

MINUTES
TOWN OF KERROBERT REGULAR MEETING OF COUNCIL
Wednesday, July 16th 2025 AT 7:00 PM

PRESENT:

| | |
|--------------|---|
| Mayor: | Michael Mitchell |
| Councillors: | Connor Phillips, Don Snell, Lisa Knorr, Regis Neumeier, Cody Hall, Kim Burgardt |
| Absent: | None |
| Staff: | Tara Neumeier CAO, |
| Public: | None |

CALL TO ORDER: Mayor Mitchell called the meeting to order at 6:58 p.m.

PUBLIC HEARING

DELEGATIONS: Sask Health Authority Amanda Barlow and Johanna Digal attend for a Quarterly update. There is still a provincial surge in Measles so vaccines are being stressed. The Community Exercise Program at the Hall is being well received. Staffing is stable and EMS staffing is full. There are some Service disruptions due to lab closure and lack of a locum, which are province wide issues. Virtual Physicians are also swamped.

ADDITIONS TO AGENDA:

APPROVAL OF THE MINUTES:

| | |
|----------|--|
| 168/2025 | Hall: The minutes from the Regular Meeting of the Council of the Town of Kerrobert held on June 25 th 2025, be approved. Further, they are filed in the Municipal Records. |
|----------|--|

Carried

MANAGEMENT REPORTS:

| | |
|----------|--|
| 169/2025 | Neumeier: That the Administrative Trackers dated June 25th be received for information. |
|----------|--|

Carried

| | |
|----------|--|
| 170/2025 | Snell: That the Monthly Fuel and Mileage Report dated May 2025 be received for information. |
|----------|--|

Carried

APPROVALS:

- 171/2025 Burgardt:
That the List of Proposed Payments totaling \$392,424.24 starting at cheque 30701 to 30751 inclusive including online payments of \$316,055.99 be approved. Furthermore, the List of Proposed Payments is attached per Schedule "A" which shall form part of these minutes.
Carried
- 172/2025 Knorr:
That the Town of Kerrobert move forward with Form G and final application for title for tax Enforcement on properties Lots 39-48, Blk 34 Plan G162 and Lots 19-20, Blk 4 Plan G64
Carried
- 173/2025 Hall:
That the Council approve the CAO to sign an updated Joint Easement Agreement with Sask Power Corporation for MB3 Plan 102014503
Carried
- 174/2025 Burgardt:
That the Council approve Enbridge's crossing request on W1/2 & SE 14-34-23 W3rd related to the Screening Dig Program.
Carried

COMMITTEES & OUTSIDE BOARDS:

CORRESPONDENCE:

- 175/2025 Phillips:
That the SAMA Primary Audit Report for 2025 stating we are in compliance be received for information.
Carried
- 176/2025 Hall:
That Development Permits 250281-006 and 250281-007 both permitted use applications and approved By the Town's Development Officer, Northbound Planning, be received and approved.
Carried

BYLAWS:

ROUND TABLE:

177/2025 Hall:
That the Council gives permission for Councillor Snell to go ahead and trim trees at the Hillside Park with his own tools and time.

Carried

ADJOURNMENT:

178/2025 Phillips:
That the meeting adjourns at 9:49 p.m.

Carried

Certified to be a true and correct
Copy of the Regular Meeting of New
Council held July 16 2025


Mayor


Chief Administrative Officer
Town of Kerrobert

Regular Meeting of Council
July 16th Schedule "A"

Date Printed
2025-07-11 5:06 PM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00030 to 2025-00032

