 1<sup>st</sup> to March 31st).

Priorities were chosen based on initial meeting with Kerrobert council as well as recent crime trends and past community concerns; priorities to be confirmed by council in each RM and Kerrobert for the beginning of 1<sup>st</sup> Quarter.

1. **Total calls for service #958**
  - a. **769 # Kindersley**
  - b. **162 #Kerrobert**
  - c. **3#RM 350 Mariposa**
  - d. **1#RM 349 Grandview**
  - e. **21# RM 351 Progress**
  - f. **1 #RM 352 Hearts hill**
2. **Priority - Community Visibility**
  - a. **Community engagement**
    - 1) **25 #School visits/patrols**
  - b. **Visibility Patrols**
    - 1) **60 Kerrobert**
    - 2) **24 RM 350 Mariposa**
      1. **6 Tramping lake**
    - 3) **9 RM 349 Grandview**
    - 4) **13 RM 351 Progress**
    - 5) **8 RM 352 Hearts hill**
    - 6) **Total 439**
  - c. **Video reports ( Video version of progress reports)**
    - 1) **2 completed**
  - d. **Major events participation and attendance.**
    - 1) **5 Total**
  - e. **Town Hall** for your residents to help further engage and curve our policing to fit your communities needs. **Goal is one a year**
    - 1) **Interactive online or in person.**





## Kerrobert, RM 350, 349,351,352 Quarterly progress report 2025/2026

### 3. Priority – Crime Reduction

#### a. Property/Rural Crime

- 1) Curfew checks prolific property offenders

1. 151 Total

- 2) Night Patrols /Hot Spot

1. RM Mariposa targeted Hot Spot due to recent traffic

a) 15 Total \* Started in March

2. Kerrobert prolific offender

a) 25

3. 165 #Total

- 3) Crime tips videos

1. 2 Total

#### b. Drugs

- 1) Intel gathering program Total number of intel reports

1. 16 Total

- 2) Major drug bust with prolific offender in Kindersley ties to your communities over 10K of drugs seized.

#### c. Traffic \* By Kindersley members

- 1) 50# Speed/Intersection/Seatbelt tickets or warnings

- 2) 98# Vehicles checked for sobriety

- 3) 6# Collisions.



## Kerrobert, RM 350, 349,351,352 Quarterly progress report 2025/2026

### 4. Community concerns updates:

- a) Kerrobert Property theft high risk offenders: over 30 plus curfew checks and special operation lead to the arrest of suspect in act of committing crime and successful remand based on continued breach of curfew and other charges.
- b) RM Mariposa tractor thefts and high-risk property suspect: Operation in works and arrest warrants for suspect on unrelated event will be executed in near future.

Kindersley RCMP would like to thank its community members for taking the time today to review our report and help strengthen the partnership with the communities we serve.

S/Sgt. ANDREWS would also like to welcome members of Kerrobert and surrounding communities to visit your local Detachment 8-4 to meet me for any issues or concerns.  
Prepared by: S/Sgt. Sebastian ANDREWS Spiritwood RCMP Detachment Commander

Town/ RM	Offence	Notes
<b>Town of Kerrobert: Total Calls for the month of April-May X105</b>	Traffic Offences x30 Impaired Op x1 FTC x1 Disturb Peace x4 Property related X6 Break and enter X3 Sexual Interference x1 Assault x3 Theft under x3	<p>More accurate description will be in 1st quarter report. All other updates are for the month of June .</p> <ul style="list-style-type: none"> <li>• Most of property theft was recovered in search warrant completed in middle of June.</li> <li>• A video update will explain this.</li> </ul> <p>682 calls for service not including Kerrobert.</p>
<b>Town of Kerrobert: Total Calls x 42</b>  <b>Month of June</b>	Traffic Offences x8 Impaired Op x1 Sudden Death x1 Family Law x1 Fire Prevention x1 FTC x1 Disturb Peace x1 Poss B/E Instruments x1 Sexual Interference x1 Assault x1 Theft under x3 Theft of Motor Veh. X2 Mischief x1 Fraud x2 Missing Person x1 Breach /Peace x1	

Occurrence Stats

Mayor's Report  
From 2025/04/01 to 2025/05/31

Violation group - Crimes Against Property - Break and Enter	Un- founded			Clearance By Other- wise		Rate		Adult		Youth		Not Charged
	Reported	founded	Actual cleared	By Other- wise	Rate	Adult	Female	Male	Female	Male	Female	
2120 0010 Break and Enter - Business	1	0	1	0	0.0%	0	0	0	0	0	0	0
2120 0020 Break and Enter - Residence	1	0	1	0	0.0%	0	0	0	0	0	0	0
2120 0030 Break and Enter - Cottage or Seasonal Residence	1	0	1	0	0.0%	0	0	0	0	0	0	0
	3	0	3	0	0.0%	0	0	0	0	0	0	0
Violation group - Common Police Activities - Related Police Activities												
8500 0110 Offender Management	Reported	Un- founded	Actual cleared	Clearance By Other- wise		Rate		Adult		Youth		Not Charged
8500 0030 Suspicious Person/ Vehicle/ Property	3	0	3	0	0.0%	0	0	0	0	0	0	0
8550 0040 Animal Calls	3	0	3	0	0.0%	0	0	0	0	0	0	0
8550 0050 False Alarms	1	0	1	0	0.0%	0	0	0	0	0	0	0
8550 0060 Items Lost/Found - except passports	2	0	2	0	0.0%	0	0	0	0	0	0	0
	1	0	1	0	0.0%	0	0	0	0	0	0	0
	10	0	10	0	0.0%	0	0	0	0	0	0	0
Violation group - Common Police Activities - Assistance to General Public												
8550 0190 Wellbeing Check	Reported	Un- founded	Actual cleared	Clearance By Other- wise		Rate		Adult		Youth		Not Charged
	1	0	1	0	0.0%	0	0	0	0	0	0	0
	1	0	1	0	0.0%	0	0	0	0	0	0	0
Violation group - Common Police Activities - Assistance Files												
8545 0040 Assistance to Canadian Police (non-RCMP) Agency	Reported	Un- founded	Actual cleared	Clearance By Other- wise		Rate		Adult		Youth		Not Charged
	1	0	1	0	0.0%	0	0	0	0	0	0	0
	1	0	1	0	0.0%	0	0	0	0	0	0	0
Totals												
	Reported	Un- founded	Actual cleared	Clearance By Other- wise		Rate	Adult		Youth		Not Charged	
	105	4	101	42	18	11	28.7%	13	4	0	0	1