Page 1

Bank Code - AP - AP-GENERAL OPER

COMPUTER CHEQUE

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|------------|------------------------------------|-----------|------------------------------------|----------------|----------------|
| 30701 | 2025-06-24 | Tomecek, Glenn | | | | |
| | | Refund - OP Tax | | Refund on Overpaid Taxes - 2025 | 1,976.46 | 1,976.46 |
| 30702 | 2025-07-11 | Access 2000 Elevator & Lift | | | | |
| | | 2029830 | | Regualr maintenance | 379.48 | |
| | | 2031352 | | Regualr maintenance for 2025 | 384.78 | 764.26 |
| 30703 | 2025-07-11 | Ace Enviromental Services Ltd. | | | | |
| | | 305051 | | 27.22 tone 3/4" crushed rock | 1,653.04 | 1,653.04 |
| 30704 | 2025-07-11 | Aquifer Group of Companies | | | | |
| | | S100639295.001 | | Pump rebuild in sump pit @ WTP | 3,328.52 | |
| | | S100689294.001 | | Parts for pump repbuild in sump pi | 276.03 | |
| | | S100669769.001 | | Finance charge on OS invoices | 66.57 | 3,671.12 |
| 30705 | 2025-07-11 | Bahm's Auto Service & Supply | | | | |
| | | Jun 2025 Bahm's | | June 2025 Statement Bahm's | 656.93 | 656.93 |
| 30706 | 2025-07-11 | Barricades and Signs Ltd. | | | | |
| | | 75212 | | Snow Maintenance & St Sweeping | 6,745.09 | 6,745.09 |
| 30707 | 2025-07-11 | Bick's Drugs | | | | |
| | | June 2025 POOL | | June 2025 Statement Bick's POOL | 65.71 | 65.71 |
| 30708 | 2025-07-11 | Bick's Drugs | | | | |
| | | June 25 Bick's | | June 2025 Statement Bick's MAIN | 80.81 | 80.81 |
| 30709 | 2025-07-11 | BS Electric | | | | |
| | | 0255 | | Replace CH main floor lights w LE | 4,733.87 | 4,733.87 |
| 30710 | 2025-07-11 | Burgardt, Kimberly | | | | |
| | | Jan-Jun 2025 | | Jan -Jun 2025 Renumeration - Kir | 1,735.00 | 1,735.00 |
| 30711 | 2025-07-11 | Cleartech Industries Inc | | | | |
| | | INV1167478 | | Hydrochloric acid, NAHSO4 | 4,106.77 | |
| | | INV1167913 | | Regal chlorinator service | 615.63 | |
| | | INV1168790 | | Sodium bocarbonate, NAHSO4 | 2,363.23 | 7,085.63 |
| 30712 | 2025-07-11 | Delco Automation Inc. | | | | |
| | | M45739 | | Antiscalent pump | 3,273.60 | |
| | | M45763 | | Testing sample machine | 3,614.79 | 6,888.39 |
| 30713 | 2025-07-11 | Delta Co-operative Association | | | | |
| | | Jun 2025 Stmt | | June 2025 Statement Delta | 91.18 | 91.18 |
| 30714 | 2025-07-11 | Hall, Cody | | | | |
| | | Jan-Jun 2025 | | Jan -Jun 2025 Renumeration - Cor | 1,830.00 | 1,830.00 |
| 30715 | 2025-07-11 | Heitt's Plumbing & Heating Ltd | | | | |
| | | 76550 | | Hook up 2 new pool heaters-Pleas | 626.40 | |
| | | 76573 | | Swimming pools-heater repair, val | 2,232.99 | 2,859.39 |
| 30716 | 2025-07-11 | JAT Tree Service | | | | |
| | | 710763 | | Tree removal & trimming summer : | 4,725.00 | 4,725.00 |
| 30717 | 2025-07-11 | Johnson, Kyle | | | | |
| | | Jul 2025 Kyle | | Cell Phone Subsidy | 35.00 | 35.00 |
| 30718 | 2025-07-11 | Kerrobot Paint & Body Ltd. | | | | |
| | | 84742 | | Stone chip fix | 61.05 | 61.05 |
| 30719 | 2025-07-11 | Kerrobot Growth Investment Coopera | | | | |
| | | DD Refund 2025 | | Damage Deposit Refund-Inv to cha | 200.00 | 200.00 |
| 30720 | 2025-07-11 | Kerrobot Shop Easy | | | | |
| | | Jun 2025 ShopEZ | | June 2025 Statement Shop Easy | 86.33 | 86.33 |

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00030 to 2025-00032

COMPUTER CHEQUE

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|------------|--------------------------------------|-------------------------|--------------------------------------|----------------|----------------|
| 30721 | 2025-07-11 | Knorr, Lisa | | | | |
| | | Jan-Jun 2025 | | Jan -Jun 2025 Renumeration - Lis: | 1,950.00 | 1,950.00 |
| 30722 | 2025-07-11 | Konica Minolta Busn Solutions | | | | |
| | | 502749761 | | June 2025 Photocopier | 411.34 | 411.34 |
| 30723 | 2025-07-11 | Lifesaving Society Saskatchewan Brar | | | | |
| | | 37550 | | Swimmer crests | 235.06 | 235.06 |
| 30724 | 2025-07-11 | Mitchell, Michael | | | | |
| | | Jan - Jun 2025 | | Jan -Jun 2025 Renumeration - Mik | 4,930.00 | 4,930.00 |
| 30725 | 2025-07-11 | Neumeier, Tara | | | | |
| | | Jul 2025 Tara | | Cell Phone Subsidy | 35.00 | 35.00 |
| 30726 | 2025-07-11 | Neumeier, Regis | | | | |
| | | Jan-Jun 2025 | | Jan -Jun 2025 Renumeration - Re | 1,320.00 | 1,320.00 |
| 30727 | 2025-07-11 | Northbound | | | | |
| | | IN250290 | | Monthly invoice summary | 551.25 | 551.25 |
| 30728 | 2025-07-11 | Pattison Agriculture Ltd. | | | | |
| | | 2025 Skidsteer | | 2025 Bobcat T770 compact track l | 5,550.00 | 5,550.00 |
| 30729 | 2025-07-11 | Phillips, Connor | | | | |
| | | Jan-June 2025 | | Jan -Jun 2025 Renumeration - Cor | 1,440.00 | 1,440.00 |
| 30730 | 2025-07-11 | Phillips, Morris | | | | |
| | | Jul 2025 Morris | | Cell Phone Subsidy | 35.00 | 35.00 |
| 30731 | 2025-07-11 | Pinnacle Distribution Inc. | | | | |
| | | 6504182 | | Toilet paper, gloves, bags, resolve | 327.66 | 327.66 |
| 30732 | 2025-07-11 | Prairie Sky Treasures | | | | |
| | | 804 | | Lifegaurd clothing 2025 | 752.58 | |
| | | 810 | | Unit number decals | 6.66 | 759.24 |
| 30733 | 2025-07-11 | Prairie Branches | | | | |
| | | 764 | | Custom Lawn Service June 25 | 80.00 | |
| | | 774 | | Custom Lawn Service July 9 | 80.00 | |
| | | 782 | | Custom Lawn Service July 9 | 120.00 | 280.00 |
| 30734 | 2025-07-11 | Press Herald Publications Ltd. | | | | |
| | | Issued | Prairie Newspaper Group | | | |
| | | 545288 | | Grad ad 2025 | 84.00 | 84.00 |
| 30735 | 2025-07-11 | Provincial Mediation Board | | | | |
| | | 2025 Liens | | Application fee x 7 | 140.00 | 140.00 |
| 30736 | 2025-07-11 | Purolator Courier Ltd. | | | | |
| | | 570215132 | | Shipping fees | 58.08 | 58.08 |
| 30737 | 2025-07-11 | Ressler Farms | | | | |
| | | 034906 | | Build solar light brackets for hiway | 257.25 | 257.25 |
| 30738 | 2025-07-11 | Rev Energy Services Ltd. | | | | |
| | | 25378 | | New tires & balance x 4 | 1,318.68 | |
| | | 25466 | | Flat and tube repair | 56.61 | 1,375.29 |
| 30739 | 2025-07-11 | Saskatchewan Research Council | | | | |
| | | 3016516 | | Water Analysis | 33.86 | |
| | | 3016848 | | Water Analysis | 33.86 | 67.72 |
| 30740 | 2025-07-11 | Schlosser, James | | | | |
| | | Jul 2025 Jim | | Cell phone subsidy | 35.00 | 35.00 |
| 30741 | 2025-07-11 | Sea Hawk | | | | |
| | | M25-4752 | | Pump # 1 inspection | 1,610.39 | 1,610.39 |
| 30742 | 2025-07-11 | SGI | | | | |

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00030 to 2025-00032

COMPUTER CHEQUE

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|------------------------|------------|---------------------------------|-------------|------------------------------------|----------------|----------------|
| | | | 496MRY 2025 | 496 MRY 2025 Renewal 2001 FL | 802.24 | 802.24 |
| 30743 | 2025-07-11 | Shepherd, Marli | | | | |
| | | Jul 2025 Marli | | Monthly Fuel Subsidy | 50.00 | 50.00 |
| 30744 | 2025-07-11 | Snell, Don | | | | |
| | | Jan-Jun 2025 | | Jan -Jun 2025 Renumeration - Doi | 1,540.00 | 1,540.00 |
| 30745 | 2025-07-11 | Your Southwest Media Group | | | | |
| | | 13545 | | Grad sponsor 2025 | 131.25 | 131.25 |
| 30746 | 2025-07-11 | Swimming Pools by Pleasureway | | | | |
| | | 25-0973 | | Repair dolphin-whl tube bearing,dr | 397.58 | |
| | | 25-0969 | | 1 pint titrating reagent | 94.53 | 492.11 |
| 30747 | 2025-07-11 | The Response Team Inc | | | | |
| | | 1638 | | DataSafe ERP License 2025 | 525.00 | 525.00 |
| 30748 | 2025-07-11 | Town of Kerrobert | | | | |
| | | 21 | | Roll #447 Hood tax payment - 21 | 1,620.00 | |
| | | 22 | | Roll #447 Hood tax payment - 22 | 1,476.00 | |
| | | Jul 25 #132 DV | | Roll #132-Voykin Tax Payment | 120.00 | |
| | | Jul 25 #513 KJ | | Utility/Tax Acct 513 0010 | 546.48 | |
| | | Jul 25 #537 JS | | Account 537 - Schlosser UT/TX | 384.84 | |
| | | Jul 25 #425 JSM | | Tax Account #425 000 Jessica | 300.00 | 4,447.32 |
| 30749 | 2025-07-11 | Triod Supply 2011 Ltd. | | | | |
| | | 164526 | | SPK Blade | 213.79 | 213.79 |
| 30750 | 2025-07-11 | Vipond Inc. & Alsask Fire Equip | | | | |
| | | VPF319493 | | PCC annual fire alarm inspection | 735.00 | 735.00 |
| 30751 | 2025-07-11 | Vollman, Jerry | | | | |
| | | Jul 2025 Jerry | | Cell Phone Subsidy | 35.00 | 35.00 |
| Total Computer Cheque: | | | | | | 76,368.25 |

ONLINE BANKING

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------|------------|-----------------------------|-----------|-------------------------|----------------|----------------|
| 2025-0108 | 2025-07-11 | Canada Post Corporation | | | | |
| | | June 2025 Stmt | | Water Analysis Postage | 74.03 | 74.03 |
| 2025-0109 | 2025-07-11 | MC | | | | |
| | | Issued Collabria Mastercard | | | | |
| | | May23-Jun20 MC | | May 23 - Jun 20 2025 MC | 13,983.50 | 13,983.50 |
| 2025-0110 | 2025-07-11 | Kindersley & District Co-op | | | | |
| | | 427720 | | Jerry can fills | 114.73 | 114.73 |
| 2025-0111 | 2025-07-11 | Loraas Disposal North Ltd. | | | | |
| | | June 2025 Loraas | | June 2025 Loraas | 25,424.35 | 25,424.35 |
| 2025-0112 | 2025-07-11 | Millsap Fuel Distributors | | | | |
| | | 339855 | | Fuel - FD | 188.53 | 188.53 |
| 2025-0113 | 2025-07-11 | Millsap Fuel Distributors | | | | |
| | | June 2025 Fuel | | June 2025 Fuel | 2,397.84 | 2,397.84 |
| 2025-0114 | 2025-07-11 | Minister of Finance | | | | |
| | | June 2025 EPT | | June 2025 EPT Return | 220,829.18 | 220,829.18 |
| 2025-0115 | 2025-07-11 | Municipal Employees' | | | | |
| | | June 2025 MEPP | | June 2025 MEPP remit | 9,610.18 | 9,610.18 |
| 2025-0116 | 2025-07-11 | Quadient Canada Ltd. | | | | |

Date Printed
2025-07-11 5:06 PM

TOWN OF KERROBERT
List of Accounts for Approval
Batch: 2025-00030 to 2025-00032

Page 4

ONLINE BANKING

| Payment # | Date | Vendor Name | Invoice # | Reference | Invoice Amount | Payment Amount |
|-----------------------|------------|----------------------------|-----------------|-----------------------------|----------------|----------------|
| | | | Jul 25 Quadient | Postage for Postage Machine | 800.00 | 800.00 |
| 2025-0117 | 2025-07-11 | Receiver General Of Canada | | | | |
| | | | Jun 25 Remitt | June 2025 Govt Remittances | 21,096.55 | 21,096.55 |
| 2025-0118 | 2025-07-11 | SaskEnergy | | | | |
| | | | Jun 2025 Energy | June 2025 Energy | 3,154.02 | 3,154.02 |
| 2025-0119 | 2025-07-11 | SaskPower | | | | |
| | | | Jun 11/25 Power | May 15/25 - Jun 11/25 Power | 10,589.75 | 10,589.75 |
| 2025-0120 | 2025-07-11 | SaskTel Cmr | | | | |
| | | | Jun 2025 Phones | June 2025 Phones | 893.43 | 893.43 |
| 2025-0121 | 2025-07-11 | SaskTel Cmr | | | | |
| | | | Jun 2025 Cells | June 2025 Cell Phones | 291.80 | 291.80 |
| 2025-0122 | 2025-07-11 | SUMA | | | | |
| | | | July 2025 SUMA | July 2025 Benefits | 4,101.27 | 4,101.27 |
| 2025-0123 | 2025-07-11 | Town of Kerrobert | | | | |
| | | | Jun 25 W/S Bill | June 2025 W/S Bills | 2,506.83 | 2,506.83 |
| Total Online Banking: | | | | | | 316,055.99 |

Total AP: 392,424.24

Certified Correct July 16, 2025

Mayor Michael Mitchell